



Redwood Coast Energy Authority
633 3rd Street, Eureka, CA 95501
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E-mail: info@redwoodenergy.org Web: www.redwoodenergy.org

BOARD OF DIRECTORS REGULAR MEETING AGENDA

**Jefferson Community Center Auditorium
1000 B Street, Eureka, CA 95501**

**June 22, 2023
Thursday, 3:30 p.m.**

Any member of the public needing special accommodation to participate in this meeting or access the meeting materials should email LTaketa@redwoodenergy.org or call (707) 269-1700 at least 3 business days before the meeting. Assistive listening devices are available.

Pursuant to Government Code section 54957.5, all writings or documents relating to any item on this agenda which have been provided to a majority of the Board, including those received less than 72 hours prior to the Committee's meeting, will be made available to the public at www.RedwoodEnergy.org.

NOTE: Speakers wishing to distribute materials to the Board at the meeting, please provide 13 copies to the Board Clerk.

THIS IS A HYBRID IN-PERSON AND VIRTUAL MEETING.

The Board of Directors has returned to in-person hybrid meetings. When attending Board meetings, please socially distance as much as possible and be courteous to those who choose to wear a mask.

To participate in the meeting online, go to <https://us02web.zoom.us/j/81972368051>. **To participate by phone**, call (669) 900-6833 or (253) 215-8782. Enter webinar ID: 819 7236 8051.

To make a comment during the public comment periods, raise your hand in the online Zoom webinar, or press star (*) 9 on your phone to raise your hand. You will continue to hear the meeting while you wait. When it is your turn to speak, a staff member will unmute your phone or computer. You will have 3 minutes to speak.

You may submit written public comment by email to PublicComment@redwoodenergy.org. Please identify the agenda item number in the subject line. Comments will be included in the meeting record but not read aloud during the meeting.

While downloading the Zoom application may provide a better meeting experience, Zoom does not need to be installed on your computer to participate. After clicking the webinar link above, click "start from your browser."

OPEN SESSION Call to Order

1. ROLL CALL - REMOTE DIRECTOR PARTICIPATION

- 1.1. Approve teleconference participation request for this meeting by Director pursuant to Brown Act revisions of AB 2449 due to an emergency circumstance to be briefly described.

2. REPORTS FROM MEMBER ENTITIES

3. ORAL COMMUNICATIONS

This time is provided for people to address the Board or submit written communications on matters not on the agenda. At the conclusion of all oral communications, the Board may respond to statements. Any request that requires Board action will be set by the Board for a future agenda or referred to staff.

4. CONSENT CALENDAR

All matters on the Consent Calendar are considered to be routine by the Board and are enacted in one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and considered separately. At the end of the reading of the Consent Calendar, Board members or members of the public can request that an item be removed for separate discussion.

- 4.1 Approve Minutes of May 25, 2023, Board Meeting.
- 4.2 Approve Disbursements Report.
- 4.3 Accept Financial Reports.
- 4.4 Authorize the Executive Director to Contact Any or All Banking Services that RCEA Currently Uses or Will Use in the Future and Request They Stop Funding Fossil Fuel Expansion and Support Transitioning to Clean, Efficient and Renewable Energy Sources.

5. REMOVED FROM CONSENT CALENDAR ITEMS

Items removed from the Consent Calendar will be heard under this section.

COMMUNITY CHOICE ENERGY (CCE) BUSINESS – None.

Items under this section of the agenda relate to CCE-specific business matters that fall under RCEA's CCE voting provisions, with only CCE-participating jurisdictions voting on these matters with weighted voting as established in the RCEA joint powers agreement.

6. OLD BUSINESS

- 6.1 Climate Action Plan Update (Information only)
- 6.2 Rural REN Update (Information only)

7. NEW BUSINESS

- 7.1 Fiscal Year 2023-2024 Proposed Budget
Adopt the proposed RCEA Fiscal Year 2023-24 Budget.

8. STAFF REPORTS

8.1 Executive Director's Report

9. FUTURE AGENDA ITEMS

Any request that requires Board action will be set by the Board for a future agenda or referred to staff.

10. CLOSED SESSION

10.1 CONFERENCE WITH REAL PROPERTY NEGOTIATIONS Pursuant to Government Code § 54956.8 in re: APN 001-131-007; RCEA negotiator: Executive Director; Owner's negotiating party: Greg Casagrande; Under negotiation: price and terms.

11. RECONVENE TO OPEN SESSION

12. CLOSED SESSION REPORT

13. ADJOURNMENT

NEXT REGULAR MEETING

Thursday, July 27, 2023, 3:30 p.m.

Jefferson Community Center Auditorium, 1000 B Street, Eureka, CA 95501.

Online and phone participation will also be possible via Zoom.

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STAFF REPORT

Agenda Item # 1.1

AGENDA DATE:	June 22, 2023
TO:	RCEA Board of Directors
FROM:	Eileen Verbeck, Deputy Executive Director
SUBJECT:	Member Teleconference Participation

BACKGROUND

Since emergency Brown Act meeting law changes went into effect in 2020 due to the COVID-19 public health emergency, the RCEA Board of Directors, Community Advisory Committee and the subcommittees of those bodies met online with no physical, public meeting location. Governor Newsom signed AB 361 into law in September 2021, which allowed these bodies to continue meeting completely virtually without publishing each member's participation location while the COVID state of emergency continued and state or local officials recommended social distancing measures or the RCEA Board determined that meeting in person posed health and safety risks.

The COVID-19 State of Emergency ended on February 28, 2023, and RCEA Board and CAC meetings returned to meeting in-person at a physical location, with allowances under existing Brown Act rules or new AB 2449 Brown Act rules should a Board or CAC member need to participate from a remote location for certain reasons. If another state of emergency is declared, these bodies may be able to return to completely remote meetings.

SUMMARY

RCEA Board Directors may attend up to two meetings per year from a remote location without making the location accessible to the public for the following reasons:

1. "Just cause"
 - a. To provide childcare or caregiving need to a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner;
 - b. Due to a contagious illness that prevents the member from attending in-person;
 - c. Due to a need related to a physical or mental disability as defined in Government Code sections 12926 and 12926.1 not otherwise accommodated; and
 - d. Due to travel while on official business of the legislative body or another state or local agency.
2. "Emergency circumstance" due to a physical or family medical emergency that prevents the member from attending in person.

If a Board Director would like to attend the meeting remotely due to an emergency circumstance, the Board will take action by majority vote to approve the Director's remote participation. A vote is not necessary for a request to attend remotely for just cause. A brief

description, protecting the Director's (or Director's family member's) medical privacy, needs to be provided in both cases.

The remotely participating Board Director needs to publicly disclose at the meeting before any action (vote) is taken, whether anyone 18 years of age or older is present in the room at the remote location with the Director, and the general nature of the individual's relationship with the Director.

If the Board Director anticipates needing to participate remotely for more than 2 meetings per year, staff recommends arranging for a publicly and ADA accessible space with visual and audio meeting capabilities from which to participate.

Staff asks to be notified one-week in advance, if possible, of remote meeting attendance so the Director's publicly and ADA accessible remote meeting address can be published in the agenda, if required per Brown Act open meeting laws.

Current Remote Participation Requests

As of the writing of this staff report, there are no requests for "just cause" or "emergency circumstances" remote director participation.

RECOMMENDED ACTION (if needed)

Approve teleconference participation request for this meeting by Director pursuant to Brown Act revisions of AB 2449 due to an emergency circumstance to be briefly described.



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BOARD OF DIRECTORS DRAFT MEETING MINUTES

Jefferson Community Center Auditorium
1000 B Street, Eureka, CA 95501

May 25, 2023
Thursday, 3:30 p.m.

Chair Sheri Woo called a regular meeting of the Board of Directors of the Redwood Coast Energy Authority to order on the above date at 3:30 p.m. Notice of this meeting was posted on May 19, 2023.

PRESENT: Natalie Arroyo (just cause teleconference participation due to illness, with no one 18 years of age or older present at this remote location), Scott Bauer (arrived 3:54 p.m.), Skip Jorgensen, Kris Mobley, Elise Scafani, Vice Chair Sarah Schaefer, Jack Tuttle, Frank Wilson, Chair Sheri Woo. ABSENT: Frankie Myers.

STAFF AND OTHERS PRESENT: General Counsel Nancy Diamond (remote); Power Resources Director Richard Engel; Sharon Kramer (H.T. Harvey & Associates Principal); Executive Director Matthew Marshall; HR Manager Kristy Siino; Community Strategies Manager Nancy Stephenson; Board Clerk Lori Taketa (remote); Deputy Executive Director Eileen Verbeck.

REPORTS FROM MEMBER ENTITIES / ORAL COMMUNICATIONS

Director Mobley reported that the Community Advisory Committee formed ad hoc committees to review the McKinleyville Town Center and Arcata Gateway projects and to support the Humboldt's Electric Future community input process. CAC Chair Leonardi called attention to Turlock Irrigation District's deployment of solar arrays on aqueducts.

Member of the public Jesse Noell submitted two written comments: 1) regarding liability for ship damages from offshore wind turbines, and 2) in support of CARE-level NEM rooftop solar panel and battery storage deployment.

CONSENT CALENDAR

- 4.1 Approve Minutes of April 27, 2023, Board Meeting.
- 4.2 Approve Disbursements Report.
- 4.3 Accept Financial Reports.
- 4.4 Accept Fiscal Year 22-23 Budget Update and Quarterly Budget Report through Q3.

No director nor member of the public requested items be removed from the consent calendar.

M/S: Mobley, Scafani: Approve Consent Calendar items.

The motion passed with a unanimous roll call vote. Ayes: Arroyo, Jorgensen, Mobley, Scafani, Schaefer, Tuttle, Wilson, Woo. Noes: None. Absent: Bauer, Myers. Abstain: None.

NEW BUSINESS

6.1 Hear a Presentation by Sharon Kramer, H.T. Harvey & Associates, on CStories: A Department of Energy-Funded Offshore Wind Community Engagement Project (Information only)

H. T. Harvey & Associates Principal Sharon Kramer described her company's decade-long engagement in offshore wind, wave and other renewable energy study in preparation for regional energy development. Dr. Harvey reported on the development of a user-friendly application that the public can use to find understandable data about offshore wind. The [Cstories application](#), currently available in its beta development version, will also help the community express priorities and concerns to policy makers. The application includes features requested by the public, including the ability to:

- Access digestible information on a smart phone,
- Ask questions and receive answers via chat,
- Access curated news and information about local offshore wind events from various sources on one site, and
- Make comments on offshore wind development.

Community concerns expressed so far about offshore wind development include:

- Wildlife and environmental impacts and
- Wanting to make sure all the energy produced locally is not sent out of the area.

Phase one of the app development is complete. The company is seeking grant funding and funding partners to build a full-scale, commercialized application. The directors supported staff discussion with H. T. Harvey and Associates about possible RCEA financial support for this project. There was no public comment on this agenda item.

Chair Woo confirmed a quorum was present to conduct CCE business.

NEW CCE BUSINESS

8.1 2023-2025 Power Portfolio Procurement Options

Power Resources Director Engel described the impacts of the Sandrini Sol 1 Solar Project's construction delays and the extremely competitive short-term renewable energy market on RCEA's financial outlook. Director Engel presented multiple 2023 power procurement scenarios including versions where no further renewable energy is procured this year, where procurement would meet the State target for the year but not meet the Board's renewable energy targets, where the Board's renewable targets are met, and more ambitious versions where 100% renewable energy or renewable and large hydropower energy, the Board's 2025 target, is procured. Due to impacts on the agency's revenue and reserve building, staff recommended meeting the State's renewable procurement targets for the year with a procurement plan that falls short of the Board's renewable targets.

