



Board of Directors Regular Meeting Agenda

[Wharfinger Building](#), Bay Room (downstairs)
1 Marina Way, Eureka, CA 95501

Thursday, August 27 2026
3:30 PM

Meeting Information

Meeting Reports and Comments

Pursuant to Government Code section 54957.5, all writings or documents relating to any item on this agenda which have been provided to a majority of the Board, including those received less than 72 hours prior to the Board's meeting, will be made available to the public at redwoodenergy.org.

Speakers wishing to distribute materials to the Board at the meeting must provide 13 copies to the Board Clerk.

How to Participate

This is a hybrid in-person and virtual meeting. When technical difficulties arise that prevent members of the public from offering comments, or if broadcasting is disrupted due to matters out of RCEA's control, this meeting will be discontinued unless otherwise allowed by law.

To participate in the meeting online, go to <https://us02web.zoom.us/j/81972368051>.

To participate by phone, call (669) 900-6833 or (253) 215-8782. Enter webinar ID: 819 7236 8051.

To speak during the public comment periods, raise your hand in the online Zoom webinar, or press star (*) 9 on your phone to raise your hand. Staff will ask you to unmute your phone or computer when it is your turn. You will have 3 minutes to speak.

Email written comments to PublicComment@redwoodenergy.org. Identify the agenda item number in the subject line. Comments will be included in the meeting record but not read aloud during the meeting.

Accessibility

Need help with accessibility? Any member of the public needing special accommodation to participate in this meeting or access the meeting materials should email LTaketa@redwoodenergy.org or call (707) 269-1700 at least 3 business days before the meeting. Assistive listening devices are available.



Open Session (Call to Order)

1. Roll Call | Remote Director Participation

- 1.1. Brown Act Teleconference Participation Rules

2. Reports from Member Entities

3. Oral & Written Communications

This time is provided for people to address the Board or submit written communications on matters not on the agenda. At the conclusion of all oral communications, the Board may respond to statements. Any request that requires Board action will be set by the Board for a future agenda or referred to staff.

4. Staff Reports

- 4.1. Executive Director's Report

5. Consent Calendar

All matters in the Consent Calendar section are considered routine by the Board and are enacted in one motion. There is no separate discussion of any of these items; if discussion is required, that item is removed from the Consent Calendar and considered separately. At the end of the reading of the Consent Calendar, Board members or members of the public can request that an item be removed for separate discussion.

- 5.1. Approve Minutes of July 23, 2026, Board Meeting.
- 5.2. Accept Disbursement Report for June 2026, and Financial Reports for This Fiscal Year Through June 2026.
- 5.3. Enter into an Agreement for Professional Services Between the Redwood Coast Energy Authority and Owsley Electric Inc. for Electrical Services at the Redwood Coast Airport Microgrid for a Term up to Five (5) Years and a Total Not to Exceed of \$325,000 and Authorize the Executive Director to Execute All Applicable Documents Pending Review by RCEA Legal Counsel.
- 5.4. Approve Waiver of Potential Conflict of Interest and Provide Informed Consent Regarding Counsel Representation by the Law Offices of Nancy Diamond on Redwood Coast Energy Authority's Interests in the Regional Climate Action Plan.

6. Items Removed from Consent Calendar

Items removed from the Consent Calendar section will be heard under this section.

7. Old Business - None

8. New Business - None

9. Presentations (Information only)

- 9.1. Presentation on RCEA's Customer Programs Featuring the Heat Pump Rebate Program
- 9.2. Introductory Study Session on Electricity Service Municipalization

10. Future Agenda Items

Any request that requires Board action will be set by the Board for a future agenda or referred to staff.

11. Adjournment

Next Regular Meeting

Thursday, September 24, 2026 | 3:30 PM

Wharfinger Building Bay Room (downstairs), 1 Marina Way, Eureka, CA 95501

Online and phone participation is available via Zoom.

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Staff Report

Agenda Item # 1.1

Information

Agenda Date	August 27, 2026
To	Board of Directors
Prepared by	Eileen Verbeck, Deputy Executive Director
Subject	Revised Member Teleconference Participation Rules

Background

When emergency Brown Act meeting law changes went into effect in 2020 due to the COVID-19 public health emergency, the RCEA Board of Directors, Community Advisory Committee (CAC) and the subcommittees of those bodies met online via teleconference using the Zoom platform with no physical, public meeting location. Since the pandemic, the Brown Act has been amended to codify modern teleconference meeting practices both during and outside of declared states of emergency. SB 707 (Durazo, 2025) sets out the latest Brown Act revisions which were signed into law on October 3, 2025.

Summary

RCEA Board Directors may attend up to two meetings per year from a remote location without making the location accessible to the public for the following, revised, “just cause” reasons:

1. Childcare or caregiving to child, parent, grandparent, grandchild, sibling, spouse, domestic partner;
2. Contagious illness that prevents in person attendance;
3. Mental or physical need not subject to reasonable accommodation provisions;
4. Travel while on official business of RCEA or another state or local agency;
5. Immunocompromised child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires remote participation;
6. Physical or family medical emergency; or
7. Military service obligations.

A vote is not necessary to request remote attendance for just cause, including for medical emergency remote attendance per SB 707 revisions. A brief description, protecting the Director’s (or family member’s) medical privacy, must be provided and the Director must publicly disclose whether anyone 18 years of age or older is present in the room at the remote location, and the general nature of the individual’s relationship with the Director.

At a future meeting, staff will recommend Board adoption of a revised Teleconferencing Policy capturing the latest Brown Act revisions and provide the Board an opportunity to pass a resolution enabling remote meeting participation for members who must travel at least 20 miles to the Wharfinger Building.



Staff Recommendation

None. Information only.

Required Distribution Information

The **Revised** Ralph M. Brown Act

[Link to California Government Code Sections 54950 - 54963¹](#), revised October 3, 2025, by SB 707 (Durazo, 2025).

Redwood Coast Energy Authority List of Physical Meeting Locations

Body	Date	Time	Location
Board of Directors	4 th Thursday of each month	3:30 p.m.	Wharfinger Building, 1 Marina Way, Eureka, CA 95501
Community Advisory Committee	2 nd Tuesday of odd-numbered months	6 p.m.	Jefferson Community Center Auditorium, 1000 B Street, Eureka, CA 95501
Finance Committee	As needed, dates TBD	TBD	RCEA Offices, 633 Third Street, Eureka, CA 95501

¹ [The Revised Ralph M. Brown Act, California Code, GOV 54950.5 - 54963:](https://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?lawCode=GOV&division=2.&title=5.&part=1.&chapter=9.&article=)
https://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?lawCode=GOV&division=2.&title=5.&part=1.&chapter=9.&article=



Staff Report

Agenda Item # 4.1

Information

Agenda Date	August 27, 2026
To	Board of Directors
Prepared by	Elizabeth Burks, Executive Director
Subject	Executive Directors' Report

Summary

Executive Director Elizabeth Burks will provide updates on topics as needed.

RCEA Updates

July Customer Interaction Summary

In July 2026, there were 189 customer interactions of which 173 were incoming phone calls (11 lobby walk ins and 5 emails). The top categories for all interactions were:

- NEM Annual Cash Out Request & Inquiry: 96 (51%)
- Rebates / DSM Inquiry: 30 (16%)
- General Billing Inquiries: 16 (8%)

The majority of customer interactions in July continued to revolve around Net Energy Metering Annual Cash Out requests and inquiries. Some customers required assistance with the updated process this year, and RCEA staff provided them with personalized service and timely follow up.

NREN Update

In July, the RCEA Northern Rural Energy Network team completed 10 home energy assessments, gave out 58 efficiency kits, and paid out \$6,830 in rebates to Humboldt County customers.



Totals for the year and across NREN partners are provided below.

NREN Partner	Rebates		Efficiency Kits		Energy Assessments	
	July	YTD	July	YTD	July	YTD
RCEA	\$6,830	\$78,450	58	218	10	50
LAPC	\$100	\$4,823	76	366	8	34
MCOG	\$0	\$6,403	52	174	5	23
SBC	\$13,557	\$52,611	54	409	5	46
Total	\$20,487	\$142,287	240	1167	28	153

NREN recently launched the non-residential direct install program for lighting and heat pump water heaters. This program works through approved contractors to install the equipment with incentives that lower the upfront costs for businesses and public agency participants.

To strengthen contractor participation in its residential upgrades program, NREN /RCEA is hosting a Contractor Open House on September 15 to recruit and engage potential partner contractors.

Staff Recommendation

None. Information only.

Attachments

1. Community Outreach Events Summary
2. LEAN/Community Choice Energy Alliance Federal Activity Report - July 2026

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Redwood Coast Energy Authority – Community Outreach & Events Summary

Each month, RCEA connects with community members across Humboldt County through events, presentations, and outreach efforts that build awareness of our programs and services. This summary provides a snapshot of our outreach reach, engagement highlights, and upcoming opportunities to connect with the community.

August 2026

AT A GLANCE

Events

We participated in a variety of community events, including 1 Eureka and 1 Arcata Friday Night Market, Blue Lake Rancheria Youth Connect Conference, Annie & Mary Day, 3 days at the Humboldt County Fair, Yurok Tribe Salmon Festival, Loleta Community Resource Center, Wiyot Day, and McKinleyville Chamber's Mega Mixer. There was also a presentation to Cal Poly Humboldt students on building trade apprenticeships.

Next Month

In September, we'll staff a table at the Loleta Community Resource Center, Bridgeville Community Resource Center, and 2 days at the North Country Fair.



Federal Affairs Updates

Monthly Policy Report



Community Choice
Energy Alliance

The National Voice for Affordable, Clean, & Reliable Power



CCA Federal Affairs Monthly Report

July 2026

By Community Choice Energy Alliance

[Download PDF Version](#)

Executive Summary

In July, Congress focused primarily on funding legislation ahead of the August recess. The House passed a budget resolution establishing a framework for “Reconciliation 3.0” and a clean continuing resolution that would fund the government through Dec. 4. The Senate struggled to advance its budget resolution but released a broader continuing resolution extending funding through Dec. 11, which it planned to consider during the week of Aug. 3. Congress also advanced several energy-related measures, including House passage of a geothermal development bill and committee action on data center and grid improvement legislation. The Senate Energy and Natural Resources Committee also held an oversight hearing featuring all five Federal Energy Regulatory Commission members.

The administration remained active throughout July. President Trump expanded his ratepayer protection pledge to include additional data center developers, governors, and utility companies, while the Department of Energy announced an agreement to develop a data center campus on federal land. In judicial developments, DOE stated in a court filing that last year’s grant cancellations were based on the political affiliation of grantees’ states. The Department of War also filed new court documents citing emerging national security threats as the reason for delayed wind project reviews.

CCEA FEDERAL ADVOCACY

Community Choice Energy Alliance sent a **letter** to House and Senate Appropriations Committee¹¹ leaders opposing a proposed overhaul to federal grant and award requirements (Uniform

CONGRESSIONAL ACTIONS

1. House Approves Budget Resolution for Reconciliation 3.0

On July 22, the House passed its FY27 budget resolution, which sets the framework for “Reconciliation 3.0” by a vote of 216-214. The bill directs four committees to draft legislation providing up to \$95 billion in new spending—\$60 billion for Armed Services, \$13 billion for Intelligence, \$12 billion for Agriculture, and \$10 billion for House Administration. It also instructs the House Administration Committee to develop legislation providing up to \$10 billion in grants to encourage states to adopt election security requirements modeled on portions of the SAVE America Act. **Notably, the bill does not include any energy provisions or tax provisions to offset the cost of the bill.** The House and Senate must still agree on an identical budget resolution before reconciliation legislation can be considered. Senate Republicans have raised concerns about the House package's scope, its impact on the deficit, and its election-related provisions, and Senate Majority Leader John Thune (R-SD) has stated he does not have the 50 votes required to advance the resolution. However, President Trump is demanding the Senate pass the budget resolution before the chamber enters August recess and has called for delaying the recess until a budget resolution is passed.

2. House Passes Continuing Resolution

On July 21, the House passed a Continuing Resolution (CR), 220-205, that would **fund the federal government from Oct. 1 until Dec. 4, in an attempt to avoid a government shutdown prior to November’s midterm elections.** The “clean” CR does not include any additional provisions, even the SAVE America Act which some Congressional Republicans had demanded. The stopgap funding measure comes as the Senate Appropriations Committee has failed to advance any FY27 spending bills, while the House has only passed three of its twelve spending bills. Many House Democrats voted against the CR due to its lack of guardrails on immigration enforcement, the same issue that had led to the record partial government shutdown earlier this year. The bill now goes to the Senate, which has already begun discussions on its own stopgap funding bill that includes some White House requested exemptions to the flat funding extension. The **Senate introduced its own stopgap funding bill on Aug. 2, that would extend government funding at FY26 levels through Dec. 11, extend expiring surface transportation programs, and temporarily prevent the administration from implementing changes to the Uniform Guidance that** would give political appointees greater control over federal grant approvals. The Senate is expected to pass its bill during the week of Aug. 3.

3. House Energy and Commerce Advances Data Center and Grid Improvement Bills

On July 21, the House Energy and Commerce Committee advanced 17 bills to the full House, including the “Ratepayer Protection Act” (H.R. 9340) from Reps. Gabe Evans (R-CO) and Kathy Castor (D-FL). **H.R. 9340, which passed unanimously, aims to ensure data centers pay for the new generation and transmission upgrades they require and codify President Trump’s Ratepayer Protection Pledge.** Prior to the markup, committee leaders released an amended version of H.R. 9340, which would narrow the scope of the bill from all projects with a peak

electricity demand of 100 megawatts or more to data centers specifically. During his opening statement, Ranking Member Frank Pallone (D-NJ) tempered his previous calls for a national data center moratorium, by stating that a national moratorium may be needed if Congress does not enact sufficient guardrails. Beyond this, the House passed grid improvement bills, including the “Load Forecasting Enhancement Act” (H.R. 9332), which would require the Federal Energy Regulatory Commission (FERC) to study electricity demand forecasting to predict load growth from data centers; the “High-Capacity Grid Act” (H.R. 6633), which would direct FERC to create a best-available transmission conductor standard; the “Advanced Transmission Technology to Reduce Rates Act” (H.R. 9335), which would require the establishment of a clearinghouse for advanced transmission technology; and the “Affordable Innovation for the Grid Act” (H.R. 9339), which would direct the Energy Secretary to assess how AI and computing technology can strengthen the capacity and reliability of the energy grid. All of these bills passed with bipartisan support, although it is unclear when a floor vote will be held, as the House has entered its month-long August recess.

4. Senate Energy and Natural Resources Committee Holds FERC Oversight Hearing

On July 22, all five commissioners of the Federal Energy Regulatory Commission (FERC) testified before the Senate Energy and Natural Resources Committee at an oversight hearing. The hearing focused on FERC’s role, and ongoing efforts, ensuring reliable energy supply during a period of rapidly growing demand, while keeping energy rates affordable, which all commissioners agreed was a priority. Throughout the hearing, the **commissioners received bipartisan support for their June decision to send show-cause orders to regional grid operators, as part of FERC’s effort to reform large load interconnections**. Permitting reform was also discussed throughout the hearing, as Commissioner David LaCerte specifically called on this Congress to pass a permitting reform package. Several Republicans on the panel applauded FERC’s recent actions proposing reforms to the blanket permitting process for natural gas facilities and to end mandatory cumulative effects analysis under National Environmental Policy Act reviews. Democrats **repeated their demands for permitting certainty, over the delays renewable energy projects have faced from the Trump administration**. Additionally, transmission reforms including the potential impacts of advanced transmission technologies (ATTs) and grid-enhancing technologies (GETs) were discussed. While several commissioners expressed support for these technologies, Commissioner Lindsay See noted the limited authority FERC holds to encourage their deployment and stated that increased authority from Congress could help support reliability and affordability.

5. House Acts on Geothermal Development Bills

On July 21, the House Science, Space, and Technology Committee advanced legislation aimed at accelerating development of next-generation geothermal energy projects. The “Geothermal Power Opportunity with Expanded Regions (Geo POWER) Act” (H.R. 8437) would require the Department of Energy (DOE) to support geothermal energy projects, prioritizing areas that currently lack access to geothermal electricity, with a financing program. An amendment to the bill was approved that would also have the DOE prioritize sites where the department has previously supported enhanced geothermal systems. The committee’s approval came a day after the full House approved another geothermal development bill. On July 20, the House approved the “Next-Generation Geothermal Research and Development Act” (H.R. 8790) by voice vote. H.R. 8790 directs DOE to accelerate research, development, and commercialization of next-generation geothermal technology. **The House has advanced several geothermal-focused bills this Congress, demonstrating the broad bipartisan support geothermal energy currently receives.**

ADMINISTRATION UPDATES

6. President Trump Expands Ratepayer Protection Pledge

On July 23, President Trump expanded the “Ratepayer Protection Pledge” to include over 200 new signers at a White House ceremony. The voluntary pledge, which was originally signed by seven major tech companies on March 4, is aimed at preventing data centers from increasing household energy bills by having the signers promise that their data centers will bring their own power generation or pay for their power and any additional energy infrastructure they require. The **expanded list of signatories includes 27 data center developers, 23 Republican governors, and numerous utilities**. During the signing ceremony unveiling the new participants, President Trump offered his support for data centers and their developers, arguing that data centers bring jobs and economic development to communities. Critics of the pledge have questioned how the administration could enforce the voluntary pledge; meanwhile the House Energy and Commerce Committee’s “Ratepayer Protection Act” (H.R. 9340), advanced unanimously two days earlier, seeks to codify the Pledge as a PURPA “must consider” requirement that also lacks enforcement teeth.

8. DOE Announces Plans for a Data Center Campus on Federal Land

On July 29, the Department of Energy (DOE) announced plans to redevelop DOE land in Kentucky into a data center campus. The partnership with Brookfield, NextEra Energy, Big Rivers Electric Power Corporation, Jackson Purchase Energy Cooperative, and Paducah Power System will redevelop DOE’s Paducah Site, a former uranium enrichment facility, using over \$100 billion of private investment. The project is under **DOE’s American Energy Hubs initiative, which seeks to transform former DOE sites into affordable energy production, advanced manufacturing, and technological innovation facilities**. As part of the agreement, Brookfield is expected to develop and operate the data center hub, while NextEra will build and own the generation resources, which are expected to exceed the needs of the data center and allow excess electricity to be delivered to the regional grid. DOE states that the Paducah site’s existing energy and water resources uniquely position the site for AI infrastructure development, while allowing the environmental cleanup and long-term redevelopment of the site to continue. The construction of the data center campus is expected to be completed in 2031.

JUDICIAL ACTIONS

9. DOE States Grant Cancellations Were Based on Political Affiliation

In a recent court filing, the Department of Energy (DOE) stated that last year’s grant cancellations were solely based on political affiliation. In October 2025, the Trump administration announced the cancellation of 284 clean energy grants, worth over \$7.5 billion, almost all of which had ties to states that had against President Trump in the 2024 election. The cancellations caused significant backlash over accusations that the cuts were politically motivated, but the administration maintained that the terminations were not political and were an effort to cut wasteful government spending. However, in the recent court filings, DOE lawyer Jeff Novak wrote that the department had selected a list of 624 grants for potential termination, of which the White House Office of Management and Budget (OMB) selected 284 for cancellation. Novak also stated that all but one of these had ties to states that voted against

President Trump, and the **“DOE accepts that the inclusion of grants in the October notice tranche was based solely on the political identity of the grant recipient’s state.”** The document maintains that political affiliation was not used to create DOE’s original list of 624 projects. Following this admission, Senate Democrats, including Energy and Natural Resources Committee Ranking Member Martin Heinrich (D-NM), Appropriations Committee Ranking Member Patty Murray (D-WA), and Minority Leader Chuck Schumer (D-NY), wrote a letter demanding the restoration of these terminated grants.

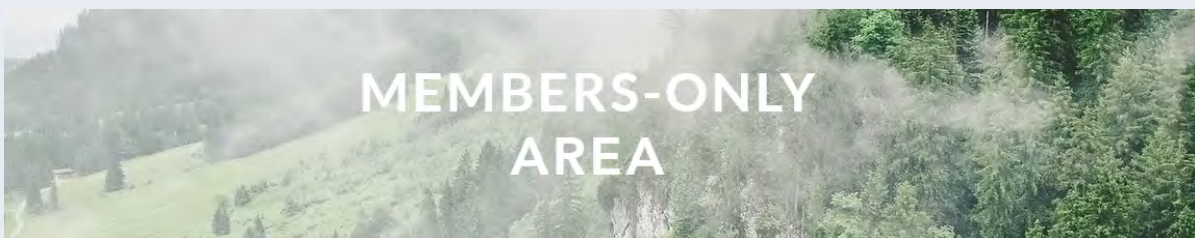
10. DOW Claims National Security Threats in Delayed Wind Projects

On July 6, the Department of War (DOW) **filed new court documents** citing emergent national security threats as the cause of stalled wind project reviews. The filings are part of a **lawsuit brought against DOW** from renewable energy groups who argue that DOW has stalled the development of onshore wind projects by refusing to complete routine reviews. The renewable energy groups are requesting the U.S. District Court end the policy freezing the review process, order DOW to provide status reports on its progress in completing reviews, and set deadlines for completing reviews for the stalled projects. **In the filing, the DOW states that “emergent, modern-day national security threats” are stalling the review process and has prompted DOW to reassess its review process. The filing also states that large wind farms “create effects” that worsen the unspecified emergent national security threats.** The DOW is asking the court to dismiss the lawsuit and argues that national security interests must take precedence over inconveniences to the development interests of the energy industry.

Additional Resources

Log in to **CCEA’s Members-Only Portal** to access:

- A detailed Members Directory
- Federal Policy Committee documents and materials (*log in to read all weekly and monthly reports, policy briefs, and additional resources*)
- CCEA’s curated national CCA database (*for Terawatt members only*)



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Board of Directors Draft Meeting Minutes

Wharfinger Building, Bay Room (downstairs)
1 Marina Way, Eureka, CA 95501

Thursday, July 23 2026
3:30 PM

Attendance

Present

Scott Bauer	Elise Scafani
Carlos Diaz	Sarah Schaefer, Vice Chair
Michael Gerace, Chair	Frank Wilson
Skip Jorgensen	Mike Wilson

Absent

Jason Ramos	Jack Tuttle
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Staff and Others Present

Name	Title
Ken Beals	Information Technology Technician
Lori Biondini	Business Planning & Finance Director
Elizabeth Burks	Executive Director
Faith Carlson	Regulatory & Legislative Manager
Ronnie Chaussé	Finance Coordinator
Nancy Diamond	RCEA Legal Counsel
Richard Engel	Power Resources Director
Jaclyn Harr	The Energy Authority, Client Services Director
Lori Taketa	Board Clerk

Open Session (Call to Order)

Chair Gerace called a meeting of the Board of Directors of the Redwood Coast Energy Authority to order at the above location and date at 3:35 p.m. Notice of this meeting was posted on July 17, 2026.

2. Reports from Member Entities

Vice Chair Schaefer reported on the Community Advisory Committee's discussion on the Power Charge Indifference Adjustment (PCIA) at its July meeting. The California legislature could make the PG&E charge more transparent by passing Assembly Bill 1761 (Rogers).

Board director Jack Tuttle submitted written comment asking the Board, staff and public to use multiple artificial intelligence platforms to analyze RCEA from a strategic perspective and identify opportunities to further RCEA's mission into the future. Director Tuttle provided AI prompts and suggested comparing results from different platforms as part of RCEA's strategic plan discussions.

4. Staff Reports

4.1. Executive Director's Report

Executive Director Burks reported that the Director of Engagement and Regional Climate Planning recruitment opened with applications due August 3, highlighted community outreach work at countywide events, and noted that the number of Northern Rural Energy Network - RCEA customers served is now included in each month's Executive Director staff report. So far in 2026, RCEA issued over \$72,000 in energy efficiency upgrade rebates to Humboldt County customers. There were no public comments.

5. Consent Calendar

- 5.1. Approve Minutes of June 25, 2026, Board Meeting.
- 5.2. Approve Disbursement Reports for May 2026, and Financial Reports for this Fiscal Year through May 2026.
- 5.3. Adopt Resolution 2026-6 Adopting an Amended Conflict of Interest Code Due to Changed Board Membership and Agency Reorganization and Authorize the Board Clerk to Submit the Amended Conflict of Interest Code to the Humboldt County Board of Supervisors as the Code Reviewing Body.
- 5.4. Adopt Resolution 2026-7 Approving the Form of and Authorizing the Execution of the Paradigm Wind Power Purchase Agreement with Paradigm Energy LLC.
- 5.5. Approve Submission of RCEA's 2026 Integrated Resource Plan Filing to the CPUC Consistent with Attachment 1, Draft 2026 Integrated Resource Plan Narrative.
- 5.6. Approve NREN Payment of \$133,938.57 to County of Ventura/Tri-County Regional Energy Network to Fund CivicWell and the California Climate and Energy Collaborative Forum, and Authorize the Executive Director to Execute All Applicable Documents.

There were no requests to remove items from the consent calendar. Members of the public Dr. Corinne Frugoni and Jon Reisdorf submitted comment opposing including Humboldt Sawmill Company biomass power in RCEA's Integrated Resource Plan portfolio due to expense and undetermined health risks.

M/S: M. Wilson, Bauer: Approve Consent Calendar items.

The motion passed with a unanimous voice vote. Ayes: Bauer, Diaz, Gerace, Jorgensen, Scafani, Schaefer, F. Wilson, M. Wilson. Noes: None. Absent: Ramos, Tuttle. Abstain: None.

Community Choice Energy (CCE) Business

6. New CCE Business

8.1. Rate Change for Maintaining Financial Stability and Customer Affordability

Executive Director Burks and Business Planning and Finance Director Biondini presented a proposed rate change strategy based on Board direction to maintain a minimum cash reserve of \$26 million while keeping rates below a 10% premium over PG&E generation rates. The minimum reserve amount avoids triggering creditor fees. If a rate increase larger than 9.5% over PG&E rates is needed to maintain the minimum reserve, staff will ask the Board to authorize the increase. Staff will report any rate increase below 9.5% to the Board. Based on revenue projections, a 6% increase in the electricity generation portion of the bill, or about \$2 per month for an average customer, is needed beginning in September 2026 to maintain reserve minimums through 2028.

Staff reviewed the impact of the Power Charge Indifference Adjustment (PCIA) on customer bills. The PCIA collected by PG&E from RCEA customers increased over 200% from last year and is now half as large as the generation charges RCEA collects from customers. The PCIA is sent to PG&E to make up for prices PG&E paid for renewable energy contracts before RCEA's Community Choice Aggregator (CCA) program was created in 2017. In other states with CCAs, the PCIA eventually ends. In California, the charge is ongoing. RCEA customers paid PG&E \$118 million in PCIA charges since RCEA's CCA program began. Assemblymember Rogers introduced AB 1761 this session to require the California Public Utilities Commission to allow the public to see how they and PG&E calculate the PCIA.

The directors expressed appreciation to staff for incorporating Board feedback into the proposed rate strategy, reluctance to increase rates given community member financial hardship, and understanding as to why the increase is necessary. Directors requested outreach to the public and member jurisdiction councils, emphasizing how RCEA has cumulatively saved Humboldt County electricity customers over \$5 million on their bills, and how RCEA brings money from the public purpose program fund, into which Humboldt County customers pay and from which they previously did not benefit, back to County residents through low and no-cost energy saving programs. PG&E does not do this work locally. There were no public comments on this item.

M/S: Schaefer, Bauer: Adopt Resolution 2026-9 Adopting a Rate Strategy to Maintain \$26,000,000 in Cash Reserves for Fiscal Soundness.

The motion passed with a unanimous voice vote. Ayes: Bauer, Diaz, Jorgensen, Scafani, Schaefer, F. Wilson, M. Wilson. Noes: None. Absent: Ramos, Tuttle. Abstain: None. Non-Voting: Gerace.

8.2 California 2026 Summer Market Conditions Readiness Assessment

Jaclyn Harr, The Energy Authority's Director of Client Services, presented the annual California Summer Market Conditions Readiness Assessment. The California electricity grid is well prepared to weather peak summer heat events, largely due to battery resources added statewide in the last five to six years.

Harr reviewed RCEA's readiness measures for peak load times, including energy hedging to decrease financial risks, procurement of all required resource adequacy products, operational preparedness of contracted resources, and implementation of a communication response protocol for high-price or emergency market events. Staff also highlighted the addition of the recently-added Tumbleweed long-duration battery storage project. There were no public comments.

M/S: M. Wilson, Schaefer: Accept 2026 California Summer Market Conditions Assessment.

The motion passed with a unanimous voice vote. Ayes: Bauer, Diaz, Jorgensen, Scafani, Schaefer, F. Wilson, M. Wilson. Noes: None. Absent: Ramos, Tuttle. Abstain: None. Non-Voting: Gerace.

End of CCE Business | Resume RCEA Board Business

9. Old Business

9.1. General Counsel Recruitment and Salary Schedule Update

Executive Director Burks reported on recruitment efforts for the new General Counsel position, which the Board appoints, and described the process which recruitment firm Tripepi Smith will facilitate and which the Board has authority to direct. There were no public comments on this agenda item.

M/S: M. Wilson, Schaefer: Adopt the updated salary schedule, adding the General Counsel position.

Delegate authority to Michael Gerace, Elise Scafani, Sarah Schaefer and Mike Wilson, the ad hoc Legal Counsel Recruitment Committee, to review the received applications and select candidates for initial interviews, review staff interview videos and notes to select top candidates, interview top candidates, make a recommendation for selecting candidates to the full Board, and meet and communicate on behalf of the Board with the recruitment firm.

The motion passed with a unanimous voice vote. Ayes: Bauer, Diaz, Gerace, Jorgensen, Scafani, Schaefer, F. Wilson, M. Wilson. Noes: None. Absent: Ramos, Tuttle. Abstain: None.

9.2. RCEA Fiscal Year 2026-2027 Budget Adjustment

Business Planning & Finance Director Biondini presented an amended Fiscal Year 2026-2027 budget reflecting a 6% rate premium over PG&E's generation rates. There was no public comment on this item.

M/S: Schaefer, Jorgensen: Adopt Amended RCEA Fiscal Year 2026-2027 Amended Budget.

The motion passed with a unanimous voice vote. Ayes: Bauer, Diaz, Gerace, Jorgensen, Scafani, Schaefer, F. Wilson, M. Wilson. Noes: None. Absent: Ramos, Tuttle. Abstain: None.

Chair Gerace adjourned the meeting at 4:46 p.m.

Lori Taketa, Clerk of the Board

The author used Microsoft 365 CoPilot to generate a draft of these minutes. After using this tool, the author reviewed, edited and takes full responsibility for the content of these minutes.



Staff Report

Agenda Item # 5.2

Information

Agenda Date	August 27, 2026
To	Board of Directors
Prepared by	Lori Biondini, Business Planning and Finance Director
Subject	Profit & Loss, Balance Sheet and Monthly Disbursements Reports

Summary

The attached Disbursements Report lists RCEA's checks, debits, and electronic payments made during the period identified on the report. The Business Planning and Finance Director certifies that the disbursements were drawn in payment of demands conforming to RCEA's adopted Financial Policy and budget.

The Financial Reports (Profit & Loss Budget vs. Actual and Balance Sheet) are presented to keep the Board apprised of current agency receipts and spending relative to budget line items.

Alignment with RCEA's Strategic Plan

Agency financial tracking and reporting are necessary administrative functions supporting RCEA strategic plan goal implementation.

Financial Impact

The disbursements presented were drawn in payment of demands included within the adopted budget.

Staff Recommendation

Approve Disbursement Reports for June 2026, and Preliminary Financial Reports for This Fiscal Year Through June 2026.

Attachments

1. Disbursements Report for June 1 through June 30, 2026
2. Profit & Loss Budget vs. Actual Report, July 2025 through June 2026
3. Balance Sheet as of June 30, 2026

Redwood Coast Energy Authority
Disbursements Report
As of June 30, 2026

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	06/01/2026	ACH	The Energy Authority	CAISO Weekly Invoice #CISO052726	-23,442.37
Bill Pmt -Check	06/05/2026	ACH	Baker Tilly US, LLP	Tax accounting - period ending 05/31/26	-3,675.00
Bill Pmt -Check	06/05/2026	ACH	CalPine Corporation	Calpine Apr 2026 Costs	-68,719.40
Bill Pmt -Check	06/05/2026	ACH	Foster Clean Power A, LLC	Apr 2026 Contract Energy	-14,818.43
Bill Pmt -Check	06/05/2026	ACH	Frontier Energy, Inc.	April 2026 invoices	-59,167.25
Bill Pmt -Check	06/05/2026	ACH	Sierra Business Council	NREN Qrtly advance payment: Q2 2026	-803,869.42
Bill Pmt -Check	06/05/2026	ACH	Viridity Energy Solutions, Inc.	Tierra Buena RA-May 2026	-16,224.00
Liability Check	06/05/2026	ACH	Ascensus	401A-6/5/26 Paydate	-14,500.41
Liability Check	06/05/2026	ACH	EDD	6/5/26 Paydate	-8,760.35
Liability Check	06/05/2026	ACH	Ascensus	457b-6/5/26 Paydate	-13,402.12
Liability Check	06/05/2026	ACH	Internal Revenue Service	6/5/26 Paydate	-37,065.00
Liability Check	06/05/2026	ACH	Colonial Life	June 2026 Premiums	-3,598.89
Liability Check	06/05/2026	ACH	Principal Life Insurance Company	May 2026 Premiums	-126.02
Bill Pmt -Check	06/05/2026	ACH	Sandrini BESS Storage LLC	Apr 2026 Contract Energy Storage	-1,242,000.00
Bill Pmt -Check	06/05/2026	WIRE	Fidelity National Title	Building Purchase 718 Third St. Eureka	-3,732,917.71
Check	06/05/2026	22492	CCE Customer	Rebate CCE EV	-2,000.00
Check	06/05/2026	22493	CCE Customer	Rebate CCE EV	-2,000.00
Check	06/05/2026	22494	CCE Customer	Rebate CCE EV	-2,000.00
Check	06/05/2026	22495	CCE Customer	Rebate CCE EV	-2,000.00
Check	06/05/2026	22496	CCE Customer	Rebate CCE EV	-2,000.00
Check	06/05/2026	22497	CCE Customer	Rebate CCE EV	-2,000.00
Check	06/05/2026	22498	CCE Customer	Rebate CCE EV	-2,000.00
Check	06/05/2026	22499	CCE Customer	Rebate CCE EV	-2,000.00
Bill Pmt -Check	06/05/2026	22500	Advanced Display & Signs	Qty 500 Logo decals	-135.94
Bill Pmt -Check	06/05/2026	22501	Adventures Edge	May 2026 e-bike invoices	-2,000.00
Bill Pmt -Check	06/05/2026	22502	AT&T	RCAM Router charges 04/19-05/18/26	-163.00
Bill Pmt -Check	06/05/2026	22503	Bohn, Juliette	Travel - In-person NREN Mtg 4/28/26-4/29/26	-67.20
Bill Pmt -Check	06/05/2026	22504	Braun Blaising & Wynne, P.C.	Legal - Regulatory & Procurement -Apr 2026	-2,613.99
Bill Pmt -Check	06/05/2026	22505	Donald Dame	CCE Consulting services- May 2026	-218.75
Bill Pmt -Check	06/05/2026	22506	Education & Outreach Company	LED Lightbulb- Save Energy Box	-909.56
Bill Pmt -Check	06/05/2026	22507	Eureka Glass Company, Inc	Window repair for 633 3rd St	-308.64
Bill Pmt -Check	06/05/2026	22508	Kullmann, S.	Travel In-person NREN Mtg 4/28/26-4/29/26	-69.20
Bill Pmt -Check	06/05/2026	22509	Law Offices of Nancy Diamond	Apr 2026 Legal Services- NREN	-1,344.00
Bill Pmt -Check	06/05/2026	22510	PG&E- EV	April 2026 usage	-1,636.79
Bill Pmt -Check	06/05/2026	22511	PG&E-Office Utility	4/15-5/13/26 utilities for 633 3rd Street	-996.35
Bill Pmt -Check	06/05/2026	22512	Rennie, J	Mileage reimbursement - May 2026	-94.98
Bill Pmt -Check	06/05/2026	22513	Scrapper's Edge	Feb & May 2026 purchases	-111.97
Bill Pmt -Check	06/05/2026	22514	Taketa, L.	Per diem 2026-06: NW Clerk Session	-275.00
Bill Pmt -Check	06/05/2026	22515	Times Printing Company	May 2026 invoices	-1,298.28
Bill Pmt -Check	06/05/2026	22516	Busick, B.	May 2026 Mileage Reimbursement	-144.20
Bill Pmt -Check	06/05/2026	22517	Reider, S	Mileage Reimbursement- May 2026	-49.30
Bill Pmt -Check	06/05/2026	22518	Rodriguez, Louis	Mileage reimbursement - May 2026	-42.05
Paycheck	06/05/2026	ACH	Employees	Payroll	-91,381.90
Bill Pmt -Check	06/08/2026	ACH	The Energy Authority	CAISO Weekly Invoice #CISO060326	-80,266.68
Check	06/08/2026	22519	NEM Customer	NEM Close-Out, reissued ck 11550	-80.78
Bill Pmt -Check	06/08/2026	22520	California State Controller	Report ID: 1434862	-1,225.00
Bill Pmt -Check	06/09/2026	ACH	Sterling Administration	FSA Healthcare Remaining Funding - 2026	-7,392.50