The directors discussed:

- Risks of meeting future state renewable energy targets should the Sandrini Solar Project not be completed.
- The existential risks of inadequate reserves and charging more than PG&E for electricity.
- CPUC treatment of CCAs that do not meet mandated targets.

- How RCEA's renewable goals meet the state's goals 20 years ahead of schedule.
- The merits of and drawbacks of aggressively creating demand for renewable energy, a fundamental purpose of Community Choice Aggregation.
- How money not spent on inflated short-term renewable power procurement could be used for local renewable project development, customer programs, reserve building or reduced rates.
- The local reliance on Humboldt Bay Generating Station for actual electrons used and reliable power supply.
- The role of local renewable energy development in decreasing local fossil fuel energy generation.

Director Scafani characterized the option of not procuring additional renewable energy for 2023 as a vote for developing renewable energy locally. There was no public comment on this agenda item.

M/S: Schaefer, Bauer: Approve a reduced renewable procurement target of 41% for 2023 with the option to backfill the 8% reduction with carbon-free energy at staff's discretion depending on market availability.

The motion passed with the following roll call vote: Ayes: Arroyo, Bauer, Jorgensen, Mobley, Schaefer, Tuttle, Wilson. Noes: Scafani. Absent: Myers. Non-Voting: Woo.

END OF COMMUNITY CHOICE ENERGY (CCE) BUSINESS

NEW BUSINESS

10.1 Salary and Benefit Schedule Update

Deputy Executive Director Verbeck reviewed proposed salary and benefit updates and recommendations received from the Finance Subcommittee after their review of staff-proposed changes. The Finance Subcommittee recommended a 14% salary increase, changes to the agency's non-PERS retirement plan, and surveying staff to determine what kinds of compensation and benefit changes were important. The recommended changes included flat-rate longevity incentives and an additional, across-the-board \$4,000 annual retirement plan contribution by the agency to equally benefit lower- and higher-paid staff. The group discussed:

- The competitive post-pandemic employment market where skilled staff can work remotely for CCAs in other parts of the state.
- Concerns over financial impacts of increasing the personnel budget while trying to meet agency reserve goals in a highly volatile energy market.
- How the increases align with similar agency pay and benefit increases.

No public comment was received for this agenda item.

M/S: Mobley, Arroyo: Approve the following:

1. **Update to the RCEA salary schedule including a 14% salary adjustment effective July 1, 2023,**

2. Addition of a 401(a) retirement plan and authorize the Executive Director to execute all applicable documents,
3. Increase of RCEA's contribution to eligible employees' retirement by \$4,000/year effective July 1, 2023.
4. Adoption of a longevity incentive payable once per calendar year of \$1,000 per year for employees with 5-9 years of service, \$2,500 per year for employees with 10-14 years of service, and \$3,500 per year for employees with 15 or more years of service effective July 1, 2023.
5. Addition of Juneteenth to the paid holidays provided to RCEA staff, effective June 19, 2023.

The motion passed with a unanimous roll call vote. Ayes: Arroyo, Bauer, Jorgensen, Mobley, Scafani, Schaefer, Tuttle, Wilson, Woo. Noes: None. Absent: Myers. Abstain: None.

10.2 Fiscal Year 2023-24 Preliminary Draft Budget and Addition of Staff Positions

Executive Director Marshall reported on the draft 2023-2024 budget, which included the just-approved salary and benefit increases and additional staff positions, and which was based on The Energy Authority's May 5 forecast's assumption of Sandrini Solar Project operation beginning in April 2024. Some of the new staff positions are contingent upon CPUC approval and funding of the Rural REN program, for which RCEA would be the statewide administrator. The budget also includes \$500,000 for new office building development and \$200,000 to gather independent local grid information to aid in analysis of solutions. Since the CCE program's start, RCEA customers have saved a total of over \$6 million on their electricity bills. The directors thanked the Finance Subcommittee for their budget review. There was no public comment on the proposed budget or staff positions at this meeting.

M/S: Jorgensen, Schaefer: Approve:

1. Addition of a Finance Specialist,
2. Addition of a Customer Service Associate,
3. Addition of a Rural REN Manager (starting October 2023),
4. Addition of a Rural REN Specialist (starting January 2024), and
5. Addition of an Infrastructure Program Manager (starting January 2024).

The motion passed with a unanimous roll call vote. Ayes: Arroyo, Bauer, Jorgensen, Mobley, Scafani, Schaefer, Tuttle, Wilson, Woo. Noes: None. Absent: Myers. Abstain: None.

STAFF REPORTS

10.1 Executive Director's Report (Information only)

Executive Director Marshall reported that RCEA's microgrid was recognized twice at recent statewide and national conferences: as Microgrid of the Year at the Microgrid Knowledge Conference in Anaheim, then as a CCA Impact Resilience Award winner at the CalCCA annual conference. The directors commended staff for their work. There was no public comment on this item.

Chair Woo adjourned the meeting at 6:10 p.m.

Lori Taketa
Clerk of the Board

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Redwood Coast Energy Authority

Disbursements Report

As of April 30, 2023

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	04/07/2023	ACH	Keenan	Anthem Medical Insurance April 2023	-29,635.79
Bill Pmt -Check	04/07/2023	ACH	Viridity Energy Solutions, Inc.	Tierra Buena RA-March 2023	-16,900.00
Liability Check	04/07/2023	14951	New Mexico Taxation and Revenue	Payroll Taxes	-4.30
Liability Check	04/07/2023	14952	New Mexico Taxation and Revenue	Payroll Taxes	-648.10
Liability Check	04/07/2023	14954	NM Department of Workforce Solutions	Q1 2023 UI payment	-166.66
Bill Pmt -Check	04/07/2023	14955	City of Eureka-Water	Water Service Deposit and Fee for 917 3rd St	-164.00
Bill Pmt -Check	04/07/2023	14956	FedEx	Res Kit - service 5757, 5749, 5753	-31.67
Bill Pmt -Check	04/07/2023	14957	HireRight	Background Check for New Hire	-15.00
Liability Check	04/14/2023	ACH	EDD	Payroll Taxes	-6,185.89
Liability Check	04/14/2023	ACH	Internal Revenue Service	Payroll Taxes	-30,494.88
Liability Check	04/14/2023	ACH	Newport Group	Deferred Comp Paydate 4/14/23	-17,957.30
Bill Pmt -Check	04/14/2023	ACH	CalCCA	Operational Member dues Q4 FY 22/23	-28,074.75
Bill Pmt -Check	04/14/2023	ACH	Humboldt Sawmill Co.	March 2023 Electricity Charge	-377,880.08
Bill Pmt -Check	04/14/2023	ACH	Leapfrog Energy	March 2023 RA	-36,740.00
Liability Check	04/14/2023	14958	Umpqua Bank	HSA Contribution Paydate 4/14/23	-72.07
Bill Pmt -Check	04/14/2023	14959	Aiqueous, LLC	Stage 6 Next 90 & Stage 7 Jan-Dec 2023	-5,137.50
Bill Pmt -Check	04/14/2023	14960	AT&T	RCAM Router charges - ACV: 02/19 - 03/18	-163.00
Bill Pmt -Check	04/14/2023	14961	AT&T Long Distance	Phone charges 03/25/2023 - 04/24/2023	-114.73
Bill Pmt -Check	04/14/2023	14962	Bithell, M.	March 2023 Mileage & Postage Reimb	-82.26
Bill Pmt -Check	04/14/2023	14963	City of Arcata	March 2023 Utility User Tax #6310	-17,371.07
Bill Pmt -Check	04/14/2023	14964	City of Arcata	March 2023 Excessive Energy Use Tax #6315	-6,626.16
Bill Pmt -Check	04/14/2023	14965	City of Eureka-Water	Water service, 02/24/23- 03/23/23	-224.40
Bill Pmt -Check	04/14/2023	14966	Diamond, Nancy	March 2023 Legal Services	-8,015.80
Bill Pmt -Check	04/14/2023	14967	Donald Dame	Professional Services March 2023	-306.25
Bill Pmt -Check	04/14/2023	14968	HireRight	Background Check: three new hires	-219.50
Bill Pmt -Check	04/14/2023	14969	KnowBe4	Security Awareness Training Annual Subscription	-3,088.80
Bill Pmt -Check	04/14/2023	14970	Local Worm Guy	Compost pickup - Feb & March 2023	-60.00
Bill Pmt -Check	04/14/2023	14971	Mission Uniform & Linen	March & April Services	-130.16
Bill Pmt -Check	04/14/2023	14972	North Coast Cleaning	March 2023 monthly cleaning service	-480.00
Bill Pmt -Check	04/14/2023	14973	Ubeo Business Services	Printer Charges: 03/06-04/05/23	-156.58
Bill Pmt -Check	04/14/2023	14974	Recology	March 2023 garbage service	-95.55
Bill Pmt -Check	04/14/2023	14975	Shred Aware	Shredding services - March 2023	-139.05
Bill Pmt -Check	04/14/2023	14976	Stitch Witch	Logo gear order - 50% Total Balance Due	-577.93
Bill Pmt -Check	04/14/2023	14977	Times Printing Company	April 2023 invoices	-1,399.95
Check	04/14/2023	14978	NEM Customer	2022 NEM Yearly Payout Reissued	-125.81
Check	04/14/2023	14979	NEM Customer	NEM Close Out Acct #6676101180	-44.68
Check	04/14/2023	14980	NEM Customer	NEM Close Out Acct #215034323	-46.98
Check	04/14/2023	14981	NEM Customer	NEM Close Out Acct #8480323683	-72.20
Check	04/14/2023	14982	NEM Customer	NEM Close Out Acct #0271590284	-87.64
Check	04/14/2023	14983	NEM Customer	NEM Close Out Acct #4231574115	-172.73
Check	04/14/2023	14984	NEM Customer	NEM Close Out Acct #3430226241	-198.76
Check	04/14/2023	14985	NEM Customer	NEM Close Out Acct #0054699002	-948.34
Check	04/14/2023	14986	CCE Customer	Heat Pump Rebate #DS-R-230329-1172	-875.00
Check	04/14/2023	14987	CCE Customer	Heat Pump Non-Res Rebate #DS-R-230406-1189	-3,225.00
Check	04/14/2023	14988	CCE Customer	PA install - #NR-DI-230310-1105	-405.95
Check	04/14/2023	14989	CCE Customer	Heat Pump Rebate #DS-R-230329-1173	-800.00
Check	04/14/2023	14990	CCE Customer	Heat Pump Rebate #DS-R-230307-1085	-950.00
Check	04/14/2023	14991	CCE Customer	Heat Pump Rebate #DS-R-230329-1168	-2,025.00
Check	04/14/2023	14992	SacTown Contractor's Corp.	PA install: Marimba One	-2,045.69
Check	04/14/2023	14993	CCE Customer	PA Equipment Rebate - Res #DS-R-230308-1094	-290.00
Check	04/14/2023	14994	CCE Customer	PA Equipment Rebate - Res #DS-R-230322-1131	-120.00