Redwood Coast Energy Authority

Disbursements Report

As of June 30, 2026

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	06/09/2026	ACH	Pitney Bowes-Rental	Mailstation Lease 06/13/26-09/12/26	-72.07
Bill Pmt -Check	06/15/2026	ACH	The Energy Authority	Monthly TEA Invoice #TEA52026 May 2026	-872,944.73
Bill Pmt -Check	06/15/2026	ACH	The Energy Authority	CAISO Weekly Invoice #CISO061026	-30,288.11
Bill Pmt -Check	06/17/2026	WIRE	PG&E Voluntary Allocation	Feb 2026 VA Long term & Short term	-80,234.01
Liability Check	06/18/2026	ACH	Ascensus	6/18/26 Payroll	-14,410.40
Liability Check	06/18/2026	ACH	EDD	6/18/26 Payroll	-8,905.69
Liability Check	06/18/2026	ACH	Internal Revenue Service	6/18/26 Payroll	-38,009.14
Liability Check	06/18/2026	ACH	Ascensus	6/18/26 Payroll	-13,680.06
Check	06/18/2026	ACH	VISA- Commercial Card	Payment for Statement Date 5/31/26	-35,215.41
Check	06/18/2026	22522	CCE Customer	2026 CCE Rebate EV	-2,000.00
Check	06/18/2026	22523	CCE Customer	2026 CCE Rebate EV	-2,000.00
Check	06/18/2026	22524	NEM Customer	2026 NEM Refund	-333.41
Bill Pmt -Check	06/18/2026	22525	Adventures Edge	Apr & June 2026 e-bike vouchers	-1,600.00
Bill Pmt -Check	06/18/2026	22526	AM Conservation Group, Inc.	NREN Res Kits-RCEA Qty 112	-12,165.24
Bill Pmt -Check	06/18/2026	22527	Arcata Police Department	Livescan screening: Rolling Fee-April 2026	-70.00
Bill Pmt -Check	06/18/2026	22528	AT&T	RCAM charges 5/29/26-6/28/26	-654.75
Bill Pmt -Check	06/18/2026	22529	Baker, Henry	CCEC Conference Per Diem 6/23-6/26/26	-204.00
Bill Pmt -Check	06/18/2026	22530	Bohn, Juliette	Per Diem- In-person NREN Mtg 6/29-6/30-26	-150.00
Bill Pmt -Check	06/18/2026	22531	Burks, E.	VOID: Change in travel plans	0.00
Bill Pmt -Check	06/18/2026	22532	City of Arcata	VOID:Ck 22532, vendor prefers separate checks	0.00
Bill Pmt -Check	06/18/2026	22533	City of Eureka-Water	917 & 633 3rd. St. 04/25/26-05/25/26	-445.32
Bill Pmt -Check	06/18/2026	22534	Dell Marketing L.P. c/o Dell USA L.P.	Pro Laptop x 10 & Pro Thunderbolt 4 Dock x 2	-17,334.02
Bill Pmt -Check	06/18/2026	22535	Donnelly, S.	CCEC Conference Per Diem 6/22-6/26/26	-245.00
Bill Pmt -Check	06/18/2026	22536	EAN Services, LLC	Staff travel vehicle rentals May 2026	-495.97
Bill Pmt -Check	06/18/2026	22537	Engel, R.	Travel - 2026 CalCCA Conference	-203.11
Bill Pmt -Check	06/18/2026	22538	Gwynn, J.	Travel - 2026 CalCCA Conference	-125.16
Bill Pmt -Check	06/18/2026	22539	Humboldt Bay Coffee Co.	Office Coffee- 633 3rd St.	-64.10
Bill Pmt -Check	06/18/2026	22540	Kullmann, S.	CCEC Conference Per Diem 6/22-6/26/26	-245.00
Bill Pmt -Check	06/18/2026	22541	Law Offices of Nancy Diamond	May 2026 Legal services	-4,760.00
Bill Pmt -Check	06/18/2026	22542	Martin, Kelsey	Per Diem for CCEC Conf & Lake Mtg	-354.00
Bill Pmt -Check	06/18/2026	22543	Mattio, B.	CCEC Conference Per Diem 6/22-6/26/26	-245.00
Bill Pmt -Check	06/18/2026	22544	Means, M.	Per Diem for CCEC Conf & Lake Mtg	-354.00
Bill Pmt -Check	06/18/2026	22545	Mission Linen & Uniform Service	June 2026 janitorial supplies	-226.12
Bill Pmt -Check	06/18/2026	22546	North Coast Cleaning Services, Inc.	May 2026 cleaning services	-1,090.00
Bill Pmt -Check	06/18/2026	22547	Optimum Business-633	633 3rd St: Phone & Internet 06/1/26-06/30/26	-1,103.24
Bill Pmt -Check	06/18/2026	22548	PG&E- EV	May 2026 usage for 6 EV acctts	-2,189.30
Bill Pmt -Check	06/18/2026	22549	PG&E-Office Utility	05/06-06/4/2026 utilities for 917 3rd Street	-353.18
Bill Pmt -Check	06/18/2026	22550	Ramirez, M.	Travel - 2026 CalCCA Conference	-105.23
Bill Pmt -Check	06/18/2026	22551	Revolution Bicycles, Inc.	May 2026: 1 E-Bike Voucher	-600.00
Bill Pmt -Check	06/18/2026	22552	Scrapper's Edge	Banner for RCEA	-79.38
Bill Pmt -Check	06/18/2026	22553	Terry, P.	CCEC Conference Per Diem 6/22-6/26/26	-245.00
Bill Pmt -Check	06/18/2026	22554	Times Printing Company	June 2026 Late notice printing	-680.02
Bill Pmt -Check	06/18/2026	22555	Ubeo Business Services	633+ 917 3rd St Printer Charges 5/06-06/05/26	-233.58
Bill Pmt -Check	06/18/2026	22556	City of Arcata	Apr 2026 Utility User Tax	-7,371.35
Bill Pmt -Check	06/18/2026	22557	City of Arcata	Apr 2026 Excessive Electricity Use Tax	-754.97
Bill Pmt -Check	06/18/2026	22558	Westside Community Improvement Assn.	Venue Rental: 3/10/26 CAC mtg	-187.50
Paycheck	06/18/2026	ACH	Employees	Payroll	-93,523.35

Redwood Coast Energy Authority

Disbursements Report

As of June 30, 2026

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	06/22/2026	ACH	CalCCA	Advance Expense Reimb. PG&E GRC & ERRRA	-4,851.34
Bill Pmt -Check	06/22/2026	ACH	CalPine Corporation	Calpine May 2026 Costs	-72,767.40
Bill Pmt -Check	06/22/2026	ACH	Choice Digital Corp	June 2026 NEM Solar RES payments	-479,667.46
Bill Pmt -Check	06/22/2026	ACH	Humboldt Sawmill Co.	May 2026 Electricity Charge	-733,359.17
Bill Pmt -Check	06/22/2026	ACH	Leapfrog Power, Inc	May 2026 RA Invoice	-36,740.00
Bill Pmt -Check	06/22/2026	ACH	SMUD	Professional services- NREN 4/1/26-4/30/26	-16,395.00
Bill Pmt -Check	06/22/2026	ACH	Snow Mountain Hydro, LLC	May 2026 Electricity	-36,438.25
Bill Pmt -Check	06/22/2026	ACH	Sonoma Clean Power Authority	May 2026 - Flex RA sale - Monthly	-261,000.00
Bill Pmt -Check	06/22/2026	ACH	The Energy Authority	CAISO Weekly Invoice #CISO061726	-19,494.17
Bill Pmt -Check	06/22/2026	ACH	Intuit	Intuit Payroll Services - annual	-1,270.00
Bill Pmt -Check	06/22/2026	WIRE	EDPR CA Solar Park LLC II	Apr 2026-Contract Energy	-873,987.34
Bill Pmt -Check	06/22/2026	WIRE	Foster Clean Power A, LLC	May 2026 Contract Energy	-21,936.91
Bill Pmt -Check	06/22/2026	WIRE	Foster Clean Power B, LLC	May 2026 Contract Energy	-45,542.62
Bill Pmt -Check	06/22/2026	WIRE	USDA	Loan Payment Q2- 2026	-95,259.88
Check	06/23/2026	Debit	Columbia Bank	Service Charge	-180.71
Check	06/23/2026	Debit	Columbia Bank	Service Charge	-250.51
Liability Check	06/26/2026	ACH	Keenan	July 2026 Premiums	-57,936.47
Liability Check	06/26/2026	ACH	CICCS Coalition for Controlling Insurance	June 2026 premiums	-68.68
Liability Check	06/26/2026	ACH	Principal Life Insurance Company	July 2026 premiums	-133.74
Bill Pmt -Check	06/26/2026	ACH	County of Humboldt- Building Dept.	Building Permits: Orick & Petrolia	-2,666.00
Bill Pmt -Check	06/26/2026	ACH	John Winzler	Office Lease - 633 3rd St. July 2026	-8,144.97
Liability Check	06/26/2026	22559	Ameritas Life Insurance Corp.- Vision	July 2026 premiums	-544.28
Liability Check	06/26/2026	22560	Ameritas Life Insurance Corp. - Dental	July 2026 premiums	-3,279.92
Bill Pmt -Check	06/26/2026	22561	Carter Properties	917 3rd Street Office Lease - July 2026	-2,450.00
Bill Pmt -Check	06/26/2026	22562	Stephens Electrical, Inc	RRGP Solar & Battery Projects, qty 10	-18,620.00
Bill Pmt -Check	06/26/2026	22563	Stephens Electrical, Inc	RRGP Solar & Battery Hoopa Comm Tower	-9,500.00
Check	06/26/2026	22564	CCE Customer	Rebate CCE EV	-2,000.00
Check	06/26/2026	22565	CCE Customer	Rebate CCE EV	-2,000.00
Check	06/26/2026	22566	CCE Customer	Rebate CCE EV	-2,000.00
Bill Pmt -Check	06/30/2026	22593	Special District Risk Managment WC	FY 26-27 Compensation Program Invoice	-24,698.31
TOTAL					<u>-10,330,845.48</u>

Redwood Coast Energy Authority
Profit & Loss Budget vs. Actual
July 2025 through June 2026

	Jul '25 - Jun 26	Budget	% of Budget
Ordinary Income/Expense			
Income			
Total 4 GRANTS AND DONATIONS	2,635.38	1,887.00	139.66%
5 REVENUE EARNED			
Total 5000 · Revenue - government agencies	8,106,054.02	11,086,774.00	73.12%
Total 5100 · Revenue - program related	784,073.76	577,000.00	135.89%
Total 5300 · Revenue - Interest Earned	1,320,681.84	500,000.00	264.14%
Total 5400 · Revenue-nongovernment agencies	448,506.99	425,000.00	105.53%
Total 5500 · Revenue - Electricity Sales	53,829,134.06	55,895,669.00	96.3%
Total 5 REVENUE EARNED	64,488,450.67	68,484,443.00	94.17%
Total Income	64,491,086.05	68,486,330.00	94.17%
Gross Profit	64,491,086.05	68,486,330.00	94.17%
Expense			
Total 6 WHOLESALE POWER SUPPLY	47,734,256.67	49,327,598.00	96.77%
Total 7 PERSONNEL EXPENSES	5,331,334.07	5,364,096.00	99.39%
Total 8.1 FACILITIES AND OPERATIONS	1,551,064.38	1,773,801.00	87.44%
Total 8.2 COMMUNICATIONS AND OUTREACH	249,203.29	291,246.00	85.57%
8.4 PROFESSIONAL & PROGRAM SRVS			
8400 · Regulatory	152,755.86	150,000.00	101.84%
Total 8410 · Contracts - Program Related Ser	6,264,141.76	6,874,697.00	91.12%
8420 · Accounting	201,735.63	228,000.00	88.48%
8430 · Legal	163,759.72	249,000.00	65.77%
8450 · Wholesale Services - TEA	1,133,562.88	1,077,248.00	105.23%
8460 · Procurement Credit - TEA	74,537.76	143,178.00	52.06%
8470 · Data Management - Calpine	826,942.15	779,435.00	106.1%
8480 · Customer Billing - PG&E	262,691.03	256,634.00	102.36%
Total 8.4 PROFESSIONAL & PROGRAM SRVS	9,080,126.79	9,758,192.00	93.05%
Total 8.6 INCENTIVES & REBATES	527,013.67	1,682,655.00	31.32%
Total 9 NON OPERATING COSTS	115,717.40	129,200.00	89.57%
Total Expense	64,588,716.27	68,326,788.00	94.53%
Net Ordinary Income	-97,630.22	159,542.00	-61.19%
Net Income	-97,630.22	159,542.00	-61.19%

Redwood Coast Energy Authority
Balance Sheet
As of June 30, 2026

	<u>Jun 30, 26</u>
ASSETS	
Current Assets	
Checking/Savings	
1010 · Petty Cash	300.00
1060 · Umpqua Checking Acct 0560	654,951.69
1071 · Umpqua Deposit Cntrol Acct 8215	1,985,394.84
1075 · Umpqua Reserve Account 2300	24,754,704.89
1077 · JP Morgan Chase Act 74999	386,207.84
1078 · CA CLASS Reserve Fund 0001	13,483,353.46
Total Checking/Savings	<u>41,264,912.72</u>
Total Accounts Receivable	129,960.24
Other Current Assets	
1101 · Allowance for Doubtful Accounts	-6,936,947.96
1103 · Electricity Receivable	11,679,372.12
1120 · Inventory Asset	19,835.15
1205 · Prepaid Insurance	24,698.31
1210 · Retentions Receivable	113,433.87
Total Other Current Assets	<u>4,900,391.49</u>
Total Current Assets	46,295,264.45
Total Fixed Assets	13,794,992.37
Other Assets	
1700 · Security Deposits	795,553.16
1800 · Deferred Outflow of Resources	196,000.00
Total Other Assets	<u>991,553.16</u>
TOTAL ASSETS	<u><u>61,081,809.98</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Total Accounts Payable	6,439,240.36
Total Credit Cards	20,577.27
Other Current Liabilities	
2002 · Deposits Refundable	1,573,470.01
2011 · NEM Escrow Liability	325,344.20
2013 · Unearned Revenue	7,075,981.22
Total 2100 · Payroll Liabilities	<u>429,657.23</u>
Total Other Current Liabilities	<u>9,404,452.66</u>
Total Current Liabilities	<u>15,864,270.29</u>
Total Long Term Liabilities	<u>5,585,364.54</u>
Total Liabilities	21,449,634.83
Equity	
3900 · Fund Balance	39,729,805.37
Net Income	-97,630.22
Total Equity	<u>39,632,175.15</u>
TOTAL LIABILITIES & EQUITY	<u><u>61,081,809.98</u></u>



Staff Report

Agenda Item # 5.3

Information

Agenda Date	August 27, 2026
To	Board of Directors
Prepared by	Eileen Verbeck, Deputy Executive Director Mike Avcollie, Capital Asset Manager
Subject	Recommended Award of RCAM Electrical Services Contract

Summary

In July 2026, RCEA released a Request for Qualifications/Request for Proposals for Electrical Services at the Redwood Coast Airport Microgrid (RFQ/RFP 26-101). RCEA Operations Department released the RFQ/RFP with a goal of entering into a contract with a qualified C-10 electrical contractor for on-going electrical maintenance and repair services for a five-year contract term, focused on evaluating issues, routine maintenance, and identifying possible repair work, as described in detail in the Scope of Services.

RCEA held a mandatory pre-proposal site conference on July 28, 2026, which four qualified C-10 electrical contractors attended. RCEA received responsive and responsible proposals from three of the qualified entities that attended that site conference.

RCEA reviewed all proposals for completeness and adherence to the RFQ/RFP requirements, and all three proposals passed the initial screening. RCEA's operations team then scored the proposals in accordance with the scoring rubric provided in the RFQ/RFP. RCEA's scoring process yielded agreement on the highest scoring proposal. Owsley Electric Inc. received the highest scores in all categories, and their proposal was the strongest in the area of qualifications, experience, and response time for routine and emergency services.

RCEA staff believe that the Owsley Electric Inc.'s proposal and services bring the best value to RCEA for Electrical Services at the Redwood Coast Airport Microgrid and recommends that the Board enter into an Agreement for Professional Services Between the Redwood Coast Energy Authority and Owsley Electric Inc. for Electrical Services at the Redwood Coast Airport Microgrid.

Background

Redwood Coast Energy Authority (RCEA) owns and operates the Redwood Coast Airport Microgrid (RCAM) which consists of a front-of-the-meter (FTM) system which features a grid-forming, 2.2-megawatt (MW) direct current (DC) solar array that is DC-coupled with a 2.3-MW/8.87-megawatt-hour (MWH) alternating current lithium-ion battery energy storage system (BESS), and a grid-following behind-the-meter (BTM) 300-kW alternating current (AC) solar array.



The RCAM facilities began commercial operation in December 2021; however, ground fault issues with the original DC-to-DC converters did not allow the FTM system to become fully operational. Between January 2024 and January 2025, RCEA replaced the older DC-to-DC converters with Dynapower DPS 500 units, and the FTM system became fully operational in July 2025.

During the first year of full operation, RCEA staff realized the need for on-going electrical services at RCAM to address routine and other electrical services that could not be provided by RCEA staff or the Microgrid Support team at the Schatz Energy Research Center.

To address this need for electrical services, RCEA released RFQ/RFP 26-101 with a goal of entering into a contract with a qualified C-10 electrical contractor for on-going electrical maintenance and repair services for a five-year contract term, focused on evaluating issues, routine maintenance, and identifying possible repair work, as described in detail in the Scope of Services.

Equity Impacts

Operations and Maintenance; not directly applicable.

Alignment with RCEA's Strategic Plan

The award of this Professional Services Agreement will help to further the following goals listed in RCEA's Strategic Plan:

- 4.1.1 Maximize the use of local renewable energy to the extent technically and economically feasible and prudent.
- 4.1.7.2 Develop Distributed Generation
- 4.1.8.1 Support Utility Scale Solar Energy Development
- 4.1.8.2 Procure Local Solar Energy

Financial Impact

All work/services under this contract will be performed on a time and materials basis as needed and as ordered/directed by RCEA with a total not to exceed \$325,000 over the five-year contract term. Any work that is done will be pre-approved by staff, and the cost of the work must be within the Board approved fiscal year budget. RCEA has identified several specific tasks, referred to in the Scope of Services as "Primary Services," that RCEA anticipates being performed within the first year of the agreement term, as well as an illustrative list of additional services that RCEA foresees could be requested during the term of the Agreement.

The time and materials pricing, materials mark-up, and overhead for any future work meet California Prevailing Wage standards and are within the range of expected costs.

The estimated cost for Primary Services that could be performed in the first year of the contract is within the budgeted amount for operations and maintenance in the FY 26-27 budget.



Staff Recommendation

Enter into an Agreement for Professional Services Between the Redwood Coast Energy Authority and Owsley Electric Inc. for Electrical Services at the Redwood Coast Airport Microgrid for a Term up to Five (5) Years and a Total Not to Exceed of \$325,000 and Authorize the Executive Director to Execute All Applicable Documents Pending Review by RCEA Legal Counsel.

Attachments

1. RFQ/RFP 26-101 Request for Qualifications, Request for Proposals for Electrical Services at Redwood Coast Airport Microgrid
2. Owsley Electric Inc. Submission
3. Proposal Evaluation Combined Scores

Request for Qualifications (RFQ) Request for Proposal (RFP)
For Electrical Services at Redwood Coast Airport Microgrid

RFQ/RFP-26-101



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EXHIBIT A - FIRM’S BUSINESS INFORMATION A-1

EXHIBIT B - LIST OF SUBCONTRACTORS..... B-1

EXHIBIT C – AGREEMENT C-1

SUMMARY

RCEA invites submittal of responses to RCEA's Request for Qualifications, Request for Proposals RFQ/RFP-26-101 (RFQ/RFP) from qualified C-10 electrician contractor firms (Respondents) interested in providing electrical maintenance and repair services for the solar photovoltaic arrays and the battery energy storage system at the Redwood Coast Airport Microgrid, located at ACV Airport, 3561 Boeing Ave, McKinleyville, CA 95519 ("RCAM Site") (Project).

A mandatory pre-proposal site visit and question forum will be held at the RCAM Site on **July 28, 2026, at 10:00 am PT**. The RCAM Site visit and forum are designed to increase the likelihood that Respondents have the applicable and appropriate information necessary to deliver proposed solutions that meet RCEA's expressed needs.

After evaluating all responses to this RFQ/RFP, RCEA will select and enter into a professional services agreement with the most qualified firm based upon professional qualifications, demonstrated competence and experience, and cost competitiveness.

Responses will be accepted until **August 11, 2026 at 5:00 pm PT**. Responses to this solicitation received after the stated deadline may not be considered.

Responses shall be delivered by electronic mail to **procurement@redwoodenergy.org** with a subject line: "RFQ/RFP-26-101". Responses shall be searchable PDF format and may be delivered as a zipped file or via VPN.

All notifications, updates, and addenda to this RFQ/RFP will be posted on RCEA's Contracting page at <https://redwoodenergy.org/contracting/>. Interested firms shall be responsible for monitoring the website to obtain the most recent information regarding this solicitation.

SECTION I – PROJECT INTRODUCTION AND OVERVIEW

A. Introduction

Redwood Coast Energy Authority (RCEA) owns and operates the Redwood Coast Airport Microgrid (RCAM) which consists of a front-of-the-meter (FTM) system which features a grid-forming, 2.2-megawatt (MW) direct current (DC) solar array that is DC-coupled with a 2.3-MW/8.87-megawatt-hour (MWH) alternating current lithium-ion battery energy storage system (BESS), and a grid-following behind-the-meter (BTM) 300-kW alternating current (AC) solar array. The FTM solar array and battery system provides dispatchable renewable power that feeds the local grid while delivering energy and ancillary services into California's wholesale electricity market. During local grid outages, this system provides backup power to the microgrid circuit. In addition, a co-located grid-following, BTM 300-KW AC solar photovoltaic array offsets retail bills for key airport facilities, providing compensation to the site host who is a different entity than the microgrid owner-operator.

The RCAM facilities began commercial operation in December of 2021; however, ground fault issues with the original DC-to-DC converters did not allow the FTM system to become fully operational. Between January of 2024 and January of 2025, RCEA replaced the older DC-to-DC converters with Dynapower DPS 500 units, and the FTM system became fully operational in July 2025. The BTM system has functioned as designed since the original commercial operation date.

B. Description of Work

RCEA seeks to enter into a contract with a qualified C-10 electrical contractor for on-going electrical maintenance and repair services for a 5-year contract term, focused on evaluating issues, routine maintenance, and identifying possible repair work, as described in detail in the Scope of Services. Additional details about the RCAM Site can be found in Attachment 1 – “RCAM Key Equipment List” and Attachment 2 – “Specification Sheets”.

All work/services under this contract will be performed on a time and material basis as needed and as ordered/directed by RCEA. RCEA has identified several specific tasks, referred to in the Scope of Services as “Primary Services”, that RCEA anticipates to be performed within the first year of the agreement term, as well as an illustrative list of additional services that RCEA foresees could be requested during the term of the Agreement.

Below is a general description of the Scope of Services:

Primary Services: For the purposes of evaluating Respondents and costs, RCEA has identified a list of tasks that we believe may need to be completed within the first year of the contract term, pending available funds.

Additional Services Upon Request: All other ongoing maintenance and repair work identified by RCEA or the contractor will be conducted on an as-needed basis at the request of RCEA. The “Additional Services Upon Request” tasks encompass an illustrative list of possible additional services that may be requested by RCEA as needs are identified by RCEA.

Services Not Included In Scope: For the purposes of this RFP, RCEA does not envision including work in the scope that can be performed by vendors who are not licensed electricians. To that end, this solicitation does not include some portions of known microgrid maintenance work, such as:

1. Repair of fencing
2. Vegetation management
3. Solar module cleaning

C. Scope of Services

RCEA may call on the Consultant to perform any of the following services.

Most service calls will be categorized as “routine” and will be subject to the Consultant’s normal billable rates. RCEA will schedule routine service items with the Consultant with a maximum response time of _____ days/weeks.

RCEA may deem any given service item as an urgent need and call on the Consultant to respond as an “emergency”, which will be subject to the Consultant’s “emergency” billable rates/fees. The Consultant will endeavor to respond in the shortest possible response time for “emergency” service calls and will have a response time of no more than _____ hours.

PRIMARY SERVICES

The selected Respondent will be asked to provide some (or all) of the following services in the first year of the contract:

1. DC/AC Home Run Wiring Inspection
 - a. Provide infrared imaging and visual inspection of all AC and DC "home run" wiring connections, module connectors, and in-line fuse holders for loose connections, damaged insulation and adequate strain relief.
 - b. Generate a written report that quantifies the results of the visual inspection and infrared scans and include photographic documentation. The report should indicate the quantity, location, and severity of any faulty electrical connections identified during inspection.
2. Inspect and Maintain Electrical Enclosures
 - a. Visually inspect enclosures for excessive wear, damage, defects, rust, or corrosion.
 - b. Vacuum/clean all enclosures, replace desiccants and/or filters as needed, lubricate hinges and latches and ensure functionality, inspect enclosure seals and note any damage or seals that need replacement.
 - c. Electrical enclosures include DC combiners, DC-to-DC converters, DC recombiners, BTM inverters, BTM switchgear cabinets, FTM switchgear cabinets, and SCADA cabinets.
 - d. Generate a report that quantifies the results of the enclosure inspection; include photographic documentation. The report should indicate the quantity, location and severity of damaged enclosures. Report must be delivered in digital format within 5 working days of the inspection.
3. Electric Connection Torque Test/Re-torque
 - a. Provide infrared and visual inspection of all conductor terminations in junction boxes, DC combiners, DC to DC converters, PV panelboards, switch gear, load-centers, breakers and service disconnects for loose connections, damaged insulation, and adequate strain relief.
 - b. Inspect and tighten bonding and grounding connections at modules, combiner boxes, junction boxes, PV panelboards, switch gear and inverters as needed.
 - c. Inspect and tighten connections of all grounding and bonding conductors to the grounding electrode system.
 - d. Re-torque all electrical connections (as needed) to original equipment manufacturers specifications.
4. Quarterly and Annual Lead Acid Battery Maintenance (4 service visits annually for each contract year).
 - a. **Quarterly** test specific gravity of 4 select cells (cells to vary each quarter). **Annually** test specific gravity of all cells. Document ambient temperature and electrolyte temperature during tests. Take voltage readings of each cell.

- b. Visually inspect for damage, cracked cells, corrosion, etc. Add distilled water to cells as needed.
 - c. Generate a report in excel documenting the results of maintenance. Report to be delivered within 5 working days of the maintenance work.
- 5. Replace Damaged Solar Modules on BTM and FTM Arrays
 - a. RCEA has identified about 150 damaged modules across the BTM and FTM arrays. RCEA expects to replace about 20% of damaged modules in each year of the contract; exact number to be replaced will be determined each year of the contract. RCEA will provide an inventory of currently known damaged modules.
 - b. Provide labor to replace 36 (1 pallet) damaged solar modules with modules provided by RCEA
 - c. Provide labor and materials to replace 36 (1 pallet) damaged solar modules with modules to be provided by Respondents. Solar panels to be Longi-430-M (or equivalent, equivalence to be approved by RCEA).

ADDITIONAL SERVICES UPON REQUEST

The following is an illustrative list of possible additional services that may be requested by RCEA as needs are identified by Consultant, RCEA, or its consultants:

- 1. Inspect FTM and BTM Racking System
 - a. Conduct visual inspection of racking system and existing torque marks on mechanical connections of racking system.
 - b. Re-torque mechanical connections as needed
- 2. Transformer Inspection
 - a. Dissolved gas analysis
- 3. AC/DC string analysis and performance testing
 - a. Perform current/voltage (I/V) curve testing
 - b. Conduct performance test using measure of incident sunlight, module cell temperature, and energy output to calculate module and/or string efficiency and compare to expected results based on module spec sheets.
- 4. DC home run wire management
 - a. Relocate module connectors and inline fuse holders to the top of drip loops and relocate wire/drip loops to the driest possible location.
- 5. Diagnose sources of ground faults on the FTM solar array
 - a. Perform electric resistance testing on FTM DC strings
- 6. Inverter Maintenance
 - a. Verify condition, clean filters, heat sinks, exhaust fans, verify software updates and service bulletins are performed
- 7. Solar Module Inspection
 - a. Visually inspect all modules for signs of physical damage, including bent frames, broken glass, delamination of bonded layers or discoloration of solder connections. Note the location of any damage for future repair or maintenance.
 - b. Perform infra-red scan of modules to detect hotspots/bypass diode failure

SECTION II – PROPOSAL CONTENT REQUIREMENTS

At a minimum, the information described below must be included in the Proposal:

A. Cover Letter

The Cover Letter must be signed by a company officer with authority to bind the firm to contracts of the anticipated magnitude for the proposed work. The Cover Letter shall be no more than 3 pages and include the following:

1. A general introduction to the provider's firm/company, and the service team who may be working on this Project.
2. A description of the firm's approach to performing the Primary Services and reporting requirements listed in the Scope of Services separated by service description. Include examples, if appropriate.
3. A description of your firm's ability to provide clear communication in writing including delivering reports, test results and photographic evidence in digital format within five working days of service calls. Include examples, if appropriate.
4. A list of financial relationships involving RCEA employees and Board members for the past five (5) years, together with a statement explaining why such relationships do not constitute a conflict of interest under section 2.4 of [RCEA's procurement policy](#) relative to performing the proposed work.

B. Company Information

1. Include Exhibit A - Firm's Business Information.

C. Statement of Qualifications

1. **Qualifications and Experience.** Please describe the firm's recent experience (within the past two years) with projects that are similar to this project and/or related to the Scope of Services. Please provide the location, project name, client name, and length of project for any of the following types of experience:
 - i. Servicing, maintaining or troubleshooting large commercial or utility scale solar photovoltaic arrays.
 - ii. Servicing, maintaining or troubleshooting large commercial or utility scale battery energy storage systems.
 - iii. Installing, servicing, maintaining or troubleshooting DC-coupled solar photovoltaic and battery energy storage systems.
 - iv. Energy performance analysis and ground fault detection of solar photovoltaic modules and/or strings.
 - v. Any specific experience your firm has with on-call electrical services contracts, operations and maintenance contracts and/or service calls for large commercial or utility scale solar photovoltaic systems paired with battery energy storage systems.
 - vi. Any specific experience your firm has with providing recommendations, scopes of work, and pricing for any corrective measures resulting from a diagnostic process.
2. **Organization Chart.** A project organization and staffing chart for the staff that would be assigned to this project. Please list the number of years each listed staff person has held their contractor licenses and/or any applicable certifications.

3. **Subcontractors.** If applicable, include Exhibit B - List of subcontractors.
4. **Response Time.** List your firm's commitment to responding to service calls and requests for additional services to be performed over the 5-year contract period. Please address:
 - i. **Routine Service Calls:** This category encompasses routine visits for preventive or corrective maintenance. Describe your ability to commit resources for preventative or follow up corrective measures after they are identified during a service call. RCEA plans to schedule these routine services with the Consultant ahead of time. Specify the "Routine Response Time", which is the minimum amount of advanced notice (in days or weeks) your firm would need in order to schedule a routine service item.
 - Routine Service Response Time (in days or weeks): _____
 - ii. **Emergency Service Calls (non-routine visits to assess an issue):** Ability to respond to service calls at the RCAM Site in a timely manner. Specify the "Emergency Response Time" (in hours) that your firm can commit to throughout the contract term.
 - Emergency Service Response Time (in hours): _____
5. **References.** Three (3) current or former clients for whom comparable services have been performed within the last five (5) years, with a description of the project(s), completion date(s), and approximate cost. Reference information should include the name, mailing address, telephone number, and email address of each referenced client's principal representative.

D. Contract Execution

The successful Respondent will be expected to execute RCEA's Agreement for Electrical Services (attached as Exhibit C). The Respondent may note any additions, deletions and/or exceptions to the Agreement by listing on a separate page 1) the specific Agreement provision proposed for revision, 2) the proposed revision, and 3) the reason for the proposed revision. Please note that proposing revisions to RCEA's Agreement is strongly discouraged. While RCEA will duly consider submitted exceptions and the reasons therefore, RCEA will accept a Respondent's exceptions in its sole discretion. If there are no proposed revisions, please note in this section: "There are none." Submittal of a Proposal indicates the Respondent's commitment to accept all terms of the Agreement(s) without exception.

E. Project Fee Proposal

1. Routine And Emergency Rates

Respondent must include a complete and current table of staff types/descriptions and hourly rates (including any subcontractors) that are reasonably anticipated to perform work under the proposed contract. The hourly rates provided shall include all overhead rates; overhead rates shall not be an add-on to the hourly rates proposed. The cost proposal shall describe the overhead rate to be charged on material expenses and/or subcontractor rates, if any.