Redwood Coast Energy Authority
Disbursements Report
As of April 30, 2023

Type	Date	Num	Name	Memo	Amount
Check	04/14/2023	14995	CCE Customer	PA Equipment Rebate - Res #DS-R-230303-1058	-310.00
Check	04/14/2023	14996	CCE Customer	PA Equipment Rebate - Res #DS-R-230303-1071	-480.00
Check	04/14/2023	14997	CCE Customer	PA Equipment Rebate - Res #NR-DI-20220602-1234	-480.00
Check	04/14/2023	14998	CCE Customer	PA Equipment Rebate - Res #DS-R-230303-1065	-500.00
Check	04/14/2023	14999	CCE Customer	PA Equipment Rebate - Res #DS-R-230308-1099	-500.00
Check	04/14/2023	15000	CCE Customer	PA Equipment Rebate - Res #DS-R-230303-1082	-500.00
Check	04/14/2023	15002	CCE Customer	PA Equipment Rebate - Res #DS-R-230303-1060	-500.00
Check	04/14/2023	15003	CCE Customer	PA Equipment Rebate - Res #DS-R-230303-1077	-650.00
Check	04/14/2023	15004	CCE Customer	PA Equipment Rebate - Res #DS-R-230307-1093	-940.00
Check	04/14/2023	15005	CCE Customer	PA Equipment Rebate - Res #DS-R-230328-1161	-940.00
Check	04/14/2023	15006	CCE Customer	Heat Pump Rebate #DS-R-230407-1206	-950.00
Check	04/14/2023	15007	CCE Customer	Heat Pump Rebate #DS-R-230328-1164	-1,100.00
Check	04/14/2023	15008	CCE Customer	Heat Pump Rebate #DS-R-230307-1089	-1,550.00
Check	04/14/2023	15009	CCE Customer	PA Equipment Rebate - Res #DS-R-230314-1115	-500.00
Check	04/14/2023	15010	CCE Customer	Qty 4 Heat Pump Rebates for L St properties	-2,900.00
Check	04/14/2023	15011	CCE Customer	PA Equipment Rebate - Res #DS-R-230308-1095	-290.00
Paycheck	04/14/2023	ACH	Employees	April Payroll	-75,458.32
Check	04/20/2023	Debit	Umpqua Bank	Service Charge	-245.83
Liability Check	04/28/2023	ACH	CICCS Coalition for Controlling Insurance	New Mexico WC, Invoice 2023-4	-63.24
Liability Check	04/28/2023	ACH	EDD	Payroll Taxes	-6,013.22
Liability Check	04/28/2023	ACH	Internal Revenue Service	Payroll Taxes	-29,965.42
Liability Check	04/28/2023	ACH	Newport Group	Deferred Comp Paydate 4/28/23	-18,047.45
Bill Pmt -Check	04/28/2023	ACH	CalCCA	Annual Meeting Registration Fees-Early Bird	-6,000.00
Bill Pmt -Check	04/28/2023	ACH	CalPine Corporation	Calpine March 2023 Costs	-60,960.00
Bill Pmt -Check	04/28/2023	ACH	Snow Mountain Hydro, LLC	Feb partial and March 2023	-118,973.39
Liability Check	04/28/2023	15012	Umpqua Bank	HSA Contribution Paydate 4/28/23	-72.07
Check	04/28/2023	15013	CCE Customer	PA Equipment Rebate - Res #DS-R-230314-1117	-190.00
Check	04/28/2023	15014	CCE Customer	PA Equipment Rebate - Res #DS-R-230314-1118	-500.00
Check	04/28/2023	15015	CCE Customer	PA Equipment Rebate - Res #DS-R-230314-1119	-500.00
Check	04/28/2023	15016	CCE Customer	PA Equipment Rebate - Res #DS-R-230314-1116	-500.00
Check	04/28/2023	15017	CCE Customer	PA Equipment Rebate - Res #DS-R-230308-1097	-940.00
Check	04/28/2023	15018	CCE Customer	Heat Pump Rebate #DS-R-230307-1090	-800.00
Check	04/28/2023	15019	CCE Customer	Res EVSE rebate #EVSE23	-450.00
Check	04/28/2023	15020	CCE Customer	PA Equipment Rebate - Res #DS-R-230314-1120	-140.00
Check	04/28/2023	15021	CCE Customer	PA Equipment Rebate - Res #DS-R-230322-1132	-200.00
Check	04/28/2023	15022	CCE Customer	PA Equipment Rebate - Res #DS-R-230312-1109	-270.00
Check	04/28/2023	15023	CCE Customer	PA Equipment Rebate - Res #DS-R-230314-1121	-290.00
Check	04/28/2023	15024	CCE Customer	PA Equipment Rebate - Res #DS-R-230323-1140	-290.00
Check	04/28/2023	15025	CCE Customer	PA Equipment Rebate - Res #DS-R-230324-1149	-310.00
Check	04/28/2023	15026	CCE Customer	PA Equipment Rebate - Res #DS-R-230324-1148	-500.00
Check	04/28/2023	15027	CCE Customer	PA Equipment Rebate - Res #DS-R-230324-1147	-500.00
Check	04/28/2023	15028	CCE Customer	PA Equipment Rebate - Res #DS-R-230406-1191	-500.00
Check	04/28/2023	15029	CCE Customer	PA Equipment Rebate - Res #DS-R-230324-1150	-500.00
Check	04/28/2023	15030	CCE Customer	PA Equipment Rebate - Res #DS-R-230324-1154	-500.00
Check	04/28/2023	15031	CCE Customer	PA Equipment Rebate - Res #DS-R-230324-1143	-540.00
Check	04/28/2023	15032	CCE Customer	PA Equipment Rebate - Res #DS-R-230323-1138	-640.00
Check	04/28/2023	15033	CCE Customer	PA Equipment Rebate - Res #DS-R-230324-1152	-940.00
Check	04/28/2023	15034	CCE Customer	PA Equipment Rebate - Res #DS-R-230324-1142	-940.00
Check	04/28/2023	15035	CCE Customer	PA Equipment Rebate - Res #DS-R-230130-0953	-940.00
Check	04/28/2023	15036	CCE Customer	PA Equipment Rebate - Res #DS-R-230324-1144	-940.00
Check	04/28/2023	15037	CCE Customer	PA Equipment Rebate - Res #DS-R-230407-1198	-980.00

Redwood Coast Energy Authority
Disbursements Report
As of April 30, 2023

Type	Date	Num	Name	Memo	Amount
Check	04/28/2023	15038	CCE Customer	PA Equipment Rebate - Res #DS-R-230314-1114	-980.00
Check	04/28/2023	15039	CCE Customer	PA Equipment Rebate - Res #DS-R-230324-1145	-1,220.00
Check	04/28/2023	15040	CCE Customer	PA Equipment Rebate - Res #DS-R-230322-1129	-1,420.00
Check	04/28/2023	15041	CCE Customer	PA Equipment Rebate - Res #DS-R-230314-1113	-1,440.00
Check	04/28/2023	15042	CCE Customer	PA Equipment Rebate - Res #DS-R-230309-1103	-1,440.00
Check	04/28/2023	15043	SacTown Contractor's Corp.	PA install: St. Bernards Church	-2,457.69
Check	04/28/2023	15044	CCE Customer	Res EVSE rebate #EVSE24	-352.88
Bill Pmt -Check	04/28/2023	15045	Advanced Security	Security monitoring: May 2023	-47.00
Bill Pmt -Check	04/28/2023	15046	Aiqueous, LLC	Powerpath Access and licenses 4/1/23-2/24/23	-28,089.83
Bill Pmt -Check	04/28/2023	15047	Amazon.com	Monthly billing - March 2023	-6,346.46
Bill Pmt -Check	04/28/2023	15048	Ameritas - Dental	#010-055098-00001 Dental - May 2023	-2,249.84
Bill Pmt -Check	04/28/2023	15049	Ameritas - Vision	010-055098-00002 Vision - May 2023	-463.08
Bill Pmt -Check	04/28/2023	15050	AT&T	RCAM charges: 04/01 - 04/30/2023 for Account 8003-2	-916.53
Bill Pmt -Check	04/28/2023	15051	Boudreau, D.	Mileage & Employee Reimb:917 3rd St and RCAM	-276.65
Bill Pmt -Check	04/28/2023	15052	Braun Blaising & Wynne	Legal Services - Regulatory -March 2023	-999.11
Bill Pmt -Check	04/28/2023	15053	Carter Properties, LLC	917 3rd Street Office Lease -May 2023 rent	-2,300.00
Bill Pmt -Check	04/28/2023	15054	City of Eureka-Other	Annual Alarm Fees	-70.00
Bill Pmt -Check	04/28/2023	15055	Colonial Life	Colonial Life Premiums April 2023	-2,179.78
Bill Pmt -Check	04/28/2023	15056	Eureka Rubber Stamp	Board meeting nameplate & stamp	-35.55
Bill Pmt -Check	04/28/2023	15057	Food For People, Inc.	Donations March & April 2023	-1,400.00
Bill Pmt -Check	04/28/2023	15058	Frontier Energy, Inc.	PA Program Consulting - March 2023	-7,252.50
Bill Pmt -Check	04/28/2023	15059	HSU - Sponsored Programs Foundation	MD/HD ZEV grant subcontracting - 2/1/23-3/31/23	-5,075.19
Bill Pmt -Check	04/28/2023	15060	Humboldt Bay Coffee Co.	Office Coffee	-51.90
Bill Pmt -Check	04/28/2023	15061	Humboldt Crabs Baseball, Inc	7/30/23 Picnic Deposit	-300.00
Bill Pmt -Check	04/28/2023	15062	Liebert Cassidy Whitmore	March 2023 Legal Opinion/Personnel Rule Review	-368.50
Bill Pmt -Check	04/28/2023	15063	Los Bagels Co., Inc.	GoGreen Workshop Refreshments	-91.26
Bill Pmt -Check	04/28/2023	15064	Mission Uniform & Linen	April 2023 Mat Service & Janitorial Supplies	-118.40
Bill Pmt -Check	04/28/2023	15065	NYLEX.net, Inc.	Onsite network support services - May 2023	-3,200.00
Bill Pmt -Check	04/28/2023	15066	Optimum Business-633	Phone & Internet access - 03/28 - 04/27/2023	-1,103.46
Bill Pmt -Check	04/28/2023	15067	Pacific Paper Company	Banner and gold seals for E-Bike vouchers	-31.13
Bill Pmt -Check	04/28/2023	15068	PG&E CCA	March 2023 CCE Charges	-21,992.32
Bill Pmt -Check	04/28/2023	15069	PG&E Office Utility	03/16-04/16/23 utilities for 633 3rd Street	-1,325.30
Bill Pmt -Check	04/28/2023	15070	Premier Financial Group	Advisory Fee for Q1 2023	-4,559.60
Bill Pmt -Check	04/28/2023	15071	Redwood Community Radio	Quarterly Radio Fees	-1,560.00
Bill Pmt -Check	04/28/2023	15072	Rennie, J	Mileage Reimbursement- April 2023	-72.90
Bill Pmt -Check	04/28/2023	15073	Scraper's Edge	April 2023 invoices	-30.56
Bill Pmt -Check	04/28/2023	15074	SDRMA P&L	EV stations & 917 3rd insurance adjustments	-335.63
Bill Pmt -Check	04/28/2023	15075	Security Lock & Alarm	April 2023 invoices	-1,071.60
Bill Pmt -Check	04/28/2023	15076	Simply + Green Solutions, Inc.	Qty 100 Pint Glasses for Outreach	-832.53
Bill Pmt -Check	04/28/2023	15077	Snow Mountain Hydro, LLC	VOID:	0.00
Bill Pmt -Check	04/28/2023	15078	Times Printing Company	April 2023 invoices	-1,876.29
Bill Pmt -Check	04/28/2023	15079	Verizon Wireless	Tablet/cell service - 03/01 - 03/28/2023	-1,396.86
Bill Pmt -Check	04/28/2023	15080	Winzler, John	Office Lease - May 2023	-8,372.70
Bill Pmt -Check	04/28/2023	15081	Zero Waste Humboldt	Fee for tabling at Zero Waste Market	-55.00
Bill Pmt -Check	04/28/2023	15082	Arcata Technology Center	Site Host Reimbursement 01/01 - 03/31/2023	-289.61
Bill Pmt -Check	04/28/2023	15083	Blue Lake Rancheria	Site Host Reimbursement 01/01 - 03/31/2023	-465.50
Bill Pmt -Check	04/28/2023	15084	City of Arcata	Site Host Reimbursement 01/01 - 03/31/2023	-445.68
Bill Pmt -Check	04/28/2023	15085	City of Blue Lake	Site Host Reimbursement 01/01 - 03/31/2023	-357.30
Bill Pmt -Check	04/28/2023	15086	City of Eureka - REVNet	Q1 2023 and reissued payment	-2,594.18
Bill Pmt -Check	04/28/2023	15087	City of Trinidad	Site Host Reimbursement 01/01 - 03/31/2023	-200.36
Bill Pmt -Check	04/28/2023	15088	North Coast Unified Air Quality	Site Host Reimbursement 01/01 - 03/31/2023	-676.93