Please populate the table below with your firm's applicable staff titles for this project and all costs and fees for time billing. Make sure to use prevailing wage rates for all hourly rates.

Staff Title	Routine Rate (\$/Hour)	Overtime Rate (\$/Hour)	Holiday/Weekend Rate (\$/Hour)	Emergency Rate (\$/Hour)
<i>Electrician</i>				
<i>Senior Electrician</i>				
<i>Electrician Trainee/Apprentice</i>				
<i>[Staff 4]</i>				
<i>[Staff 5]</i>				

Annual Percentage Labor Costs Increase (if applicable): _____

Description of any additional fees in addition to the prevailing wage hourly labor rates that Respondent expects may apply to these services: _____

Description of overhead rate to be charged on material expenses and/or subcontractor rates: _____

2. Primary Service Item Estimates

For the Primary Services described in the Scope of Services, RCEA is anticipating this work to be scheduled in the first year of the contract. Respondents should populate the table below with fixed fee estimates for each service item. Fixed fee estimates provided in the proposals will not be binding; all work will be performed based on actual time and materials costs. The pricing below will provide RCEA necessary information for annual budgeting purposes and will provide additional information about respondents' proposal.

Service	Service Description	Estimated Fixed Fee
1	DC/AC Home Run Wiring Inspection	
2	Inspect and Maintain Electrical Enclosures	
3	Electric Connection Torque Test/Re-torque	
4	Quarterly and Annual Lead Acid Battery Maintenance	
5 (b)	Replace 36 (1 pallet) Damaged Solar Modules (Modules provided by RCEA)	
5 (c)	Replace 36 (1 pallet) Damaged Solar Modules (Modules provided by Respondent)	
Total Estimated Fee for all Primary Services		

SECTION III – EVALUATION AND SELECTION

A. Schedule

Table 1 identifies the estimated dates and time frame for receipt, evaluation, and selection as specified in this RFQ/RFP. Please note the following key dates, when preparing your response to this RFQ/RFP.

Table 1 – Proposal Evaluation and Selection Schedule

Distribution of RFQ/RFP	July 7, 2026
Mandatory Pre-proposal Site Visit	10:00 am PT, July 28, 2026
Deadlines to Submit Questions	5:00 pm PT, July 31, 2026
Responses to Written Questions Regarding RFQ/RFP	August 6, 2026
Proposal Submission Due Date	5:00 pm PT, August 11, 2026
Board Approval of Contract (tentative)	August 27, 2026
Contract Start Date (tentative)	September 6, 2026

B. Questions

Questions regarding this RFP should be submitted via email to procurement@redwoodenergy.org with a subject line: “RFQ/RFP-24-301 Questions” by the date and time listed in the table above.

C. Proposal Submission

Please submit proposals by **5:00pm PT, August 11, 2026**, electronically to procurement@redwoodenergy.org. Late submissions may not be accepted; make sure to submit early to ensure successful electronic delivery.

D. Evaluation and Selection Process

A review committee will evaluate each submittal to determine if it meets the Proposal Requirements set forth in Section II. Failure to meet the requirements will be cause for eliminating the proposal from further consideration. The review committee may interview any or all providers regarding their proposal and may request a live demonstration of any proposed products and/or examples of previous development work.

The review committee will be asked to score each proposal based on the following criteria:

Evaluation Criteria	Weight of Score
Qualifications and Experience. Qualities and indicators that will receive consideration include: • Professional, technical, and educational achievements. • Applicable experience gained on similar systems and services.	20%
Response Time – Timeliness of commitments to response times for routine and emergency service calls.	10%
Willingness to comply with the proposed professional services agreement terms and conditions – RCEA will endeavor to enter into a Professional Services Agreement with the selected firm. A sample Agreement is attached as Exhibit C. Any exceptions to the terms set forth in the sample Agreement should be noted on the sample Agreement and submitted with the Proposal.	10%
Costs - Hourly labor rates and additional fees for performing the Scope of Services items.	60%

SECTION IV: RFQ/RFP PROCEDURE AND REQUIREMENTS

1. **Proposal Term.** No Proposal may be withdrawn after the scheduled Proposal closing time for a period of ninety (90) days.
2. **Project Agreement.** After award of contract, an execution-ready Agreement(s) will be sent to the successful Respondent for execution within 10 business days. Any additional terms and conditions requested or comments by Respondent must be submitted with the proposal (Section II.E. Additions, Deletions and/or Exceptions) and will be considered as part of the selection/negotiation process.
3. **Prevailing Wage/Public Works Requirements.** All services performed under this contract will be considered public works and will be subject to California prevailing wage requirements. The selected Respondent must be registered for public works with the California Department of Industrial Relations prior to performing any services.
4. **Requests for Information/Clarification.** Any questions as to the meaning of the Scope of Services or other pre-proposal documents must be submitted electronically to procurement@redwoodenergy.org with "RFQ/RFP-26-101" in the subject line. Any and all such interpretations and supplemental instructions will be detailed in an addendum and made publicly available no later than that date set forth in Table 1. Project Specific Dates. All addenda so issued shall become part of the contract documents. Under no circumstances may the Respondent contact any other department or individual for clarification or interpretation of any requirements herein.
5. **Rights Reserved.** RCEA retains the right to reject any and all Proposals, to contract work with whomever and in whatever manner RCEA decides, or to abandon the work entirely. RCEA shall make final decisions regarding a Respondent's qualifications. All decisions concerning Respondent selection shall be made in RCEA's best interests.

Without in any way limiting RCEA's right, in its sole and absolute discretion, to reject any or all proposals, Respondents are advised that any of the following may be considered as sufficient cause for the disqualification of a Respondent and the rejection of a proposal: (i) submission of more than one proposal hereunder by an individual, firm, partnership or corporation under the same or different names; (ii) evidence of collusion among Respondents; (iii) the Respondent being in litigation or other dispute with RCEA; (iv) the Respondent having defaulted on a previous agreement with RCEA; (v) failure to meet minimum qualifications as specified in this RFQ/RFP; (vi) any attempt to influence any member of RCEA Board of Directors or other RCEA employee or agent.

Proposals will be considered irregular and may be rejected for omission, alterations of form, conditions, limitation, unauthorized alternate proposals or other irregularities of any kind. RCEA reserves the right to waive any such irregularities

6. **Costs and Ownership.** The cost for developing the proposal is the sole responsibility of the Respondent. All proposals submitted shall become the property of RCEA.
7. **Confidentiality.** RCEA has made a determination in accordance with Section 7922.000 of the Government Code that all Proposals submitted in response to this RFQ/RFP shall not be made public by RCEA until after RCEA issues a notice of intent to enter into an Agreement with the successful Respondent. In addition, RCEA has made a determination in accordance with Section 7922.000 of the Government Code that all Respondent proprietary information submitted in response to this RFQ/RFP and specifically identified by the Respondent as "confidential" will not be made public by RCEA and will be returned to each Respondent, unless otherwise required by law. In the event a

Respondent wishes to claim other portions of its Proposal are exempt from disclosure under the Public Records Act, Respondent should clearly identify those portions with the word “confidential” printed on the lower right-hand corner of the page, along with a written justification as to why such information should be exempt from disclosure. Blanket designations of “confidential” shall not be effective. However, RCEA will make a decision based upon applicable laws.

RCEA will notify the applicable Respondents of any requests for disclosure under the Public Records Act. Respondents agree to defend and indemnify RCEA from any claims and/or litigation arising from such requests.

Proprietary or confidential data should be readily separable from the remainder of the Proposal in order to facilitate eventual public inspection of the non-confidential portion of the Proposal. Confidential data is normally restricted to confidential financial information. The price of products offered or the cost of services shall not be designated as proprietary or confidential information.

Reporting Of Supplier Diversity Information. Consistent with the California Public Utilities Code and California Public Utilities Commission (CPUC) policy objectives, RCEA collects information regarding supplier diversity and labor practices from its contractors regarding past, current and/or planned efforts and policies. Pursuant to Public Utilities Code §§ 8281-8286 (through which the CPUC requires RCEA and its commission-regulated subsidiaries and affiliates to submit annual detailed and verifiable plans for increasing women-owned, minority-owned, disabled veteran-owned and LGBT-owned business enterprises' procurement in all categories), respondents that execute a contract with RCEA will be required to complete a supplier diversity questionnaire at the time of execution, and/or periodically at later dates as specified by RCEA. Respondents that are women, minority, LGBT, and disabled veteran-owned businesses are encouraged to apply for certification by the CPUC's Supplier Diversity Clearinghouse Program. This certification is voluntary and will not be used as a criterion for evaluation. As required by law in California, RCEA as a public agency does not give preferential treatment based on race, sex, color, ethnicity, or national origin; providing such information as part of the offer package will not impact the selection process or good standing of executed contracts.

8. **Discrepancies and Misunderstandings.** Submission of a Proposal shall constitute an acknowledgment that the Respondent has thoroughly examined and is familiar with all RFQ/RFP documents and documentation. The failure or the neglect of a Consultant to receive or examine any RFQ/RFP documentation shall in no way relieve it from any obligation with respect to its proposal or the obligations that flow from making a successful proposal. No claim based upon a lack of knowledge or understanding of any RFQ documentation or its contents shall be allowed.
9. **Respondent Licensing Requirements.** If applicable, all Respondents and proposed subcontractors must be properly licensed in accordance with California Business and Professions Code and local law.
10. **Non-Collusion.** In submitting a response to this RFP, the Respondent declares that the only persons or parties interested in its proposal as principals are those named therein; that no officer, agent, or employee of RCEA is personally interested, directly or indirectly, in its proposal; and that its proposal is in all respects fair and without collusion or fraud.
11. **Ethics Standards.** All Respondents and proposed subcontractors are required to follow the supplier ethics standards set forth in Section 2.4 of RCEA's Procurement Policy (<https://redwoodenergy.org/wp-content/uploads/2024/10/RCEA-Purchasing-and-Procurement-Policy-1.pdf>).

ATTACHMENT 1 – RCAM Key Equipment List

The following tables describe the make, model and quantity of key equipment at RCAM.

FTM SYSTEM EQUIPMENT SUMMARY

FTM SYSTEM	
NAMEPLATE POWER	2310 KVA
ENERGY RATING	8874 KWH
PV DC RATING	2198.16 KW-DC
BATTERY	
BATTERY TYPE	TESLA MEGAPACK
QUANTITY	3
DISCHARGE	4-HR
BATTERY INVERTER	
MANUFACTURER	TESLA
PART #	1462965-4X-B
OUTPUT RATING	770 KVA
QUANTITY	3
FTM MODULE	
MANUFACTURER	LONGI
PART #	LR4-72HBD-430M
STC RATING	430 W-STC
QUANTITY	5112
FTM DC-DC CONVERTER	
MANUFACTURER	DYNAPOWER
PART #	DPS-500
QUANTITY	6
PV RACKING (FTM AND BTM)	
MANUFACTURER	DCE
PART #	CONTOUR
TILT	34°
AZIMUTH	225°

BTM SYSTEM EQUIPMENT SUMMARY

BTM SYSTEM	
DC RATING	339.7 KW-DC-STC
AC RATING	300 KW-AC
BTM MODULE	
MANUFACTURER	LONGI
PART #	LR4-72HBD-430M
STC RATING	430 W-STC
QUANTITY	790
BTM INVERTER	
MANUFACTURER	CPS
PART #	SCA60KTL-DO/US-480
OUTPUT RATING	60 KVA
QUANTITY	5

ATTACHMENT 2 – Specification Sheets

Below are the available specification sheets for the Key Equipment listed in Attachment 1.

EXHIBIT A - FIRM'S BUSINESS INFORMATION

Length of time your firm has been in business:	
List types and contractor license number(s):	
Is your firm registered for public works projects with the Department of Industrial Relations (DIR)?	☐ Yes ☐ No
DIR public works registration number:	
Names and titles of all owners of the firm:	
Is your firm a sole proprietorship doing business under a different name? If yes, please indicate sole proprietorship name and the name you are doing business under:	☐ Yes ☐ No
Please indicate your Federal Tax Number:	
Is your firm incorporated?	☐ Yes ☐ No
Name and remittance address that will appear on invoices:	
Physical Address:	

EXHIBIT B - LIST OF SUBCONTRACTORS

Subcontractor Name: _____

Services for which Subcontractor is being used: _____

List of Subcontractor licenses and any other applicable qualifications: _____

Subcontractor DIR public works registration number: _____

Subcontractor's relevant experience (attach separate page(s), as needed): _____

Subcontractor Name: _____

Services for which Subcontractor is being used: _____

List of Subcontractor licenses and any other applicable qualifications: _____

Subcontractor DIR public works registration number: _____

Subcontractor's relevant experience (attach separate page(s), as needed): _____

(ATTACH ADDITIONAL SHEETS IF MORE THAN TWO SUBCONTRACTORS ARE REQUIRED)

EXHIBIT C – AGREEMENT

AGREEMENT FOR PROFESSIONAL ELECTRICAL SERVICES BETWEEN THE REDWOOD COAST ENERGY AUTHORITY AND

This Agreement For Professional Electrical Services (“Agreement”) is made and entered into by and between the Redwood Coast Energy Authority (“RCEA”), a Joint Powers Authority, and _____, (“CONSULTANT”), a _____. RCEA and CONSULTANT are hereinafter also referred to collectively as the “Parties” and individually as a “Party”. This Agreement is effective _____.

RECITALS

WHEREAS, RCEA owns the Redwood Coast Airport Microgrid located at 3561 Boeing Ave, McKinleyville, CA 95519 (“RCAM Site”);

WHEREAS, RCEA issued RFQ/RFP-26-101 to solicit competitive professional electrical services proposals to provide routine electrical maintenance and repair services to address operational needs at the RCAM Site;

WHEREAS, CONSULTANT has the demonstrated qualifications, skills and training necessary to perform the Grant Agreement services needed by RCEA, and RCEA desires to retain CONSULTANT to complete the said services based on the terms and conditions below.

NOW, THEREFORE, based on the conditions recited herein and made a material part hereof, the Parties agree as follows:

1. Contract Documents. Contract documents consist of the following documents, including all changes, addenda, and modifications thereto:

- 1.1 Agreement and all attachments;
- 1.2 RCEA’s Request for Qualifications/ Request Proposals (RFQ/RFP) – 26-101;
- 1.3 CONSULTANT’s proposal submitted in response to RFQ/RFP-26-101.

For avoidance of doubt, the order of priority for interpreting conflicting provisions among these documents is in the order stated above, with Section 1.1, this Agreement and all attachments, taking the highest order of priority.

2. Scope of Services.

2.1 Services Defined. CONSULTANT agrees to perform the services as set out in Exhibit A, “Scope of Work” attached hereto and incorporated by reference (“Services”). Services shall be provided in accordance with the terms and conditions of this Agreement. In the event of conflict between the provisions contained in Sections 1 - 27 of this Agreement and those within Exhibit A, the terms and conditions of Sections 1 -27 shall control over those in Exhibit A.

2.2 Special Conditions. CONSULTANT shall comply with all additional terms and conditions set forth in Exhibit C “Special Conditions,” if any are required [*check applicable box*]:

____ Special Conditions

____ No Special Conditions

2.3 Materials and Equipment. CONSULTANT shall, at its sole cost and expense, furnish all materials and equipment which may be required for performing Services excepting those items specifically identified in Exhibit A.

2.4 Representations: CONSULTANT represents that it has reviewed the RFP and that in its professional judgment the services to be performed under this Agreement can be performed within the maximum fee set forth in (Section 3.1 - Compensation) and within the time specified in the project schedule (Exhibit "A") attached hereto. CONSULTANT, further represents that it is qualified to perform the professional services required by this Agreement and that it possesses the necessary licenses and permits required to perform said services.

3. Term. The term of the Support Services shall commence upon full execution of this Agreement by both parties and expire one year thereafter, unless earlier terminated as otherwise provided herein. The Term of this Agreement shall automatically renew for additional one (1) year terms. Either Party may elect to not renew the Agreement by providing written notice to the other as follows: (a) in the event the Consultant desires to not renew the Agreement, written notice of nonrenewal shall be provided to RCEA no less than 180 days in advance of the annual renewal date; (b) in the event RCEA desires to not renew the Agreement, written notice of nonrenewal shall be provided to the Consultant no less than thirty (30) days prior to the annual renewal date.

4. Compensation, Billing and Payment.

4.1 Compensation. CONSULTANT shall be paid for Services completed based on the rate and budget attached hereto and incorporated herein as Exhibit B, "Compensation" for a maximum amount not to exceed _____ Dollars (\$_____).

4.2 Billing. CONSULTANT shall submit invoices no more frequently than monthly and the final bill upon completion of Services. Invoices shall contain a time summary of work performed by each person for whom charges are billed. Invoices shall be sent to RCEA, 633 3rd Street, Eureka, CA 95501, Attention: Accounting, or emailed to accounting@redwoodenergy.org.

4.3 Payment. If RCEA disputes an invoice, it may withhold that portion so contested and shall pay the undisputed amount. RCEA may withhold all or any portion of the funds provided for by this Agreement in the event that the CONSULTANT has materially violated, or threatens to materially violate, any term, provision, or condition of this Agreement; or the CONSULTANT fails to maintain reasonable progress toward completion of the Services or any component thereof. RCEA shall make payment to CONSULTANT within thirty (30) working days after approval of the invoice.

5. Standard of Care. All professional services to be provided by CONSULTANT pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with care, diligence and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. CONSULTANT shall be responsible for the professional and technical soundness, accuracy, and adequacy of all designs, drawings, specifications, and other work and materials furnished under this Agreement. the standards of care, diligence and skill ordinarily exercised by professional consultants in similar fields and circumstances in accordance with sound professional practices.