Redwood Coast Energy Authority
Disbursements Report
As of April 30, 2023

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	04/28/2023	15089	Open Door Fortuna	Site Host Reimbursement 01/01 - 03/31/2023	-450.96
Bill Pmt -Check	04/28/2023	15090	St. Joseph Hospital	Site Host Reimbursement 01/01 - 03/31/2023	-1,234.04
Bill Pmt -Check	04/28/2023	15091	Beals, K.	Employee Reimbursement for IT supplies	-152.32
Bill Pmt -Check	04/28/2023	15092	Petty Cash	Replenish petty cash for 04.01.23-04.30.23	-84.54
Paycheck	04/28/2023	ACH	Employees	April Payroll	-74,664.73
TOTAL					-1,141,856.08

Redwood Coast Energy Authority
Profit & Loss Budget vs. Actual
July 2022 through April 2023

	<u>Jul '22 - Apr 23</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
Total 4 GRANTS AND DONATIONS	7,500.00		
5 REVENUE EARNED			
Total 5000 · Revenue - government agencies	618,761.04	1,101,031.00	56.2%
Total 5100 · Revenue - program related	71,385.69	30,400.00	234.82%
Total 5300 · Revenue - interest on deposits	878.45		
Total 5400 · Revenue-nongovernment agencies	251,329.12	489,124.00	51.38%
Total 5500 · Revenue - Electricity Sales	61,628,753.96	78,613,344.00	78.4%
Total 5 REVENUE EARNED	62,571,108.26	80,233,899.00	77.99%
Total Income	62,578,608.26	80,233,899.00	78.0%
Gross Profit	62,578,608.26	80,233,899.00	78.0%
Expense			
Total 6 WHOLESALE POWER SUPPLY	43,665,844.75	54,381,799.00	80.3%
Total 7 PERSONNEL EXPENSES	2,993,889.90	4,071,684.00	73.53%
Total 8.1 FACILITIES AND OPERATIONS	508,626.92	976,816.00	52.07%
Total 8.2 COMMUNICATIONS AND OUTREACH	96,813.69	177,004.00	54.7%
8.4 PROFESSIONAL & PROGRAM SRVS			
8400 · Regulatory	125,706.09	180,000.00	69.84%
8410 · Contracts - Program Related Ser	122,397.62	290,000.00	42.21%
8420 · Accounting	18,158.00	87,455.00	20.76%
8430 · Legal	149,534.32	180,000.00	83.08%
8450 · Wholesale Services - TEA	676,274.10	654,984.00	103.25%
8460 · Procurement Credit - TEA	428,219.36	690,545.00	62.01%
8470 · Data Management - Calpine	612,520.32	737,532.00	83.05%
Total 8.4 PROFESSIONAL & PROGRAM SRVS	2,132,809.81	2,820,516.00	75.62%
Total 8.5 PROGRAM EXPENSES	548,957.89	638,100.00	86.03%
Total 8.6 INCENTIVES & REBATES	441,722.51	577,823.00	76.45%
Total 9 NON OPERATING COSTS	225,970.42	246,020.00	91.85%
Total Expense	50,614,635.89	63,889,762.00	79.22%
Net Ordinary Income	11,963,972.37	16,344,137.00	73.2%
Net Income	<u>11,963,972.37</u>	<u>16,344,137.00</u>	<u>73.2%</u>

Redwood Coast Energy Authority
Balance Sheet
As of April 30, 2023

	<u>Apr 30, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
1010 · Petty Cash	300.00
1050 · GRANTS & DONATIONS 3840	15,995.51
1060 · Umpqua Checking Acct 0560	44,261.69
1071 · Umpqua Deposit Cntrol Acct 8215	9,365,917.34
1075 · Umpqua Reserve Account 2300	1,319,298.52
1076 · First Republic Bank - 4999	62,263.94
8413 · COUNTY TREASURY 3839	5,329.01
Total Checking/Savings	<u>10,813,366.01</u>
Total Accounts Receivable	54,657.65
Other Current Assets	
1101 · Allowance for Doubtful Accounts	-3,632,006.03
1103 · Accounts Receivable-Other	14,911,951.22
1120 · Inventory Asset	21,715.00
1202 · Prepaid Expenses	-29,276.10
1205 · Prepaid Insurance	34,941.40
1499 · Undeposited Funds	1,403.00
Total Other Current Assets	<u>11,308,728.49</u>
Total Current Assets	<u>22,176,752.15</u>
Total Fixed Assets	8,998,747.23
Other Assets	
1700 · Security Deposits	4,053,623.26
Total Other Assets	<u>4,053,623.26</u>
TOTAL ASSETS	<u><u>35,229,122.64</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Total Accounts Payable	5,703,462.65
Total Credit Cards	20,439.44
Other Current Liabilities	
2002 · Deposits Refundable	1,521,045.01
2013 · Unearned Revenue - PA 2020-2023	369,586.96
Total 2100 · Payroll Liabilities	157,140.74
Total Other Current Liabilities	<u>2,047,772.71</u>
Total Current Liabilities	<u>7,771,674.80</u>
Total Long Term Liabilities	<u>6,287,592.00</u>
Total Liabilities	14,059,266.80
Equity	
2320 · Investment in Capital Assets	215,489.00
3900 · Fund Balance	8,990,394.47
Net Income	11,963,972.37
Total Equity	<u>21,169,855.84</u>
TOTAL LIABILITIES & EQUITY	<u><u>35,229,122.64</u></u>



REDWOOD COAST Energy Authority

STAFF REPORT Agenda Item # 4.4

AGENDA DATE:	June 22, 2023
TO:	Board of Directors
FROM:	Lori Biondini, Director of Business Planning and Finance
SUBJECT:	Fossil Fuel Divestment

SUMMARY

The RCEA Board of Directors received a written public comment just prior to the March 2023 business meeting that referenced Wells Fargo Bank's funding activities. The commenters asserted that Wells Fargo is a significant funder of fossil fuel expansion projects, including fracking and oil pipeline projects. The commenters asked that RCEA contact Wells Fargo and any other banking servicer to ask them to stop funding fossil fuel expansion and instead to support transitioning to sustainable, low carbon, net zero emissions energy. The Board asked Staff to bring back a recommended action to address this public concern.

RCEA currently does not have an investment policy and therefore does not invest any funds other than deferred compensation contributions made on behalf of employees and managed by employees themselves. However, RCEA does maintain deposit accounts with Umpqua Bank, First Republic Bank, and Wells Fargo Bank and has been conscientious in choosing those banks based on RCEA's servicing needs.

Because fossil fuel expansion is antithetical to RCEA's mission, Staff recommends authorizing the Executive Director to contact banks and credit unions that RCEA has or will have a relationship with and ask them to divest from fossil fuels.

RECOMMENDED ACTION

Authorize the Executive Director to contact any banking servicer that RCEA currently uses or will use in the future and request they stop funding fossil fuel expansion and support transitioning to clean, efficient and renewable energy sources.

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STAFF REPORT Agenda Item # 6.1

AGENDA DATE:	June 22, 2023
TO:	Board of Directors
PREPARED BY:	Aisha Cissna, Regulatory and Legislative Policy Manager
SUBJECT:	County Climate Action Plan Update

BACKGROUND

In 2018, RCEA commenced meetings with the County of Humboldt (“County”) in preliminary discussions with Humboldt County jurisdictions on the 2030 Humboldt Regional Climate Action Plan (“CAP”). The County of Humboldt is the project lead for the CAP. Jurisdictions include the City of Arcata, the City of Blue Lake, the City of Eureka, the City of Ferndale, the City of Fortuna, the City of Rio Dell, and the City of Trinidad. In late 2018, RCEA provided a \$5,000 microgrant to each of the non-County jurisdictions to supplement jurisdictional expenses associated with their work on the CAP. Prior to the initiation of the County CAP’s efforts, RCEA was completing 2015 greenhouse gas emission (“GHG”) inventories for each of the jurisdictions in Humboldt County.

Between 2018 and 2020, RCEA provided services to the County and jurisdictions in an informal capacity and executed a contract with the County for professional services in November 2020. The Scope of Work for RCEA’s services is included in Attachment A of the staff report.

On April 7, 2022, the County released the Public Review Draft of the CAP. RCEA provided substantive assistance in drafting narrative content. In March 2023, the County executed a contract with Rincon Consultants, Inc. to prepare the Environmental Impact Report for the CAP (Attachment B of this staff report). RCEA is not a party to this contract.

SUMMARY

The chief purpose of this staff report is to clarify the scope of RCEA’s engagement in the CAP to date. As articulated in Attachment A, RCEA’s duties entailed the following:

1. Project Collaboration
2. 1990 GHG Inventory
3. GHG Forecasting
4. GHG reductions projections
5. Implementation: Metrics/progress indicators/measurement and verification
6. Sequestration inventory of natural and working lands

RCEA sub-contracted with Environmental Indicator Accounting Services for assistance with tasks 2,3,4, and 5. RCEA sub-contracted M.J. Furniss and Associates for assistance with item 6.

While the contract term of RCEA’s contract with the County ended in December 2021, RCEA continued to provide support for CAP efforts by participating in regular meetings with the jurisdictions, refining inventories, emissions reduction projections, calculations for the proposed

CAP greenhouse gas emission reduction measures, and implementation planning. RCEA continues to participate in regular meetings with the County to stay apprised of County CAP efforts, advise on inventory and measure related issues, and answer questions as they arise.

For implementation, RCEA is largely responsible for all measures contained in the “Decarbonize Electricity Resources” section of the Public Review Draft of the Humboldt Regional CAP. RCEA will also assist with other implementation measures that align with goals articulated in RCEA’s Strategic Plan.

Additionally, RCEA’s Community Advisory Committee formed an ad-hoc CAP outreach subcommittee that is poised to assist with the County’s CAP outreach efforts following the issuance of a Notice of Preparation.

According to the current EIR development schedule, the Draft EIR, and Public Review and Comment Period will begin in November 2023.

ALIGNMENT WITH RCEA’S STRATEGIC PLAN

Section 1.4 of RCEA’s Strategic Plan, titled “Planning” includes “Support Carbon Sequestration” and “Assist with Climate Action Planning.”

EQUITY IMPACTS

Some measures in the Public Review Draft of the Humboldt Regional CAP will have the co-benefit of reducing expenses for low-income populations. Additionally, a variety of other CAP measures will provide resilience benefits to vulnerable communities in Humboldt County that experience reductions in critical services because of power shut-offs, outages, and disconnections. Populations that have historically been marginalized are projected to be the hardest hit by climate change; implementing the CAP will help mitigate the impacts on these communities of concern and broader community. Additionally, the CAP calls for the formation of an Equity Working Group that would consist of organizations representing low-income communities and communities of color.