6. **Prevailing Wage and Labor Code Compliance.** This project is assumed to be a public works project and subject to Labor Code compliance for prevailing wage monitoring and enforcement by the Department of Industrial Relations in addition to other applicable provisions.

6.1 **Prevailing Wages.** A determination of the general prevailing rates of per diem wages and holiday and overtime work applicable to the work is available for review upon request at the RCEA office, and shall be posted at the job site. CONSULTANT and all subcontractors will not pay less than the prevailing rates of wages. The statutory provisions for penalties for failure to comply with state's wage and hour laws will be enforced (Labor Code § 1813). CONSULTANT shall forfeit as penalty to the RCEA the sum of up to two hundred dollars (\$200.00) for each calendar day or portion thereof, and for each worker paid less than the prevailing rates.

6.2 **Overtime pay.** Pursuant to the California Labor Code, eight hours labor constitutes a legal day's work and is applicable to certain workers on public works projects. CONSULTANT shall ensure that its workers for which this requirement is applicable are paid at a rate of one and one-half times the basic rate of pay for work in excess of eight hours during a calendar day or 40 hours during a calendar week. CONSULTANT shall forfeit as penalty to the RCEA twenty-five dollars (\$25.00) for each worker, including subcontractors' workers, for each calendar day during which the worker is required or permitted to work more than eight hours in any one calendar day and 40 hours in any one calendar week in violation of this provision.

6.3 **Other Labor Code Requirements.** CONSULTANT shall comply with Labor Code § 1777.5 concerning employment of apprentices. CONSULTANT shall comply with California Labor Code Section 1776 for payroll accounting.

6.4 **Certification.** CONSULTANT shall certify to RCEA on each invoice, either that (1) prevailing wages were paid to eligible workers who provided labor for work covered by the payment request and that CONSULTANT and its subcontractors otherwise complied with all California prevailing wage laws, or (2) that the project is not a public work requiring the payment of prevailing wages.

7. **Conflicts of Interest.** CONSULTANT hereby warrants and represents the following:

7.1 CONSULTANT does not and will not participate in the making of RCEA or decisions;

7.2 For purposes of this Agreement, CONSULTANT is not covered by and is not subject to the California Political Reform Act ("PRA," Government Code §§81000 - 91014); provided however, if this status changes, CONSULTANT shall immediately notify RCEA, disclose the conflict of interest, and disqualify itself from the making or participating in the making of the decision for which the conflict has arisen;

7.3 CONSULTANT does not have any separately defined financial or other interests that could be characterized as conflicts of interest under the PRA;

7.4 In providing services to RCEA, CONSULTANT has not engaged in any unlawful activity including, but not limited to, rebates, kickbacks, or other unlawful consideration to any RCEA employees, Board members, agents, or contractors; and

7.5 CONSULTANT does not have a separate financial relationship with any RCEA employees that would qualify as a conflict of interest under the PRA.

7.6 CONSULTANT agrees to comply with RCEA's conflict of interest policy.

8. **Hold Harmless and Indemnification.** If this Agreement is for design professional services subject to California Civil Code § 2782.8(a) and CONSULTANT is a design professional as defined in California Civil Code § 2782.8(c)(2), to the fullest extent allowed by law, CONSULTANT shall hold harmless, defend and indemnify RCEA, its officers, agents, employees, and volunteers from and against all claims, damages, losses, and expenses including attorneys' fees arising out of, or pertaining to, or relating to the negligence, recklessness, or willful misconduct of CONSULTANT, not to exceed CONSULTANT'S proportionate percentage of fault.

If this Agreement is not for design professional services subject to California Civil Code § 2782.8(a) or CONSULTANT is not a design professional as defined in California Civil Code § 2782.8(c)(2), to the fullest extent permitted by law, CONSULTANT shall indemnify and hold harmless RCEA and its board, committees, officials, employees and agents (collectively "Indemnified Parties") from and against any and all losses, liabilities, damages, costs and expenses, including attorney's fees and costs to the extent same are caused in whole or in part by any negligent or wrongful act, error or omission of CONSULTANT, its officers, agents, employees or subcontractors or any entity or individual for which CONSULTANT shall bear legal liability in the performance of professional services under this Agreement.

CONSULTANT's responsibility for defense and indemnity obligations shall survive the termination or completion of this Agreement for the full period of time allowed by law. The defense and indemnification obligations of the Agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Agreement

9. **Insurance.** CONSULTANT agrees to maintain, at a minimum, the insurance coverage as set out below at all times during the terms of this Agreement and all additional terms set forth in Exhibit D "Special Insurance Conditions," if any are so required [*check applicable box, below*]. Failure to maintain the required insurance shall be grounds for termination of this Agreement.

_____ Special Insurance Conditions _____ No Special Insurance Conditions

- 9.1 All insurance carriers shall be admitted in the state of California and with an A.M. Best's rating of A- or better and a minimum financial size VII. Said coverage shall include an endorsement to add RCEA, its officers, agents and employees, as additional insureds with respect to liability arising out of or connected with the services to be provided under this Contract. Said coverage shall additionally be endorsed to specify that the CONSULTANT'S insurance is primary and that insurance or self-insurance maintained by RCEA shall not contribute with it. Upon request, CONSULTANT shall furnish RCEA with certificates of insurance and endorsements of all required insurance. Said documentation shall state that coverage shall not be cancelled except after thirty (30) days prior written notice has been given to RCEA. In the event CONSULTANT subcontracts any part of the Services, each subcontractor shall be bound by the same terms and conditions concerning insurance as required by this Agreement will be made a part of any such subcontract agreement. RCEA reserves the right at any time during the term of the Agreement to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice.

- 9.2 Workers' Compensation and Employers' Liability Insurance: CONSULTANT shall provide Workers' Compensation and Employers' Liability insurance for CONSULTANT's employees and agents to the extent required by law.
- 9.3 Commercial General Liability: CONSULTANT shall maintain \$1 million minimum commercial general liability insurance coverage on an occurrence basis, including products and completed operations, property damage, bodily injury and personal and advertising injury.
- 9.4 Business Auto: If applicable, CONSULTANT shall maintain \$1 million minimum business automobile insurance coverage.
- 9.5 Professional or Errors and Omissions Insurance. CONSULTANT shall maintain such Professional or Errors and Omissions Insurance as will provide protection from any claim arising out of any negligent act, error or omission in rendering or failing to render professional services either committed or alleged to have been committed by CONSULTANT or by anyone employed by CONSULTANT to perform or furnish any of the Services, or by anyone for whose acts any of them may be liable. Such coverage shall not be less than \$1,000,000 single limit, any one claim and \$2,000,000 annual aggregate.
- 9.6 Insurance Reductions, Waivers. RCEA may, in its sole discretion, reduce or waive any insurance coverage requirements provided herein based on an analysis of the availability of insurance coverage for the type of professional consultant retained by this agreement, the type of risk exposure for RCEA, and the financial capability of CONSULTANT to bear the risk of losses without insurance. Any specific insurance coverage reductions or waivers shall be itemized in Exhibit D.
8. **Independent Consultant Status**. CONSULTANT shall perform all Services as an independent contractor. No person performing any of the Services shall be considered an officer, agent, servant or employee of RCEA, nor shall any such person be entitled to any benefits, including but not limited to Workers Compensation Benefits, available or granted to employees of RCEA. CONSULTANT shall be solely responsible for the acts or omissions of its officers, agents, employees, and subcontractors. Nothing herein shall be construed as creating a partnership or joint venture between RCEA and CONSULTANT.
9. **Assignment**. Neither party may assign its obligations under this Agreement without the prior written consent of the other, except that CONSULTANT may assign the proceeds due under this Agreement to any bank or person without such written consent. Any assignment by the CONSULTANT in violation of this provision shall be void, and shall be cause for immediate termination of this Agreement. Subject to the provisions of this Section, this Agreement shall be binding upon and inure to the benefit of the respective successors and assigns of the parties.
10. **Subcontracting**. The CONSULTANT shall not subcontract any portion of the work required by this Agreement without prior written approval of the RCEA, except for any sub-contract work identified herein. If CONSULTANT shall cause any part of the project to be performed by a subcontractor, the provisions of this contract shall apply to such subcontractor, and CONSULTANT shall be liable hereunder for all acts and negligence of the subcontractor.
11. **Retention of Books of Record and Audits**. The CONSULTANT shall maintain on a current basis complete books and records relating to this Agreement (including financial records, progress reports, payment records and payroll records) for a minimum of four years from the (i) RCEA's acceptance

of all services under this Agreement and (ii) receipt of final payment, whichever comes last. The CONSULTANT will permit RCEA to audit all books, accounts or records relating to this Agreement.

- 12. Document Submission and Title to Documents.** CONSULTANT agrees that all data, plans, drawings, specifications, reports, computer programs, operating manuals, notes, and other written or graphic work and intellectual property produced in the performance of this Agreement is considered work made for hire and shall be the property of RCEA upon delivery. RCEA may disclose, disseminate and use in whole or in part, any final form data and information received, collected, and developed under this Agreement.
- 13. Confidentiality.** CONSULTANT acknowledges RCEA may provide it with confidential information and CONSULTANT shall sign a non-disclosure agreement before receiving such information.
- 14. Nondiscriminatory Employment.** During the performance of this contract, CONSULTANT and its subcontractors shall not unlawfully discriminate against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, reproductive health decision making, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. CONSULTANT and its subcontractors shall insure that the evaluation and treatment of their employees and applicants for employment are free of such discrimination. CONSULTANT and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code, § 12900 et seq.) and the applicable regulations promulgated thereunder (Cal. Code Regs., tit. 2, § 11000 et seq.). The applicable regulations of the Civil Rights Council implementing Government Code section 12990, set forth in Subchapter 5 of Division 4.1 of Title 2 of the California Code of Regulations are incorporated into this contract by reference and made a part hereof as if set forth in full. CONSULTANT and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.
- 15. Entirety of Contract.** This Agreement shall constitute the entire agreement between the parties relating to the subject matter of this agreement, and shall supersede any previous agreements, promises, representation, understanding and negotiation, whether oral or written, concerning the same subject matter. Any and all act which may have already been consummated pursuant to the terms which are embodied in this Agreement are hereby ratified.
- 16. Amendment.** No addition to, or alteration of, the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto.
- 17. Suspension, Termination**
- 17.1 Suspension. At any time and for any reason, RCEA may temporarily suspend the Services upon five days' written notice to CONSULTANT. In such event, CONSULTANT shall perform no additional Services under this Agreement until RCEA has provided written notice to CONSULTANT to re-commence Services.
- 17.2 Termination. This Agreement may be terminated for any reason set forth below:
- (a) *With Cause.* RCEA may, for cause, terminate this Agreement upon giving five (5) calendar days advance written notice to CONSULTANT. In this event, the Recipient will use all reasonable efforts to mitigate its expenses and obligations. The term "for cause" includes but is not limited to the following:

- (i) CONSULTANT's persistent failure to perform Services in accordance with the Contract Documents (including, but not limited to, failure to supply sufficient skilled workers or suitable materials or equipment, repeated failure to adhere to the Routine Response Time and/or Emergency Response Time);
- (ii) CONSULTANT's disregard of applicable laws and regulations;
- (iii) CONSULTANT's repeated disregard of the authority or orders of the RCEA;
- (iv) CONSULTANT's repeated or persistent default of any of the provisions of the Contract Documents;
- (v) CONSULTANT's material breach of any provision of the Contract Documents;

When RCEA terminates CONSULTANT's Services under this Section, CONSULTANT shall be entitled to receive payment only for such Services accepted by RCEA prior to the date of termination. The termination of CONSULTANT's services under this paragraph will not affect any rights or remedies RCEA may have against CONSULTANT existing at the time of termination or which may later accrue. Any release of retention or payment by RCEA will not release CONSULTANT from liability.

- (b) *Without Cause.* RCEA may cancel this Agreement at any time and in RCEA's discretion upon giving thirty days advance written notice to CONSULTANT. CONSULTANT shall be entitled to receive payment for acceptable Services performed prior to the termination date. CONSULTANT shall be entitled to no further compensation for SERVICES performed after such date.
- (c) *Product and Document Delivery.* Upon termination of the Agreement for any reason, CONSULTANT will deliver to RCEA all data and originals of all plans, drawings, specifications, reports, computer programs, operating manuals, notes, and other written or graphic work and other materials prepared or produced under this Agreement, whether completed or incomplete, and all such material shall become the property of RCEA upon the termination date.

18. Designation of Representative. CONSULTANT and RCEA shall designate specific individuals to act as representatives ("Designated Representative"), who shall have authority to transmit instructions, receive information, and implement the Agreement on behalf of each respective party. Either Party may change its Designated Representative or the address of its Designated Representative by giving reasonable notice to the other Party.

19. Notices

All notices or other communications required or permitted to be given hereunder shall be in writing and shall be deemed to have been given when delivered if personally delivered, or three (3) business days after mailing if mailed by certified mail, postage prepaid, return receipt requested, and shall be addressed as follows:

Notices shall be given to RCEA at the following address:
Lori Biondini, Director of Business Planning and Finance

Redwood Coast Energy Authority
633 3rd Street
Eureka, CA 95501

Notices shall be given to CONSULTANT at the following address:

20. **Compliance with Applicable Laws.** The CONSULTANT shall perform the services required by this Agreement in compliance with any and all applicable federal, state and local laws affecting the Services covered by this Agreement, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement.
21. **Jurisdiction and Venue.** This Agreement shall be construed in accordance with the laws of the State of California, and the parties hereto agree that venue shall be in Humboldt County, California.
22. **Headings.** The headings of this Agreement are for purposes of reference only and shall not limit or define the meaning of the provisions of this Agreement.
23. **Severability.** If any paragraph, section, sentence, clause or phrase contained in this Agreement shall become illegal, null or void or against public policy, for any reason, or shall be held by any court of competent jurisdiction to be illegal, null or void or against public policy, the remaining paragraphs, sections, sentences, clauses or phrases contained in this Agreement shall not be affected thereby.
24. **Waiver.** The waiver of any breach of any provision hereunder by any party hereto shall not be deemed to be a waiver of any preceding or subsequent breach hereunder.
25. **Authority.** Each of the undersigned hereby warrants that he/she has authority on behalf of his or her principal to execute this agreement.
26. **Counterpart Signatures.** This Agreement may be signed in separate counterparts, and all counterparts, when signed, shall constitute an enforceable agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement to be effective on the date and year first hereinabove written.

RCEA:

CONSULTANT:

Elizabeth Burks, Executive Director

Name, Title

Date: _____

Date: _____

EXHIBIT A: SCOPE OF WORK

[insert Scope of Services]

EXHIBIT B: COMPENSATION

[insert Schedule of Rates and Fees]

EXHIBIT C: SPECIAL CONDITIONS

[attach if applicable]

EXHIBIT D: SPECIAL INSURANCE REQUIREMENTS, REDUCTIONS, WAIVERS

[attach if applicable]

OWSLEY ELECTRIC, INC.

Cover Letter

August 11, 2026

Redwood Coast Energy Authority
Attn: Procurement
633 3rd Street
Eureka, CA 95501

Re: RFQ/RFP-26-101 — Electrical Services at Redwood Coast Airport Microgrid

Dear Redwood Coast Energy Authority Procurement Team:

Owsley Electric, Inc. respectfully submits this proposal in response to RFQ/RFP-26-101 for ongoing electrical maintenance and repair services at the Redwood Coast Airport Microgrid (RCAM), 3561 Boeing Ave, McKinleyville, California. We understand that RCEA is seeking a qualified C-10 electrical contractor to evaluate issues, perform routine maintenance, identify potential repairs, and respond to additional electrical service needs over the proposed five-year contract term. The solicitation provides that work will be performed on a time-and-material basis as requested and directed by RCEA, with the Primary Services anticipated during the first contract year subject to available funding.

Owsley Electric understands the importance of maintaining a site that combines a 2.2-MW DC front-of-the-meter solar array, a 2.3-MW/8.87-MWh AC lithium-ion battery energy storage system, and a 300-kW AC behind-the-meter solar array. We recognize that the FTM system provides dispatchable renewable power, wholesale-market energy and ancillary services, and backup power to the microgrid circuit during local outages. Our approach is therefore centered on disciplined electrical inspection, documentation, timely communication, and corrective-action identification.

Primary Services Approach

- 1. DC/AC Home Run Wiring Inspection.** Our team will perform infrared imaging and visual inspection of AC and DC home-run wiring connections, module connectors, and in-line fuse holders, looking for loose connections, damaged insulation, and inadequate strain relief. Findings will be documented by quantity, location, and severity, supported by photographs and infrared results.
- 2. Electrical Enclosure Inspection and Maintenance.** We will inspect DC combiners, DC-to-DC converters, DC recombiners, BTM inverters, BTM switchgear cabinets, FTM switchgear cabinets, and SCADA cabinets for wear, damage, defects, rust, and corrosion. Where appropriate, enclosures will be cleaned/vacuumed, desiccants or filters replaced, hinges and latches lubricated, functionality verified, and seals inspected. The required digital report will identify damaged enclosures by quantity, location, and severity and will be delivered within five working days.
- 3. Electrical Connection Torque Testing / Re-torque.** We will use visual and infrared inspection of conductor terminations at junction boxes, DC combiners, DC-to-DC converters, PV panelboards, switchgear, load centers, breakers, and service disconnects. Bonding and grounding connections will be inspected and tightened as needed, including connections to the grounding electrode system. Electrical connections will be re-torqued as needed to original equipment manufacturer specifications.
- 4. Quarterly and Annual Lead Acid Battery Maintenance.** The proposed maintenance approach will include four service visits annually. Quarterly, four selected cells will be tested for specific gravity, with cells varied each quarter; annually, all cells will be tested. Ambient and electrolyte temperatures and individual cell voltage readings will be documented. Batteries will also be visually inspected for damage, cracked cells, corrosion, and other conditions, with distilled water added as needed. An Excel maintenance report will be provided within five working days.
- 5. Damaged Solar Module Replacement.** Owsley Electric will provide the labor associated with replacing damaged BTM and FTM modules as directed by RCEA. For the Primary Service estimates, the proposal will separately address replacement of 36 modules using RCEA-provided modules and replacement of 36 modules with labor and materials supplied by the Respondent, using Longi-430-M or an RCEA-approved equivalent.

Additional Services and Corrective Work

We understand that RCEA may request additional electrical services during the contract, including FTM/BTM racking inspection and re-torque, transformer inspection and dissolved gas analysis, AC/DC string analysis and I/V curve testing, DC home-run

wire management, FTM ground-fault diagnosis and resistance testing, inverter maintenance, and visual/infrared solar-module inspection. When diagnostic work identifies a deficiency, our objective will be to clearly document the condition, location, severity, recommended corrective measure, and associated scope/pricing so RCEA can make an informed authorization decision.

Communication, Documentation and Reporting

Clear written communication will be a central part of our service approach. For each applicable service call, Owsley Electric will document work performed, observations, test results, identified deficiencies, photographs, and recommended follow-up work. Where the Scope of Services requires digital reporting within five working days, reports will be organized for practical review and will include the requested quantitative information, locations, severity classifications, photographic evidence, and test data. We will communicate material safety, operational, or repair concerns promptly rather than waiting for the final report.

Service Team and Response

Owsley Electric, Inc. will assign qualified electrical personnel appropriate to the work requested by RCEA. Proposed project personnel and their applicable licenses/certifications are identified elsewhere in the proposal. We will maintain the staffing resources necessary to support both scheduled routine maintenance and emergency service calls throughout the contract term.

Routine Service Response Time: One (1) days/weeks.

Emergency Service Response Time: Three (3) hours.

Compliance and Proposal Commitments

Owsley Electric understands that the solicitation is for public-works services and that all applicable prevailing-wage, labor, safety, and Department of Industrial Relations requirements must be satisfied. Our proposal will provide the required prevailing-wage-based routine, overtime, holiday/weekend, and emergency hourly rates, together with any applicable material or subcontractor overhead information and fixed-fee estimates for the Primary Services. We also understand that the Primary Service fixed-fee estimates are for evaluation and annual budgeting and that actual work will be performed based on time and materials.

Owsley Electric also understands RCEA's stated evaluation priorities: qualifications and experience, response time, willingness to comply with the proposed Professional Services Agreement, and cost. We have structured the accompanying proposal to directly address these requirements.

Financial Relationships / Conflict of Interest Disclosure

Financial relationships involving RCEA employees and/or Board members during the preceding five (5) years:

NONE

Statement regarding conflict of interest under Section 2.4 of RCEA's procurement policy:

NOT APPLICABLE

Owsley Electric, Inc. appreciates the opportunity to submit qualifications and pricing for this important project. We are committed to providing responsive, technically sound, well-documented electrical maintenance and repair services that support the safe and reliable operation of RCAM.

Respectfully submitted,

Quentin Owsley
Owner / Authorized Company Officer
Owsley Electric, Inc.

Signature: [REDACTED]

Date: 08/11/2026

Phone: [REDACTED]

Email: owsleyelectric@gmail.com

EXHIBIT A - FIRM'S BUSINESS INFORMATION

Length of time your firm has been in business:	10 Years
List types and contractor license number(s):	C10 License #1015912
Is your firm registered for public works projects with the Department of Industrial Relations (DIR)?	☒ Yes ☐ No
DIR public works registration number:	1001161134
Names and titles of all owners of the firm:	Quentin Owsley President
Is your firm a sole proprietorship doing business under a different name? If yes, please indicate sole proprietorship name and the name you are doing business under:	☐ Yes ☒ No
Please indicate your Federal Tax Number:	
Is your firm incorporated?	☒ Yes ☐ No
Name and remittance address that will appear on invoices:	Owsley Electric, Inc. PO Box 828 Fortuna, CA 95540
Physical Address:	2020 Main Street Suite #3 Fortuna, CA 95540

OWSLEY ELECTRIC, INC.

SECTION C — STATEMENT OF QUALIFICATIONS

1. QUALIFICATIONS AND EXPERIENCE

RFQ/RFP-26-101 — Electrical Services at the Redwood Coast Airport Microgrid

Owsley Electric, Inc. is a C-10 electrical contractor established in 2016. The company is prepared to provide qualified electrical maintenance, inspection, troubleshooting, testing, repair, and related services for the Redwood Coast Airport Microgrid (RCAM).

Owsley Electric understands that RCEA is seeking a contractor capable of supporting a complex electrical site incorporating solar photovoltaic generation and battery energy storage. Our team combines senior electrical field leadership, journeyman-level electrical experience, estimating, sound and communications expertise, trainee field support, and dedicated administrative coordination.

Relevant Qualifications and Experience

The following projects represent Owsley Electric, Inc.'s relevant experience for the categories identified by RCEA. Providence SJ and CalTrans are ongoing projects; the Tesla project was a six-month project.

RCEA Experience Category	Relevant Owsley Project(s)	Applicable Experience
i. Large Commercial or Utility-Scale Solar PV	Providence SJ (ongoing); CalTrans (ongoing); Tesla (6 months)	Servicing, maintaining, troubleshooting, or otherwise supporting large commercial or utility-scale solar photovoltaic arrays.
ii. Large Commercial or Utility-Scale BESS	Tesla - Oceanside	Servicing, maintaining, or troubleshooting large commercial or utility-scale battery energy storage systems.
iii. DC-Coupled Solar PV + BESS	Tesla - Moraga	Installing, servicing, maintaining, or troubleshooting DC-coupled solar photovoltaic and battery energy storage systems.
iv. Energy Performance Analysis / Ground-Fault Detection	Tesla - Clovis	Energy performance analysis and ground-fault detection of solar photovoltaic modules and/or strings.
v. On-Call / O&M Services	CalTrans	On-call electrical services, operations and maintenance services, and/or service calls for large commercial or utility-scale solar photovoltaic systems paired with battery energy storage systems.
vi. Diagnostic Process → Corrective Scope / Pricing	Tesla - All Locations	Providing recommendations, scopes of work, and pricing for corrective measures resulting from a diagnostic process.

Project Experience Details

Project	Status / Duration	Client	Location	Relevant Work	RCEA Category
Providence Preventative Maintenance Contract	Ongoing	Providence	Fortuna, CA Eureka, CA	Solar PV servicing / maintenance /	i

				troubleshooting	
CalTrans Preventative Maintenance Contract	Ongoing	CalTrans	Eureka, CA	Solar PV and on-call / O&M services	i, v
Tesla (NOTE: Multiple project names detailed and referenced in section C.5)	6 months	Tesla	(NOTE: Multiple project locations detailed and referenced in section C.5)	Solar PV / BESS / DC-coupled systems / performance & ground-fault work / diagnostics and corrective scopes & pricing	i, ii, iii, iv, vi

Approach to Comparable RCAM Work

Owsley Electric will approach RCAM service work with an emphasis on safe electrical practices, systematic inspection and testing, clear documentation, and timely communication. When a service call identifies a deficiency, the team will document the condition and develop a practical corrective scope and pricing recommendation for RCEA authorization when additional work is required.

The proposed team is structured to support the electrical inspection and maintenance activities identified by RCEA, including wiring and connector inspections, electrical enclosure maintenance, connection torque testing and re-torque, battery maintenance, damaged module replacement, and additional diagnostic or maintenance services requested by RCEA.

Quentin Owsley provides senior field and estimating leadership; Keith [REDACTED] and Daniel [REDACTED] provide journeyman-level electrical field support; George [REDACTED] provides sound and communications expertise; trainees support field operations under appropriate supervision; and Leah [REDACTED] coordinates scheduling, communication, documentation, and billing.

Authorized Company Representative: Quentin Owsley, President / Senior Electrician / Estimator

Signature: [REDACTED] **Date:** 08/11/2026

OWSLEY ELECTRIC, INC.

SECTION C — STATEMENT OF QUALIFICATIONS

2. ORGANIZATION CHART / PROJECT STAFFING

RFQ/RFP-26-101 — Electrical Services at the Redwood Coast Airport Microgrid

Owsley Electric, Inc. will assign qualified personnel appropriate to the services requested by Redwood Coast Energy Authority (RCEA). The proposed project organization identifies company leadership, technical field personnel, sound and communications personnel, trainees, and project administration supporting the RCAM project.

PROJECT ORGANIZATION

QUENTIN OWSLEY President • Senior Electrician • Estimator Overall Contract Oversight • Electrical Field Leadership • Estimating	
LEAH [REDACTED] Administration • Scheduling • Coordination • Billing Project Administration • Communication • Scheduling • Documentation	TECHNICAL / FIELD LEADERSHIP KEITH [REDACTED] — Skilled & Trained Journeyman Electrician DANIEL [REDACTED] — Journeyman Electrician
SPECIALTY GEORGE [REDACTED] Sound & Communications System Installer	TRAINEES COLE [REDACTED] EDGAR [REDACTED] NOAH [REDACTED]
PROJECT DELIVERY Quentin Owsley provides overall technical and contract oversight. Keith [REDACTED] and Daniel [REDACTED] provide journeyman-level electrical field expertise. George [REDACTED] provides sound and communications system expertise. Cole [REDACTED], Edgar [REDACTED], and Noah [REDACTED] provide trainee-level field support under appropriate supervision. Leah [REDACTED] coordinates scheduling, communication, documentation, and billing.	

STAFF QUALIFICATIONS AND RESPONSIBILITIES

Role	Name	License / Classification	Years Held	Primary RCAM Responsibilities
President / Senior Electrician / Estimator	Quentin Owsley	Skilled & Trained Journeyman Electrician	18+ years	Overall project oversight; electrical field leadership; inspections; testing; troubleshooting; corrective work; estimating; scopes and pricing
Administration / Scheduling / Coordination / Billing	Leah [REDACTED]	N/A	N/A	RCEA communication; scheduling; service-call coordination; documentation; report coordination; billing and administrative support
Skilled & Trained Journeyman Electrician	Keith [REDACTED]	Skilled & Trained Journeyman Electrician	10+ years	Journeyman-level electrical inspections, testing, troubleshooting, maintenance and corrective work
Journeyman Electrician	Daniel [REDACTED]	Journeyman Electrician	9+ years	Electrical inspections, testing, maintenance, troubleshooting and corrective work
Sound & Communications System Installer	George [REDACTED]	Sound & Communications System Installer	21+ years	Sound and communications system installation, service and related field support
Trainee	Cole [REDACTED]	Trainee	4+ years	Field support, maintenance, testing and other duties appropriate to trainee classification under supervision

Trainee	Edgar [REDACTED]	Trainee	3+ years	Field support, maintenance, testing and other duties appropriate to trainee classification under supervision
Trainee	Noah [REDACTED]	Trainee	Less than 1 year	Field support, maintenance, testing and other duties appropriate to trainee classification under supervision

PROJECT STAFFING APPROACH

Quentin Owsley will provide overall project oversight and serve as the primary technical and field lead. His responsibilities include electrical field execution, technical review, estimating, development of scopes and pricing, and coordination of corrective work.

Keith [REDACTED] and Daniel [REDACTED] provide journeyman-level electrical field expertise for inspections, testing, maintenance, troubleshooting, and corrective work. George [REDACTED] provides sound and communications system installation and related technical support.

Cole [REDACTED], Edgar [REDACTED], and Noah [REDACTED] are identified as trainees and may provide field support and other duties appropriate to their trainee classification under the direction and supervision of qualified personnel.

Leah [REDACTED] provides administration, scheduling, coordination, communication, documentation, and billing support, providing a consistent administrative point of contact for RCEA.

Authorized Company Representative: Quentin Owsley, President / Senior Electrician / Estimator

Signature: [REDACTED] **Date:** 08/11/2026

EXHIBIT B - LIST OF SUBCONTRACTORS

Subcontractor Name: NONE

Services for which Subcontractor is being used: _____

List of Subcontractor licenses and any other applicable qualifications: _____

Subcontractor DIR public works registration number: _____

Subcontractor's relevant experience (attach separate page(s), as needed): _____

Subcontractor Name: _____

Services for which Subcontractor is being used: _____

List of Subcontractor licenses and any other applicable qualifications: _____

Subcontractor DIR public works registration number: _____

Subcontractor's relevant experience (attach separate page(s), as needed): _____

(ATTACH ADDITIONAL SHEETS IF MORE THAN TWO SUBCONTRACTORS ARE REQUIRED)

OWSLEY ELECTRIC, INC.

SECTION C — STATEMENT OF QUALIFICATIONS

4. RESPONSE TIMES

RFQ/RFP-26-101 — Electrical Services at the Redwood Coast Airport Microgrid

Owsley Electric, Inc. understands that RCEA requires a defined response commitment for both routine and emergency service calls throughout the five-year contract period. We will maintain the personnel and scheduling resources necessary to support preventive maintenance, follow-up corrective work, and non-routine service needs at the RCAM Site.

i. Routine Service Calls

Routine service calls include scheduled preventive maintenance and corrective maintenance. Owsley Electric, Inc. will coordinate scheduling with RCEA in advance and will make reasonable efforts to maintain continuity of personnel and resources when follow-up corrective measures are identified during a routine service visit.

RCEA Requirement	Owsley Electric Commitment
Routine Service Response Time (minimum advance notice needed to schedule)	<u>One (1)</u> <u>days</u> / weeks

ii. Emergency Service Calls

Emergency service calls are non-routine visits requested by RCEA to assess an issue at the RCAM Site. Owsley Electric, Inc. will endeavor to respond as quickly as practicable, prioritize the service request, coordinate site access and safety requirements with RCEA, and provide an initial assessment of the issue. Where additional corrective work is identified, we will clearly communicate the condition and recommended next steps to RCEA.

RCEA Requirement	Owsley Electric Commitment
Emergency Service Response Time (maximum committed response time)	<u>Three (3)</u> hours

Response Commitment

Owsley Electric, Inc. will provide RCEA with timely communication regarding scheduling, field findings, required follow-up work, and any conditions that may affect the safe or reliable operation of the RCAM electrical systems. The response times stated above represent Owsley Electric's proposed commitments for this contract and will apply throughout the contract term.

Authorized Company Representative: Quentin Owsley, Owner / Authorized Company Officer

Signature:  **Date:** 08/11/2026

OWSLEY ELECTRIC, INC.

SECTION C — STATEMENT OF QUALIFICATIONS

5. REFERENCES

RFQ/RFP-26-101 — Electrical Services at the Redwood Coast Airport Microgrid

Owsley Electric, Inc. provides the following references for comparable electrical services performed within the past five years. Each reference should represent a current or former client for whom comparable services have been performed.

RCEA requests three (3) current or former clients, including a description of the project(s), completion date(s), approximate cost, and the name, mailing address, telephone number, and email address of the principal representative.

REFERENCE 1

Client / Company Name	Tesla
Project Name	BART
Project Location	3601 Deer Hill Road Lafayette , CA 94549
Description of Comparable Services	Repulled 2 main solar feeders
Project Completion Date	[REDACTED]
Approximate Project Cost	[REDACTED]
Principal Representative / Contact Information	Name: [REDACTED] Mailing Address: Tesla, Inc. 45500 Fremont Blvd Fremont, CA. 94538 Telephone: [REDACTED] Email: [REDACTED]

REFERENCE 2

Client / Company Name	Providence St. Joseph Hospital
Project Name	Preventative Maintenance (PM) Contract
Project Location	3300 Renner Dr. Fortuna, CA & 2700 Dolbeer St. Eureka, CA
Description of Comparable Services	PM for existing medium voltage (MV) and battery systems.
Project Completion Date	[REDACTED]
Approximate Project Cost	[REDACTED]
Principal Representative / Contact Information	Name: [REDACTED] Mailing Address: 2700 Dolbeer Street Eureka, CA 95501 Telephone: [REDACTED] Email: [REDACTED]

REFERENCE 3

Client / Company Name	Tesla
Project Name	Oceanside Transformer
Project Location	1 Antibody Way, Oceanside, CA
Description of Comparable Services	Annual PM, testing and sampling on all MV equip & 6 transformers
Project Completion Date	[REDACTED]
Approximate Project Cost	[REDACTED]

Principal Representative / Contact Information

Name: [REDACTED]
Mailing Address: Tesla, Inc.
45500 Fremont Blvd Fremont, CA. 94538
Telephone: [REDACTED]
Email: [REDACTED]

Reference Certification

The information provided above is submitted as part of Owsley Electric, Inc.'s proposal for RFQ/RFP-26-101. Owsley Electric, Inc. authorizes RCEA to contact the listed references for purposes of evaluating the firm's qualifications and experience.

Authorized Company Representative: Quentin Owsley, Owner / Authorized Company Officer

Signature: [REDACTED] **Date:** 08/11/2026

OWSLEY ELECTRIC, INC.

SECTION D — CONTRACT EXECUTION / EXCEPTIONS

RFQ/RFP-26-101 — Electrical Services at the Redwood Coast Airport Microgrid

Statement of Acceptance

Owsley Electric, Inc. has reviewed the Redwood Coast Energy Authority (RCEA) proposed Agreement for Professional Electrical Services included with RFQ/RFP-26-101.

Owsley Electric, Inc. accepts the proposed Agreement in its entirety, without exception.

There are no proposed additions, deletions, revisions, or exceptions to the terms and conditions of the proposed Agreement.