FINANCIAL IMPACT

The contract RCEA executed with the County in November 2020 had a “Maximum Amount Payable” of \$88,509. The total amount of micro-grants provided to the jurisdictions amounted to \$35,000. RCEA continues to provide staff time to support CAP efforts.

RECOMMENDED ACTION

None. Information only.

ATTACHMENTS

- Attachment A: County-RCEA CAP Contract Scope of Work
- Attachment B: County-Rincon CAP EIR Schedule

EXHIBIT A: SCOPE OF WORK

County agrees to perform the following services during the term of the contract period:

- 1) Communicate any updates to project schedule
- 2) Provide information gathered and work products completed in early stages of CAP project
- 3) Share rough draft greenhouse gas (GHG) forecasts and provide data sources
- 4) Provide list of potential GHG measures developed in coordination with city staff
- 5) Facilitate monthly project meetings

RCEA agrees to perform the following services for Client:

Task 1: Project Collaboration

CONSULTANT shall: Attend up to ten project meetings alongside the County and City representatives, and coordinate and collaborate climate action plan activities with County of Humboldt CivicSpark Fellow throughout the agreement Term.

Completed by: November 29, 2019

Task 2: 1990 GHG Inventory

CONSULTANT shall: Assess data availability for a 1990 county-wide GHG inventory or "backcast." If reliable data is available, develop an estimate of 1990 emissions.

Task 2 Deliverables:

Provide a verbal report to the County on the feasibility of and potential methodology for conducting a 1990 GHG inventory.

If data is available, develop an inventory in Excel and provide a report on 1990 emissions.

Completed by: April 1, 2019

Task 3: GHG Forecasting

CONSULTANT shall: Assess feasibility for working with CivicSpark Fellow to develop multiple emissions forecast scenarios and ensure forecasts for each jurisdiction incorporate reductions from existing and future state and regional programs. If feasible, complete forecast and incorporate said reductions.

Task 3 Deliverables:

Provide carbon intensity factors for state and regional programs, as well as starting values and growth rates for select emissions sources.

Complete a BAU forecast and county-wide forecast with incorporation of state programs /carbon intensity factors.

Delivered by: April 1, 2019

Task 4: GHG reductions projections

CONSULTANT shall: Calculate the emissions reduction potential for each of the measures

developed in the Humboldt County Climate Action Plan using SEEC ClearPath and other tools, as applicable.

Task 4 Deliverables:

Provide a report of the greenhouse gas reductions potential of each measure, for inclusion in the Climate Action Plan.

Delivered by: December 31, 2019

Task 5: Implementation: metrics/progress indicators/measurement and verification

CONSULTANT shall: Define the process for tracking emissions reduction associated with CAP measures.

Task 5 Deliverables:

Complete a methodology report that includes defined metrics and methods for measurement and verification.

Delivered by: December 31, 2019

Task 6: Sequestration inventory of natural and working lands














CONSULTANT shall: Develop, or work with a subcontractor to develop, an inventory of the carbon sequestration potential of forestry and agricultural resources in Humboldt County.

Task 6 Deliverables:

Provide a brief report summarizing carbon sequestration potential of Humboldt County forestry and agricultural lands for inclusion in the Climate Action Plan.

Delivered by: December 31, 2019

Project2							
ID	Task Mod	Task Name	Duration	Start	Finish	Predecessors	
1		Project Kickoff Mtg	1 day	Thu 2/23/23	Thu 2/23/23		
2		County requests Tribal Consultation List from NAHC	30 days	Fri 3/10/23	Thu 4/20/23		
3		County prepares and mails AB 52 Consultation Letters	5 days	Fri 4/21/23	Thu 4/27/23	2,5	
4		AB 52 Tribal Consultation Period	30 edays	Tue 5/23/23	Thu 6/22/23	3	
5		County provides final CAP Measures/Actions list + Final GHG inventory/forecast/targets/measures quantification workbooks to Rincon/LACO	30 days	Thu 2/23/23	Wed 4/5/23		
6		Rincon prepares and provides EIR Project Description to County	14 days	Thu 4/6/23	Tue 4/25/23	5	
7		Rincon prepares Draft GHG thresholds values/quantification	14 days	Thu 4/6/23	Tue 4/25/23	5	
8		County reviews EIR Project Description	10 days	Wed 4/26/23	Tue 5/9/23	6	
9		Rincon finalizes EIR Project Description	10 days	Wed 5/10/23	Tue 5/23/23	8	
10		County approves EIR Project Description	6 days	Wed 5/24/23	Wed 5/31/23	9	
11		Rincon prepares and provides NOP to County	4 days	Thu 6/1/23	Tue 6/6/23	10	
12		County signs NOP and provides to Rincon	3 days	Wed 6/7/23	Fri 6/9/23	11	
13		Rincon files NOP w/ SCH; County files NOP w/ County Clerk	1 day	Mon 6/12/23	Mon 6/12/23	12	
14		NOP Public Review Period (County to hold EIR Scoping Meeting during this period)	30 edays	Mon 6/12/23	Wed 7/12/23	13	
15		Rincon/LACO prepare and provide Admin Draft EIR to County	66 days	Thu 6/1/23	Thu 8/31/23	10	
16		Rincon prepares and provides Draft CEQA GHG Thresholds Guidance Rpt to County	66 days	Thu 6/1/23	Thu 8/31/23	7,10	
17		County provides Admin Draft EIR and Draft CEQA GHG Thresholds Guidance Rpt edits/comments to Rincon/LACO	22 days	Fri 9/1/23	Mon 10/2/23	15	
18		Conference Call to discuss County Admin Draft EIR and Draft CEQA GHG Thresholds Guidance Rpt comments	1 day	Fri 10/6/23	Fri 10/6/23	17FS+3 days	
19		Rincon/LACO provide Screencheck Draft EIR and Final CEQA GHG Thresholds Guidance Rpt to County	21 days	Mon 10/9/23	Mon 11/6/23	17,18	
20		County provides final minor comments on Screencheck Draft EIR to Rincon/LACO and coordinates w/ newspaper re Draft EIR notification	6 days	Tue 11/7/23	Tue 11/14/23	19	
21		Rincon/LACO provide Draft EIR, EIR Admin Record, and NOA-NOC to County	5 days	Wed 11/15/23	Tue 11/21/23	20	
22		County signs NOA-NOC and provides to Rincon	4 days	Wed 11/22/23	Mon 11/27/23	21	
23		Rincon files NOA-NOC w/ SCH; County files NOA-NOC w/ County Clerk and publishes Draft EIR on County website	1 day	Tue 11/28/23	Tue 11/28/23	22	
24		Draft EIR Public Review/Comment Period (County to hold Draft EIR Public Mtg during this period)	45 edays	Tue 11/28/23	Fri 1/12/24	23	
25		County provides public comments received on Draft EIR to Rincon/LACO	1 day	Mon 1/15/24	Mon 1/15/24	24	
26		Conference Call to discuss public comments received on Draft EIR and County responses approach	1 day	Thu 1/25/24	Thu 1/25/24	25FS+7 days	
27		County prepares Final EIR, incl. Responses to Comments	25 days	Fri 1/26/24	Thu 2/29/24	26	
28		County prepares MMRP and CEQA Findings	10 days	Fri 3/1/24	Thu 3/14/24	27	
29		County to notice Final EIR hearing (via website and newspaper)	1 day	Fri 3/15/24	Fri 3/15/24	28	
30		County staff send package with Final EIR and Final CAP to Planning Commission	1 day	Mon 3/18/24	Mon 3/18/24	29	

Project2						
ID	Task Mod	Task Name	Duration	Start	Finish	Predecessors
31		 Planning Commission Hearing on Final EIR (meets 1st & 3rd Thursday)	1 day	Thu 4/4/24	Thu 4/4/24	30FS+12 days
32		County to notice Board of Supervisors hearing (via website and newspaper)	1 day	Fri 4/5/24	Fri 4/5/24	31
33		County staff send package with Final EIR and Final CAP to Board of Supervisors	1 day	Mon 4/8/24	Mon 4/8/24	32
34		Board of Supervisors Hearing to certify Final EIR (meets 1st, 2nd, 3rd, & 4th Tuesday)	1 day	Tue 4/23/24	Tue 4/23/24	33FS+10 days
35		County files NOD w/ SCH and County Clerk and pays filing fees	1 day	Thu 4/25/24	Thu 4/25/24	34FS+1 day
36		Rincon Prepares and Provides Draft CEQA GHG Checklist	25 days	Fri 4/26/24	Thu 5/30/24	35
37		County Reviews and Provides Comments on Draft CEQA GHG Checklist	10 days	Fri 5/31/24	Thu 6/13/24	36
38		Rincon prepares and provides Final CEQA GHG Checklist	10 days	Fri 6/14/24	Thu 6/27/24	37
39						
40		Note: items shown in green do not need to be completed prior to grant funding expiration date of 8/1/24				
41						
42						

HUMBOLDT REGIONAL

Climate Action Plan



RCEA Board Update 6-22-2023

An aerial photograph of a coastal region. In the foreground, the ocean is a deep blue-grey, with white surf from breaking waves visible along the shoreline. The coastline is irregular, with a prominent headland on the left. Behind the coast, the land is a mix of green fields, some brownish patches, and small clusters of buildings. In the background, a large body of water, likely a bay or estuary, is visible, surrounded by more land and distant hills under a hazy sky.

Project Goal

**A regional Climate Action Plan,
adopted by each jurisdiction, to reduce
greenhouse gas emissions throughout
Humboldt County**

Climate Action Planning Steps





State GHG Targets

2020: 1990 levels (AB 32)

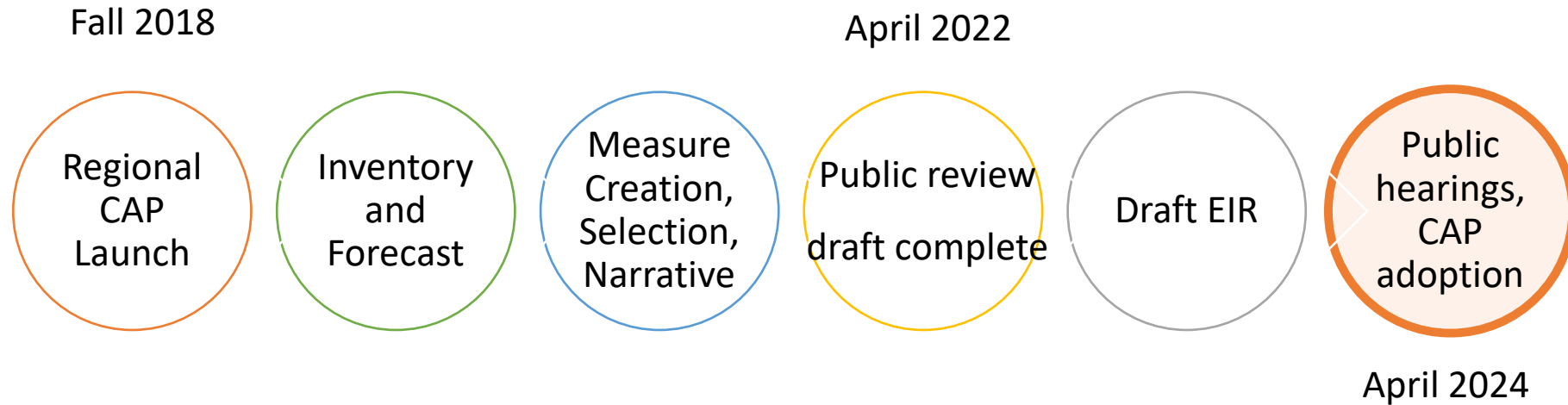
2030: 40% below 1990 levels
(SB 32)