By submitting this proposal, Owsley Electric, Inc. confirms its willingness and commitment to execute and perform under the RCEA Professional Services Agreement, including all applicable terms, conditions, requirements, obligations, and provisions contained therein.

Owsley Electric, Inc. understands that the RFP states that proposing revisions to the Agreement is strongly discouraged and that, where no proposed revisions are submitted, the Respondent should state: "There are none."

Accordingly, Owsley Electric, Inc.'s response to the Contract Execution / Exceptions requirement is:

THERE ARE NONE.

RESPONDENT	OWSLEY ELECTRIC, INC.
Authorized Representative	Quentin Owsley, Owner / Authorized Company Officer
Signature / Date	 08/11/2026

E. Project Fee Proposal

1. Routine And Emergency Rates

Respondent must include a complete and current table of staff types/descriptions and hourly rates (including any subcontractors) that are reasonably anticipated to perform work under the proposed contract. The hourly rates provided shall include all overhead rates; overhead rates shall not be an add-on to the hourly rates proposed. The cost proposal shall describe the overhead rate to be charged on material expenses and/or subcontractor rates, if any.

Staff Title	Routine Rate (\$/Hour)	Overtime Rate (\$/Hour)	Holiday/Weekend Rate (\$/Hour)	Emergency Rate (\$/Hour)
<i>Electrician</i>	\$175.00	\$230.00	\$285.00	\$240.00
<i>Senior Electrician</i>	\$185.00	\$240.00	\$295.00	\$250.00
<i>Electrician Trainee/Apprentice</i>	\$165.00	\$220.00	\$275.00	\$230.00
[Staff 4]				
[Staff 5]				

Annual Percentage Labor Costs Increase (if applicable): 6.9 % increase annually

Description of any additional fees in addition to the prevailing wage hourly labor rates that Respondent expects may apply to these services: NONE

Description of overhead rate to be charged on material expenses and/or subcontractor rates: 10%

2. Primary Service Item Estimates

For the Primary Services described in the Scope of Services, RCEA is anticipating this work to be scheduled in the first year of the contract. Respondents should populate the table below with fixed fee estimates for each service item. Fixed fee estimates provided in the proposals will not be binding; all work will be performed based on actual time and materials costs. The pricing below will provide RCEA necessary information for annual budgeting purposes and will provide additional information about respondents' proposal.

Service	Service Description	Estimated Fixed Fee
1	DC/AC Home Run Wiring Inspection	\$9,800
2	Inspect and Maintain Electrical Enclosures	\$6,300
3	Electric Connection Torque Test/Re-torque	\$14,000
4	Quarterly and Annual Lead Acid Battery Maintenance	\$5,200
5 (b)	Replace 36 (1 pallet) Damaged Solar Modules (Modules provided by RCEA)	\$8,500
5 (c)	Replace 36 (1 pallet) Damaged Solar Modules (Modules provided by Respondent)	\$19,100
Total Estimated Fee for all Primary Services		\$62,900

Evaluation Committee Aggregated Scores

RFQ/RFP-26-101

	<i>Hooven & Co</i>	<i>Owsley Electric</i>	<i>Will Power</i>
Evaluation Criteria	Aggregated Scores		
Qualifications and Experience (out of 20)	15	19	14
Response Time (out of 10)	6.5	10	8.5
Exceptions to professional services agreement (out of 10)	8.5	10	10
Cost (out of 60)	51	51	42
TOTAL (out of 100):	81	90	74.5



Staff Report

Agenda Item # 5.4

Information

Agenda Date	August 27, 2026
To	Board of Directors
Prepared by	Nancy Diamond, RCEA Legal Counsel
Subject	Conflict of Interest Waiver for RCEA Legal Counsel Representation in Humboldt Regional Climate Action Plan Strategy Implementation

Summary

Staff are negotiating a memorandum of understanding (MOU) outlining RCEA's role as host of Humboldt County's Regional Climate Action Plan (RCAP) and RCEA's support of the RCAP effort through staffing. Members of the RCAP Regional Climate Committee include the Humboldt Transit Authority (HTA), Humboldt Waste Management Authority (HWMA), and the North Coast Unified Air Quality Management District (NCUAQMD), all of which are represented by the Law Offices of Nancy Diamond.

The California Supreme Court Rules of Professional Conduct prohibit attorneys with potential conflicts of interest from representing multiple clients on mutual matters unless informed written consent is obtained from each client. RCEA's Legal Counsel believes that:

1. None of their clients have directly adverse interests in the RCAP's implementation,
2. RCEA's Board of Directors can appropriately waive any potential conflict of interest from their Legal Counsel's simultaneous representation of the multiple RCAP joint powers agencies, and
3. Recommends providing informed consent for their representation of RCEA on RCAP matters.

Background

The Humboldt County Board of Supervisors adopted the RCAP in December 2025, to provide a collaborative mechanism for addressing climate change at a regional level. A key RCAP strategy is the creation of a Regional Climate Committee with representatives from each municipal jurisdiction, the Humboldt County Association of Governments (HCAOG), Humboldt Transit Authority (HTA), Humboldt Waste Management Authority (HWMA), the North Coast Unified Air Quality Management District (NCUAQMD) and RCEA, to oversee implementation of the RCAP. Earlier this year, the RCEA Board of Directors approved RCEA to act as the RCAP host and provide support staff and services to the Regional Climate Committee to facilitate the regional collaboration.



Equity Impacts

Not applicable.

Alignment with RCEA's Strategic Plan

Approval of the conflict of interest waiver and provision of informed consent support RCEA's work to further these RePower Humboldt Regional Energy Planning & Coordination strategies, among others, listed in the agency's strategic plan:

- **1.4.3 Assist with Climate Action Planning**
Work with local jurisdictions to regularly complete greenhouse gas inventories, set greenhouse gas reduction targets, and develop climate action plans
- **1.4.4 Support Countywide Strategic Energy Planning**
Coordinate an effective energy strategy based on self-sufficiency, development of renewable energy resources, energy conservation, and electrification that is actively implemented countywide through Climate Action Plans, General Plans and the Redwood Coast Energy Authority's RePower Humboldt plan.

Financial Impact

Costs associated with this action are already included in the current fiscal year's budget.

Staff Recommendation

Approve Waiver of Potential Conflict of Interest and Provide Informed Consent Regarding Counsel Representation by the Law Offices of Nancy Diamond on Redwood Coast Energy Authority's Interests in the Regional Climate Action Plan.

Attachments

1. Memorandum from Nancy Diamond to the RCEA Board of Directors re: RCAP Implementation
2. Waiver of Potential Conflict of Interest of Counsel

Memorandum

To: The Honorable Chair and Members of the RCEA Board of Directors
Cc: Beth Burks, Executive Director
From: Nancy Diamond, RCEA General Counsel
Date: August 18, 2026
Re: RCAP Implementation, Waiver of Potential Conflict of Interest of Counsel

In December 2025, Humboldt County Board of Supervisors adopted the Regional Climate Action Plan (RCAP) to provide a collaborative mechanism for addressing climate change at a regional level. A cornerstone strategy of the RCAP is the creation of a Regional Climate Committee comprised of representatives from each municipal jurisdiction, the Humboldt County Association of Governments (HCAOG), Humboldt Transit Authority (HTA), Humboldt Waste Management Authority (HWMA), the North Coast Unified Air Quality Management District (NCUAQMD) and RCEA, to oversee implementation of the RCAP. Earlier this year, the RCEA Board of Directors approved RCEA to act as the RCAP host and provide support staff and services to the Regional Climate Committee in order to facilitate the regional collaboration.

Under the California Supreme Court Rules of Professional Conduct applicable to attorneys licensed to practice law in California, an attorney has a conflict of interest and may not represent a client if the representation is directly adverse to the interests of another client unless informed written consent is obtained from each client. Such a potential conflict of interest exists in regard to my legal representation of RCEA and its RCAP work because I also provide ongoing legal services to several of the joint powers authorities (JPAs) who might participate in the Regional Climate Committee, including HTA, HWMA, and NCUAQMD. As envisioned by the RCAP, the JPAs will provide technical assistance to the regional municipal jurisdictions as each jurisdiction develops appropriate climate change planning, building, zoning, and other regulations.

It is my belief that although I represent many of the JPAs who may collaborate in RCAP implementation, none of my clients have directly adverse interests regarding this matter, and I will be able to provide competent and diligent representation to each of them. Participation by the JPAs in the RCAP Committee and general RCAP collaboration is at their discretion and based on the unique expertise of each JPA: for RCEA, technical knowledge of energy systems, energy efficiency, and the energy regulatory framework; for HTA, technical knowledge of public transit, zero emission transit vehicles, and the public transit regulatory framework; for HWMA, technical knowledge of waste systems management, emissions from solid waste, and the municipal waste regulatory framework; and for the NCUAQMD, technical knowledge of air pollution control technologies and the air pollution regulatory framework. Furthermore, with the exception of RCEA's host commitment, none of the other JPAs are expected to provide financial contributions to the RCAP collaboration other than existing staff time.

Accordingly, it is my belief that the RCEA Board of Directors can appropriately waive any potential conflict of interest that my simultaneous representation of multiple JPAs involved in RCAP implementation may cause and provide informed consent for my representation of RCEA on RCAP matters. If the Board chooses to not provide such informed consent, I will assist the Executive Director in obtaining conflict counsel if needed.

**WAIVER OF POTENTIAL CONFLICT OF INTEREST AND INFORMED
CONSENT REGARDING COUNSEL REPRESENTATION ON
REGIONAL CLIMATE ACTION PLAN (RCAP)**

Under the California Supreme Court Rules of Professional Conduct applicable to attorneys licensed to practice law in California, an attorney has a conflict of interest and may not represent a client if the representation is directly adverse to another client without obtaining the informed written consent from each client. A potential for such a conflict of interest exists for the Law Offices of Nancy Diamond (“Attorney”) to provide legal services to the Redwood Coast Energy Authority (“RCEA”) regarding RCEA’s participation in the Regional Climate Action Plan (“RCAP”) implementation due to the Attorney’s simultaneous representation of some of the regional jurisdictions who may also participate in the RCAP implementation; specifically, the Humboldt Transit Authority (“HTA”), Humboldt Waste Management Authority (“HWMA”), and North Coast Unified Air Quality Management District (“NCUAQMD”), collectively the “Joint Powers Authorities,” each of whom is an ongoing client of Attorney. In particular, RCEA seeks to host and provide support services to the Regional Climate Committee, which may include membership by one or more of the Joint Powers Authorities.

No directly adverse interest or other conflict of interest currently exists between or among RCEA and the Joint Powers Authorities, and no directly adverse interest is expected to develop, because of the nature of the Joint Powers Authorities’ discretionary participation in the RCAP Committee and lack of financial obligation to participate. Nevertheless, best and prudent professional practices dictate that Attorney obtain the informed consent from the RCEA Board of Directors and each of the entities identified herein in order to provide legal representation to RCEA on this matter.

Attorney hereby advises RCEA that Attorney will be able to provide competent and diligent representation to RCEA and each affected client, that such representation is not prohibited by law, and that such representation does not involve the assertion of a claim by one client against another client in a litigation matter or other proceeding before a tribunal.

PASSED BY MOTION of the Redwood Coast Energy Authority Board of Directors,
Humboldt County, California, made at a regular meeting of said Board on August 27, 2026.

AYES:

NOES:

ABSENT:

By: _____
Michael Gerace, Chair of the Board

ATTEST:

Lori Taketa, Clerk of the Board



Staff Report

Agenda Item # 9.1

Information

Agenda Date	August 27, 2026
To	Board of Directors
Prepared by	Stephen Kullmann, Customer Programs Director
Subject	Presentation on Customer Programs with Emphasis on Heat Pumps

Summary

Prior to launching Community Choice Energy in 2017, the Redwood Coast Energy Authority was formed in 2003 to provide energy efficiency and greenhouse gas reduction services to member agencies and their constituents. Throughout this time, RCEA has leveraged numerous funding sources to offer programs and services to all customer sectors, continuously expanding its reach and engagement and advocating for greater equity in energy efficiency programs in rural California. Over this time, air-sourced heat pump technology has grown in importance as a tool to increase building efficiency, reduce greenhouse gas emissions, and improve indoor air quality and comfort.

Background

RCEA's Customer Programs Department is led by a Department Director, with three Program Managers, four full-time and one part-time Analysts, three Specialists, and one Assistant, all focused on serving the Humboldt Community and predominantly funded through sources outside of RCEA's CCE revenue. The main source of funding is RCEA's Northern Rural Energy Network initiative, but programs are also funded through the longstanding Redwood Coast Energy Watch partnership with PG&E and various competitive grants such as the Rural Resilience Partnership Grant. In addition to procuring customer program funding for RCEA, Customer Programs staff have assisted in acquiring many millions of dollars in state and federal grants and low interest financing for multiple Humboldt County jurisdictions and schools.

RCEA Customer Program Offerings

Residential:

1. No-cost energy efficiency kits
2. Phone-based and in-home energy assessments
3. Direct rebate program for energy efficient upgrades such as induction stoves and other appliances, heat pumps and weatherization (launching soon)
4. Partner contractor heat-pump and weatherization installations
5. Energy Consultations
6. Induction Cooktop loan program



7. E-Bike Voucher Program
8. EV Rebates

Commercial

1. Energy assessments
2. Referrals to statewide and PG&E led programs
3. Incentives for installation of upgrades such as lighting, heat pumps, weatherization, and more
4. Low interest loans (under development)

Public Agencies

1. All commercial programs
2. Calculating building energy use (benchmarking) in compliance with state regulations
3. Project funding and management support
4. Preliminary solar, storage, and resiliency planning
5. Solar plus storage program for remote rural fire stations (RRGP)

Workforce Education and Training

1. Partnerships with workforce training programs and adding electrification and energy efficiency curriculum

Heat Pumps:

Heat pumps have become an increasingly important tool for promoting energy efficiency and greenhouse gas reductions. According to the Humboldt County Regional Climate Action Plan, building energy makes up approximately 14 percent of Humboldt's GHG profile. Of that, approximately 13 percent of building energy emissions are due to the use of natural gas and one percent due to indirect emissions associated with electricity use. Heat Pumps are used for space and water heating, clothes dryers, and pool heaters.

Heat pumps are not new technology. Air conditioners and refrigerators are both forms of heat pumps. Heat pumps use the thermodynamic properties of a compressed liquid, called a refrigerant, to move heat from one location to another. In the case of a refrigerator, heat is moved from inside the refrigerator and released through the coils on the back. For a heat pump hot water heater, heat is removed from the ambient air and released into the water storage tank. Heat pump space heaters, which can be either ducted central units or individual "mini-split" units, can act as both heaters and air conditioners, either moving heat from outside to inside, or the opposite.

Because heat pumps use electricity to pump and compress the refrigerant rather than create heat, they are considerably more efficient than combustion or electric resistance heaters, and when replacing natural gas or propane combustion heaters can greatly improve indoor air quality.

RCEA has been offering direct customer rebates for heat pump space heaters, water heaters, and dryers through NREN and previous programs and is launching a partner contractor installation program with higher incentives.



Equity Impacts

RENs in general, and the Northern Rural Energy Network in particular, are designed to reach customers that otherwise are not being reached by existing ratepayer-funded programs. The NREN programs will ensure that hard-to-reach, disinvested, disadvantaged, and underserved rural customers are provided with an equitable level of services and support of CPUC energy programs and are empowered to take action to better manage their energy use and cost through increased awareness, support resources, a trained workforce, and access to financing to improve their homes and businesses.

Alignment with RCEA's Strategic Plan

RCEA's Customer Programs align with the following strategies in the REpower Humboldt Strategic Plan:

- 1.1.3 Support Energy-sector Workforce Development.
- 1.3.1 Develop Regional Energy Funding Mechanisms.
- 1.3.4 Implement Energy Project Financing
- 1.4.3 Assist with Climate Action Planning
- 1.4.8 Develop Programs that Foster Social Equity
- 1.5.4 Provide Energy Efficiency, Conservation and Electrification Education and Training
- 1.5.5 Provide Energy Professional Education and Training.
- 2.1.1 Support Member Agency and Local Government Energy Management.
- 2.1.3 Assist with Facility Benchmarking
- 2.1.4 Perform Energy Assessments.
- 2.1.5 Integrate Distributed Energy Resources
- 2.2.1 Maximize the Efficiency of Buildings
- 2.2.2 Support Electrification
- 2.2.3 Increase Equipment Efficiency through Market Transformation
- 2.2.4 Promote Performance Contracting.
- 2.2.5 Develop and Support Behavioral, Retro-Commissioning and Operations Programs
- 2.4.2 Implement the Public Agency Solar Program

Financial Impact

RCEA Customer Programs have brought millions of dollars in customer program funding to Humboldt County that would otherwise have gone to other parts of the state.

Staff Recommendation

Information only.

Attachments

None.

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Staff Report

Agenda Item # 9.2

Information

Agenda Date	August 27, 2028
To	Board of Directors
Prepared by	Beth Burks, Executive Director Faith Carlson, Regulatory and Legislative Policy Manager Richard Engel, Director of Power Resources Giovanna Signorelli, Regulatory and Legislative Policy Intern
Subject	Overview of Electric Utility Municipalization

Summary

Staff will provide a presentation on the different types of public power entities, California's existing municipal electric utilities, and the process of forming new municipal electric utilities.

Equity Impacts

None - this item is information only.

Alignment with RCEA's Strategic Plan

4.2.3 Review Utility Options. Review the effectiveness of the incumbent utility in meeting Humboldt County's long-term energy needs and evaluate the feasibility of establishing a local municipal electric utility or joining a new regional public power entity.

Financial Impact

As no board action is requested on this item, there is no associated financial impact.

Staff Recommendation

None – information only.

Attachments

None.

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