2045: Statewide carbon
neutrality by 2045 (net zero;
EO B-55-18)



Recommended
Humboldt County Target
40% below 1990 levels by 2030

High-Level Timeline



EIR Schedule

Task / Deliverable	Date
Execute contract, kickoff meeting, information exchange	February, 2023
Publish Notice of Preparation	July, 2023
Draft EIR	July - December 2023
Public Comment on Draft EIR	January – February 2024
Prepare Final EIR	March – April 2024
Certification of EIR and adoption of CAP by jurisdictions	Beginning in May, 2024

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STAFF REPORT
Agenda Item # 6.2

AGENDA DATE:	June 22, 2023
TO:	Board of Directors
PREPARED BY:	Stephen Kullmann, Director of Demand Side Management
SUBJECT:	Rural Regional Energy Network CPUC Proposed Decision

SUMMARY

Background

The Demand Side Management Department has been working with the Rural Hard to Reach (RHTR) Working Group to develop a Regional Energy Network (REN) that will serve rural communities in California. The RHTR group was tasked in 2017 to explore an operable model of “rural” to meet objectives to increase customer participation in energy efficiency programs throughout the state and inform outreach to ensure inclusiveness at the rural level. The focus turned to developing a REN for the several agencies and organizations that participate in the RHTR group. This rural REN will give RCEA an opportunity to offer energy efficiency programs, workshops, and trainings that would otherwise not be offered in rural areas such as ours, with less restrictive cost-effectiveness requirements than our current State funding for energy efficiency programs. Furthermore, RCEA will be the Program Administrator for the entire REN, managing all regulatory compliance, reporting, and budgets.

The RuralREN member organization are:

- Redwood Coast Energy Authority
- Association of Monterey Bay Area Governments
- High Sierra Energy Foundation
- San Joaquin Valley Clean Energy Organization
- San Luis Obispo County
- Sierra Business Council.

The Rural REN will serve 31 counties including 18% of California’s population and 66 Tribal governments. RCEA will manage implementation in Humboldt County, as well as in Lake and Mendocino Counties in partnership with the Mendocino Council of Governments and the Lake Area Planning Council. There will be seven programs, but not all programs will be implemented in each territory. The seven program areas are:

- **Residential Resource Acquisition:** incentives and rebates for energy efficiency and electrification
- **Commercial Resource Acquisition:** incentives and rebates for energy efficiency and electrification
- **Residential Equity:** assessments and other “non-resource” services to residential customers
- **Public Equity:** assessments and other “non-resource” services to public customers

- **Codes & Standards:** education and technical resources to increase comprehension of and compliance with California's Building Energy Efficiency Codes
- **Workforce Education & Training:** accelerates training (upskilling of existing workers and training for new workers) and increases new opportunities for employment.
- **Finance:** gap and micro-loans for residential, commercial, and public customers

RCEA on behalf of the RuralREN submitted a Business Plan and Motion to the CPUC in March 2022 with a five-year budget to begin in 2023. The CPUC decided to consider the RuralREN motion in 2023 for implementation beginning in 2024 in order to align the RuralREN with other Program Administrators (PAs), including the Investor-Owned Utilities (IOUs), Community Choice Aggregators (CCAs), and the other four existing RENs.

CPUC Proposed Decision Approving RuralREN

After considerable staff effort socializing the RuralREN proposal, replying to stakeholder comments, meeting with CPUC staff and commissioners, and meeting regulatory requirements, the CPUC released a Proposed Decision (PD) in May 2023 fully approving the RuralREN's 2024-2027 budget of \$84,209,480 along with a 2028-2031 budget forecast of \$93,153,166.

Next Steps

On June 16, 2023, RCEA on behalf of RuralREN submitted comments of the proposed decision, primarily expressing support for the CPUC's decision to fund RuralREN as well as expansion of Hard-to-Reach definitions and further Tribal inclusion. RCEA will reply to any comments of potential impact to the RuralREN, and the CPUC will issue its final Decision as soon as June 29, 2023, although that could be delayed.

Once the CPUC Decision is finalized, there are a number of regulatory requirements that will need to be fulfilled, including finalizing budget allocations and program design, negotiating Joint Cooperation Memoranda (JCMs) with PAs whose territories or programs overlap RuralREN's, completing MOU and project contracts with RuralREN partners, soliciting contractual support for Administration, Legal, and Marketing services, and developing program procedures and policies. Most of these will require action at future RCEA Board meetings.

RCEA's implementation of RuralREN programs will be the responsibility of the Demand Side Management Department. The administration of RuralREN-wide activities will be kept separate to avoid potential conflicts with dedicated staff reporting to the DSM Director, including a Program Manager, Technician, and Specialist, as approved at the May 2023 Board meeting.

FINANCIAL IMPACTS

The Rural REN Calendar Year 2024 budget is \$19,961,400. The bulk of that budget will be pass-through funding to other regions/partners, with the internal funding for RCEA's roles being:

Implementation for Humboldt, Lake, and Mendocino: \$2,078,487
 REN Administration: \$1,910,347
 REN Marketing: \$1,021,758.

The program will officially begin in January 2024, but based on past precedent staff will request CPUC approval to begin invoicing for ramp-up activities as soon as the CPUC decision is final to hopefully accelerate the recruitment for the RuralREN Program Manager and soliciting administrative consultant(s) to support the preliminary development work required in advance of program launches.

EQUITY IMPACTS

RENs in general, and the RuralREN in particular, are designed to reach customers that are otherwise not being reached by existing ratepayer funded programs. Over 90% of the RuralREN counties are defined as low income in the Health and Safety Code, and over half are defined by the state as

disadvantaged. The RuralREN governance structure will include an Equity Technical Advisory Committee.

RECOMMENDED ACTIONS

None. Information only.

ATTACHMENTS

Presentation slides will be included at the time of the Board meeting.



Rural Regional Energy Network (RuralREN)

*Presentation to RCEA Board of Directors
June 22, 2023
Stephen Kullmann, Director of Demand Side
Management*

Who is the RuralREN?

Rural Hard to Reach Working Group (RHTR), an alliance of rural California local governments and non-profits experienced in implementing EE programs created through various IOU Local Government Partnerships.

The idea of a RuralREN is a direct response to the unique issues and urgent needs of geographically hard to reach California energy customers.



REDWOOD COAST
EnergyAuthority



A combined 88 years of experience implementing EE programs under the auspices of the CPUC.

How Did We Get Here?

2014: Brought together through Energy Division ad hoc group to address PG&E SMB DI to HTR customers.

June 2015: RHTR self organizes and meets with the four IOUs to open dialogue.

2015-2018: RHTR works directly with IOUs, meeting quarterly, to address rural issues.

August 2018: RHTR votes to explore a REN

January 2019: RHTR meets with PG&E, SCE, and SCG to lay foundation for a Rural REN.

Members vote RCEA as Program Administrator

October 2019: RHTR votes on budget and sector approach.

July 2020: Vote to accept governance model.

May 2021: Participating members enter MOU to apply for RuralREN

February 2022: submit Business Plan and Motion for implementation to begin January 2023. CPUC decides to align RuralREN Business Plan with other BP Proceeding for potential start date of January 2024.

May 2023: CPUC Proposed Decision approves entirety of RuralREN Business Plan and 2024-2027 budget



Proposed RuralREN	
Percent of CA land Mass	43.2%
Percent of CA Population	18%
Number of counties	31
California Native American Tribes	66
Percent of counties designated low income	90.3%
Percent of counties designated Disadvantaged	54.5%
Percent of CA Disadvantaged census tracts in RuralREN Territory	20%

Why is a RuralREN needed now?

RuralREN is more than just geographically hard to reach, within the population are many underserved, disadvantaged customers and its time to make a concerted effort to serve them.

Our communities cannot wait...



Vast, Diverse, but Still Rural

Using a centralized administration with its area divided into regions, each implemented by one or more partners with close local ties. Some variation in program offerings based on regional needs.

Program Administrator

Redwood Coast Energy Authority

Implementing Agencies by RuralREN Region

North Coast

Redwood Coast Energy Authority – in partnership with
Lake APC and MCOG

Central Coast

Association of Monterey Bay Area Governments
County of San Luis Obispo

San Joaquin Valley

San Joaquin Valley Clean Energy Organization

Sierra

High Sierra Energy Foundation
Sierra Business Council

* County of Ventura is a non-implementing partner of the
RuralREN Leadership Team

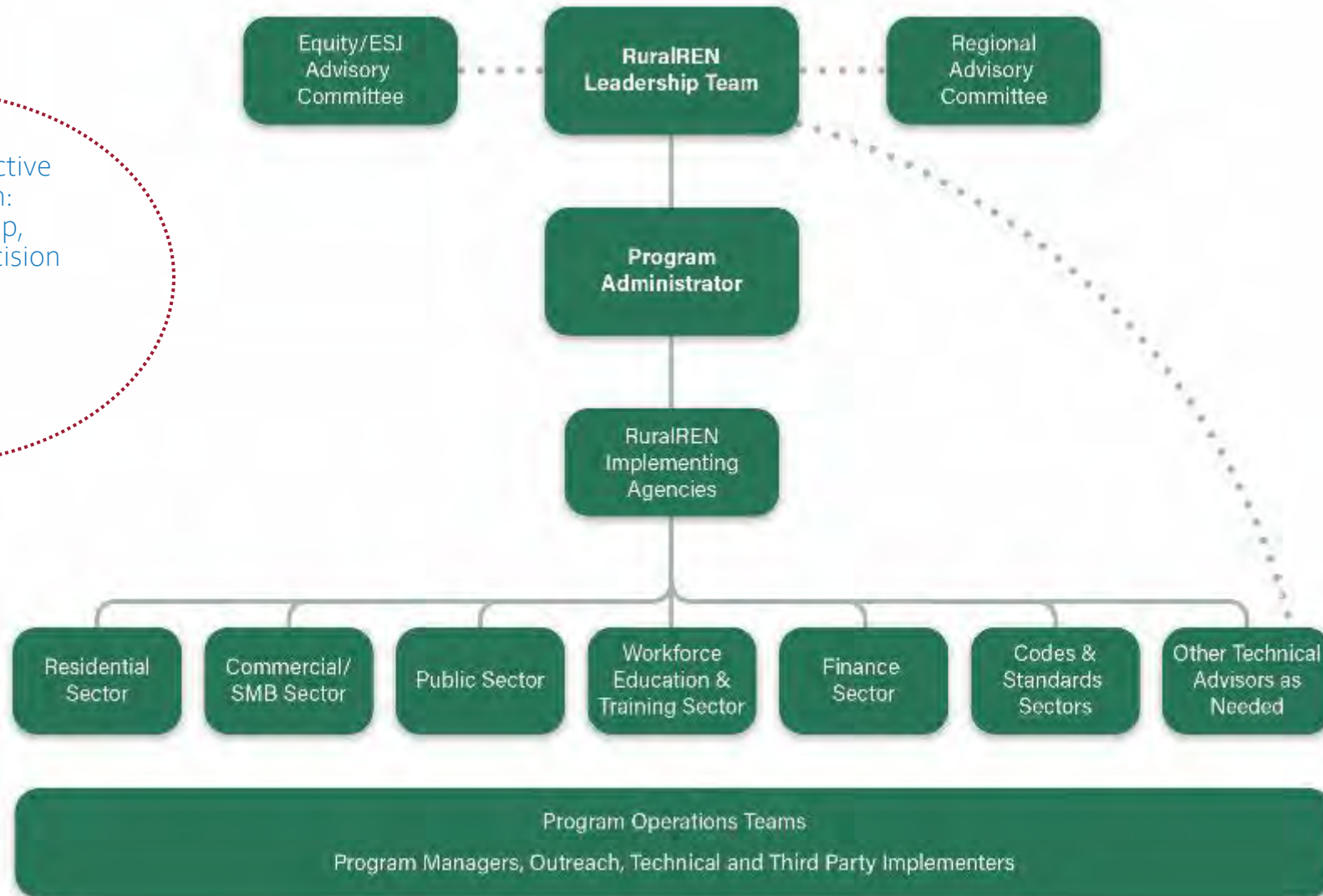




Governance

Planning for effective administration:

- ✓ Local leadership, centralized decision making
- ✓ Single PA
- ✓ Local delivery



100



What is Our Purpose

The RuralREN approach—for rural, by rural—offers a complimentary path to deliver innovative approaches to reducing energy use and expand adoption of integrated demand resources across California’s vast rural community

EQUITY

Integrate equity, environmental and social justice principles into RuralREN’s decision making and operations.

COMMUNITY

Incorporate local needs and wants to ensure solutions meet the needs of the rural communities we serve.

COLLABORATION

Work closely with other rural agencies, Program Administrators, and program implementers to improve rural customer program access and participation to avoid duplication and create synergies .





Vision for the RuralREN

The RuralREN will act as a catalyst to accelerate the implementation of the state's energy efficiency and climate goals in geographically hard-to-reach California. By leveraging rural regional collaboration, our trusted local relationships, and promoting pragmatic responses to community needs the RuralREN will help deliver an equitable and clean energy future.



What Will We Achieve?



Structural & Distributional Equity

Hard-to-reach, disadvantaged and underserved rural customers are provided the same level of services and support of CPUC energy programs as their counterparts in or near metropolitan areas, and are empowered to take action.



Reduced Consumption

Energy consumption, energy cost and GHG emissions are reduced across the region, contributing to California's decarbonization and energy efficiency goals.



Climate Adaptive Careers

A trained, local workforce is employed in well-paying careers that provide energy services to rural communities to enable energy and cost savings, and GHG emissions reductions.



Programs: *filling gaps where others do not or cannot*

PUBLIC (Equity)

Equity program offered in:

- Lake County
- Mendocino County
- San Benito County
- Santa Cruz County

All counties went unassigned in the PG&E non-resource solicitation for LGPs.

Supportive to GK12 & RAPIDS.

Offers technical assistance to public agencies.

Track and report EE project benefits.

COMMERCIAL (RA)

Offered in the most remote regions:

- North Coast
- Sierra (northern)

Focused on filling the unmet needs from other utility and statewide programs.

Deliver direct-to customer rebates for energy efficient and electrification upgrades as well as some direct install options.

RESIDENTIAL (RA)

Offered in the most remote regions:

- North Coast
- Sierra (northern)

Focused on filling the unmet needs from other utility and statewide programs.

Deliver direct-to customer rebates for energy efficient and electrification upgrades as well as some direct install options.



Programs: *scaling successful REN programs to rural markets*

CODES & STANDARDS

C&S will provide rural building departments and building professionals with education and technical resources to increase comprehension of and compliance with California's Building Energy Efficiency Code (Title 24) and escalate more rapid adoption of new standard technologies. The RuralREN C&S program will help our regions reduce energy usage through improved building design and construction and greater code compliance and enforcement.

Focus:

- ▶ Compliance
- ▶ Enforcement
- ▶ Accelerated adoption of new technologies

WORKFORCE, EDUCATION & TRAINING

WE&T through the RuralREN accelerates training (upskilling of existing workers and training for new workers) and increases new opportunities for employment. The program pathways support other RuralREN programs and utility (core and RA) programs through locally based workforces, benefiting future generations and building community wealth through lower bills, career opportunity and clean energy investments.



Programs: *scaling successful REN programs to rural markets*

FINANCE

A rurally focused **Finance** offering will equitably support the residential, small businesses and public sectors through 0% loans that will encourage and accelerate the implementation of energy efficiency projects. The program addresses first cost and access to capital barriers that exist in rural California by providing guidance and support to customers during their participation in energy efficiency related offerings.

Addresses first cost barrier though localized lending.

- ▶ Bridge loans
- ▶ Micro-loans

*

RESIDENTIAL Equity

A RuralREN **Residential** effort will serve our hard to reach, disadvantaged, and underserved residents, focusing on serving service workers, such as agriculture, hospitality, and healthcare workers, as well as retirees since they often face some of the highest energy burdens.

Raise awareness and drive demand.



Sectors by Region

	Central Coast		North Coast	San Joaquin Valley	Sierra	
	AMBAG	SLO	RCEA	SJVCEO	HSEF	SBC
Commercial RA			X			X
Residential RA			X			X
Public	X		X*			
Codes & Standards	X		X	X	X	X
Finance	X	X	X	X	X	X
WE&T	X		X	X	X	X
Residential Equity	X		X	X	X	X

**Lake and Mendocino counties only*



Budget by Year/Sector

	2023	2024	2025	2026	2027	TOTAL
Commercial	\$400,329	\$954,842	\$1,226,927	\$1,450,222	\$1,426,712	\$5,459,032
CC Finance	\$2,867,047	\$3,695,941	\$3,889,106	\$3,406,666	\$3,167,551	\$17,026,311
CC WE&T	\$2,962,667	\$5,107,594	\$5,138,691	\$5,149,953	\$5,163,377	\$23,522,282
CC C&S	\$1,098,338	\$1,442,036	\$1,498,271	\$1,620,119	\$1,736,439	\$7,395,202
Public	\$546,903	\$578,553	\$581,413	\$534,954	\$534,522	\$2,776,345
Residential	\$3,651,961	\$7,975,018	\$8,450,336	\$9,224,142	\$9,381,084	\$38,682,540
EMV	\$121,036	\$207,417	\$218,240	\$224,554	\$224,802	\$996,048
Total	\$11,648,281	\$19,961,401	\$21,002,983	\$21,610,610	\$21,634,486	\$95,857,761

Year 1 Proportionate \$ Per Person = \$1.66

Year 2-5 averaged Proportionate \$ Per Person = \$3.01



2024 Proposed Budget

2024 PA Revenue Requirement Request

\$ 19,961,400.62

Administrative

\$ 1,702,929.70

RCEA in-house labor

\$ 877,929.70

Consultant expenses

\$ 700,000.00

Admin IT/materials/travel expenses

\$ 125,000.00

Marketing/Outreach

\$ 1,021,757.81

RCEA in-house labor

\$ 101,916.00

Marketing Consultant

\$ 919,841.81

Marketing materials and expenses

Direct Implementation (non-incentive)

\$ 16,410,481.46

Program Implementers pass-through (not including Lake/Mendo)

\$ 14,331,994.10

RCEA in-house labor

\$ 645,500.00

RCEA consultants

\$ 118,875.00

Lake & Mendo labor

\$ 796,212.36

RCEA/Lake/Mendo travel & materials

\$ 67,900.00

RCEA/Lake/Mendo loan seed funding

\$ 450,000.00

Incentives & Rebates

\$ 618,814.80

RCEA/Lake/Mendo portion

\$ 300,110.24

SBC portion

\$ 318,704.56

EM&V (REN-wide)

\$ 207,416.85



Next Steps (**bold** are future RCEA Board agenda items)

- ▶ Await CPUC final Decision
- ▶ **RuralREN Partner MOU - August 2023**
- ▶ **RuralREN Portfolio Manager job description - August 2023**
- ▶ **Joint Cooperation Memo facilitation and preparation support contract – August 2023**
- ▶ **Administration, Marketing, Legal, and Database solicitations and contracts August – October 2023**
- ▶ Joint Cooperation Memos with all overlapping administrators
- ▶ True-up Advice Letter
- ▶ Program Implementation Plans
- ▶ **RuralREN Partner Contracts October-November 2023**
- ▶ **Third Party Implementor solicitations and contracts October 2023 - CY 2024**
- ▶ Implementation on some programs begins January 2024!



The World's Most Accurate Pie Chart



Thank you. Any Questions?





STAFF REPORT
Agenda Item # 7.1

AGENDA DATE:	June 22, 2023
TO:	Board of Directors
PREPARED BY:	Eileen Verbeck, Deputy Executive Director Lori Biondini, Director of Business Planning and Finance
SUBJECT:	Fiscal Year 2023-24 Proposed Budget

Attached is the proposed fiscal year 2023-2024 (FY23-24) annual budget.

Power sales cost and revenue is based on financial modeling provided by The Energy Authority dated May 5, 2023. The modeling assumes a delay in the Sandrini Solar project until April 2024 and the renewable power procurement target of 41% for 2023 adopted at the May 25, 2023, Board of Directors meeting.

REVENUES

- **Government Agencies \$10,676,170:** Revenue in this category is this year's share of the 3-year funding from the California Public Utilities Commission (CPUC) for energy efficiency programs anticipated to be about \$130,000; this year's share of a 2-year grant from the California Energy Commission for medium and heavy duty zero-emission vehicle planning anticipated to be about \$154,470; and this year's share of a grant from the California Energy Commission for electric vehicle resilience hubs anticipated to be about \$350,000. Revenue in this category also includes funds from California's Electric Vehicle Infrastructure Project (CALeVIP) which provides partial reimbursements for new electric vehicle charging equipment.

Additionally, RCEA is anticipating receiving Rural Regional Energy Network (REN) funding from the CPUC beginning in January 2024. The CPUC's May proposed decision budgets over \$21 million per year for 2024-2027. If awarded RCEA will be tasked with administering the funds along with implementation of the network's programs. RCEA has budgeted \$851,465 in Rural REN administration revenue which will cover the cost of staff time and consultants along with \$9,129,235 in implementation revenue (most of which is pass-through funds). RCEA anticipates that the Rural REN program will be a multi-year, ongoing source of funding. Currently the CPUC reviews the funding awards for all RENs in four-year cycles, and RCEA would resubmit for future funding cycles.

- **Non-Government Agencies \$400,000:** Revenue in this category includes this year's share of funding from Pacific Gas & Electric Company's Local Government Partnership Program for energy efficiency programs.
- **Electricity Sales \$98,822.720:** This line item includes electricity sales revenue, power generated through RCEA's power purchase agreements that is sold in the energy market, and the value of the energy produced by the Redwood Airport Microgrid. This estimate assumes \$3,545,832 (4% of projected electricity sales) to be uncollectable due to customer non-payment. This line item has a degree of uncertainty and hopefully represents a conservative forecast.

EXPENSES

- **Wholesale Power Supply \$77,731,548:** Energy costs continue to be RCEA's largest expense. Power costs for the fiscal year represent what has already been procured through RCEA's previously approved hedging strategy, existing power purchase agreements, estimated day-ahead market and grid management charges, and any planned purchases of environmental attributes and resource adequacy to meet regulatory and internal targets.
- **Professional and Program Services \$10,961,761:** This budget line item includes contracted services for energy scheduling coordination, energy procurement credit fees, data management, legal services, accounting services, regulatory services, as well as program-specific professional services, including database development and engineering calculations. Funds have been budgeted for an external study and analysis of local electric grid infrastructure conditions and issues to better understand the grid constraints that are increasingly impacting Humboldt County and to help identify and pursue opportunities to address these challenges. About \$7.5 million of these expenses are related to the implementation of the Rural REN including pass-through funds to partner agencies.
- **Personnel \$5,426,213:** Based on RCEA Board approvals at the May meeting, the proposed budget includes the addition of five full-time positions (Infrastructure Programs Manager, Customer Service Associate, Finance Specialist, Rural REN Manager and Rural REN Specialist). The budget also includes the Board approved 14% salary adjustment, the increase of RCEA contribution to eligible retirement plan of \$4,000 per year, and new longevity incentive. The budget includes a projected increase in health insurance benefits estimated at 7% from the current fiscal year.

All positions listed in the Board-adopted organization chart are full-time, fully benefited positions. Non-benefited, part-time, limited-term and intern positions can be created and dissolved at the discretion of the Executive Director if they fit within the Board-adopted total personnel budget. The proposed personnel budget includes \$414,720 in funds for part-time, limited term and intern positions.

- **Facilities and Operations \$1,762,790:** This budget line item is for operations costs such as information technology, office supplies and utilities, as well as costs associated with RCEA-owned or managed assets. The largest item in this budget are costs associated with electric vehicle charging station installation and maintenance (\$421,000), most of which is covered through CEC grant funding and other state contracts. The draft budget includes \$500,000 towards the purchase and/or renovation of a new office facility. The draft budget includes an estimated \$170,000 of IT resources that will be funded by the Rural REN funds.
- **Incentives and Rebates \$591,500:** This line item is for direct incentives and rebates paid out to customers. This currently includes customer incentives funded through the RCEA-administered California Public Utilities Commission efficiency program, Rural REN and incentives approved as part of CCE-funded customer benefit programs. The following CCE-funded programs are included in the proposed budget: heat pump rebates, electric panel upgrades, efficiency measures, electric vehicle rebates, electric vehicle charging station rebates and e-bike rebates.

SUMMARY OF RESERVES

The Board adopted guidelines for the RCEA Community Energy Program in September 2016 and revised them in May 2018. In those guidelines, the Board set a cash reserve target of \$35 million by the end of year five under good market conditions and \$10 million under adverse market conditions. These numbers represent 10-35% of the proposed FY23-24 expenses. The global pandemic and adverse market conditions that followed greatly affected RCEA's ability to meet these goals. However, based on current market forecasts and the coming year's projected net revenue of \$12.2 million, RCEA is on track to meet the \$35 million target by 2025.

STAFF RECOMMENDATION

Adopt the proposed RCEA Fiscal Year 2023-24 Budget.

ATTACHMENTS

1. Proposed Fiscal Year 2023-24 RCEA Budget

Redwood Coast Energy Authority Fiscal Year 2023-2024 Budget

Account	POWER RESOURCES	INFRASTRUCTURE and TRANSPORTATION			
	Community Choice Energy	REVNET and CAL eVIP	CEC Grant - MH Duty and EV Resilience Hubs	Airport Micrgrid Operations	CCE Customer Programs and Services
Income					
State Contracts		26,000	504,470		
EVSE Network Sales		35,000			
Non-government Contracts					
PPA Revenues	13,722,756				
Electricity Sales	88,645,796				
Uncollectable Accounts	(3,545,832)				
Total	98,822,720	61,000	504,470	-	-
Expense					
WHOLESALE POWER SUPPLY					
Sub-total	77,731,548	-	-	-	-
PERSONNEL EXPENSES					
Recruitment Expenses	-				
Screening/Testing Services	-				
Safety	-				
Staff Training, Development & Meetings	20,100	1,000		2,350	5,600
Full-time Salaries and Benefits	1,185,140	5,000	166,737	17,780	395,319
Part-Time Term Salaries and Benefits	33,841	14,000	12,000		69,950
Sub-total	1,239,081	20,000	178,737	20,130	470,869
FACILITIES AND OPERATIONS					
Office Supplies and Expenses					-
Furniture & Equipment					
Information Technology	18,296			1,500	21,625
Office Lease					
Utilities					
Alarm Service					
Janitorial					
Facility Repairs & Maintenance				6,750	
EV Station Repairs & Maintenance		13,505			
Insurance P&L					
Dues & Memberships	80,884				
Mileage reimb for empl & volunt	655		2,450		500
Capital Improvements: EV Station Equipment & Services		37,000	382,110		32,500
New Building Development					
Professional Services-Admin					
Sub-total	99,835	50,505	384,560	8,250	54,625
COMMUNICATIONS AND OUTREACH					
Sub-total	70,835	-	2,184	400	7,500
PROFESSIONAL & PROGRAM SRVS					
Regulatory	180,000				
Contracts - Program Related Ser	192,701		28,199	60,000	
Accounting	-				
Legal	80,000				
Wholesale Services - TEA	766,853				
Procurement Credit - TEA	635,821				
Data Management - Calpine	887,187				
Sub-total	2,742,562	-	28,199	60,000	-
PROGRAM EXPENSES					
PG&E CCA Billing Franchise Fees	270,014				
EV Site Host Pmts	-	20,000			
Sub-total	270,014	20,000	-	-	-
INCENTIVES & REBATES					
Efficiency Measures					
EV & EVSE					90,000
E-Bike					61,500
Sub-total	-	-	-	-	151,500
NON OPERATING COSTS					
Sub-total	6,000	-	-	120,000	-
Total Expense	82,159,875	90,505	593,680	208,780	684,494
Net Income - Reserve Fund Contribution	16,662,845	(29,505)	(89,210)	(208,780)	(684,494)

Redwood Coast Energy Authority Fiscal Year 2023-2024 Budget

Account	DEMAND-SIDE MANAGEMENT (DSM)				
	RuralREN - Admin	Rural REN - Implementation	PG&E Local Government Partnership Program	RCEA-Administered CPUC Efficiency Program	CCE Customer Programs and Services
Income					
State Contracts	851,465	9,129,235		130,000	
EVSE Network Sales					
Non-government Contracts			400,000		
PPA Revenues					
Electricity Sales					
Uncollectable Accounts					
Total	851,465	9,129,235	400,000	130,000	-
Expense					
WHOLESALE POWER SUPPLY					
Sub-total	-	-	-	-	-
PERSONNEL EXPENSES					
Recruitment Expenses					
Screening/Testing Services					
Safety					
Staff Training, Development & Meeting	15,000	5,000			10,000
Full-time Salaries and Benefits	410,095	389,314	340,000	19,500	599,039
Part-Time Term Salaries and Benefits					223,049
Sub-total	425,095	394,314	340,000	19,500	832,088
FACILITIES AND OPERATIONS					
Office Supplies and Expenses					500
Furniture & Equipment					
Information Technology	152,000				25,000
Office Lease					
Utilities					
Alarm Service					
Janitorial					
Facility Repairs & Maintenance					
EV Station Repairs & Maintenance					
Insurance P&L					
Dues & Memberships					
Mileage reimb for empl & volunt	2,000				2,500
Capital Improvements: EV Station Equi					
New Building Development					
Professional Services-Admin					
Sub-total	154,000	-	-	-	28,000
COMMUNICATIONS AND OUTREACH					
Sub-total	-	459,921	-	-	20,000
PROFESSIONAL & PROGRAM SRVS					
Regulatory	25,000				
Contracts - Program Related Ser	100,000	7,490,000			10,000
Accounting					
Legal	75,000				
Wholesale Services - TEA					
Procurement Credit - TEA					
Data Management - Calpine					
Sub-total	200,000	7,490,000	-	-	10,000
PROGRAM EXPENSES					
PG&E CCA Billing Franchise Fees					
EV Site Host Pmts					
Sub-total	-	-	-	-	-
INCENTIVES & REBATES					
Efficiency Measures		150,000		130,000	160,000
EV & EVSE					
E-Bike					
Sub-total	-	150,000	-	130,000	160,000
NON OPERATING COSTS					
Sub-total	-	175,000	-	-	-
Total Expense	779,095	8,669,235	340,000	149,500	1,050,088
Net Income - Reserve Fund Contribution	72,370	460,000	60,000	(19,500)	(1,050,088)

Redwood Coast Energy Authority Fiscal Year 2023-2024 Budget

Account	STRATEGIC PLANNING	GENERAL & ADMINISTRATIVE	PROPOSED FISCAL YEAR 2023-2024 BUDGET
Income			
State Contracts			10,641,170
EVSE Network Sales			35,000
Non-government Contracts			400,000
PPA Revenues			13,722,756
Electricity Sales			88,645,796
Uncollectable Accounts			(3,545,832)
Total	-	-	109,898,890
Expense			
WHOLESALE POWER SUPPLY			
Sub-total	-	-	77,731,548
PERSONNEL EXPENSES			
Recruitment Expenses		3,500	3,500
Screening/Testing Services		2,000	2,000
Safety		3,000	3,000
Staff Training, Development & Meeting		30,500	89,550
Full-time Salaries and Benefits	176,056	1,209,463	4,913,443
Part-Time Term Salaries and Benefits	61,880		414,720
Sub-total	237,936	1,248,463	5,426,213
FACILITIES AND OPERATIONS			
Office Supplies and Expenses		15,000	15,500
Furniture & Equipment		6,000	6,000
Information Technology		153,419	371,840
Office Lease		128,064	128,064
Utilities		32,403	32,403
Alarm Service		2,740	2,740
Janitorial		14,000	14,000
Facility Repairs & Maintenance		12,000	18,750
EV Station Repairs & Maintenance			13,505
Insurance P&L		84,188	84,188
Dues & Memberships	3,000	12,000	95,884
Mileage reimb for empl & volunt	100	100	8,305
Capital Improvements: EV Station Equi			451,610
New Building Development		500,000	500,000
Professional Services-Admin		20,000	20,000
Sub-total	3,100	979,915	1,762,790
COMMUNICATIONS AND OUTREACH			
Sub-total	20,000	41,750	622,590
PROFESSIONAL & PROGRAM SRVS			
Regulatory			205,000
Contracts - Program Related Ser	200,000		8,080,900
Accounting		191,000	191,000
Legal		40,000	195,000
Wholesale Services - TEA			766,853
Procurement Credit - TEA			635,821
Data Management - Calpine			887,187
Sub-total	200,000	231,000	10,961,761
PROGRAM EXPENSES			
PG&E CCA Billing Franchise Fees			270,014
EV Site Host Pmts			20,000
Sub-total	-	-	290,014
INCENTIVES & REBATES			
Efficiency Measures			440,000
EV & EVSE			90,000
E-Bike			61,500
Sub-total	-	-	591,500
NON OPERATING COSTS			
Sub-total	-	3,500	304,500
Total Expense	461,036	2,504,628	97,690,916
Net Income - Reserve Fund Contribution	(461,036)	(2,504,628)	12,207,974

Fiscal Year 2023-24 Proposed Budget

Energy Sales & Supply

- Calculated energy revenue and expense based on financial model from May 5, 2023.
- Retail rate discount remains at 0.5%. As of January 2023, RCEA has provided \$6.2 million in cumulative rate-payer savings over PG&E.
- **Figures reflect updated procurement costs based on revised 2023 targets adopted at May Board meeting; \$2.6M reduction compared to May Budget Draft.**
- Assumes energy from the Sandrini Solar project coming on-line in April 2024.

New Rural REN Program

- CPUC Proposed Decision on Rural REN issued in May, Final Decision on June 29 CPUC meeting agenda.
- Decision includes \$19.96 million of Rural REN funding for 2024.
 - \$84.2 million total for 2024-2027
 - Provisional authorization for \$93.2 million for 2028-2031
 - \$177.4 million total over 8 years
- Approximately \$7.5 million of FY23-24 budgeted revenue and expenses are pass-through funds.

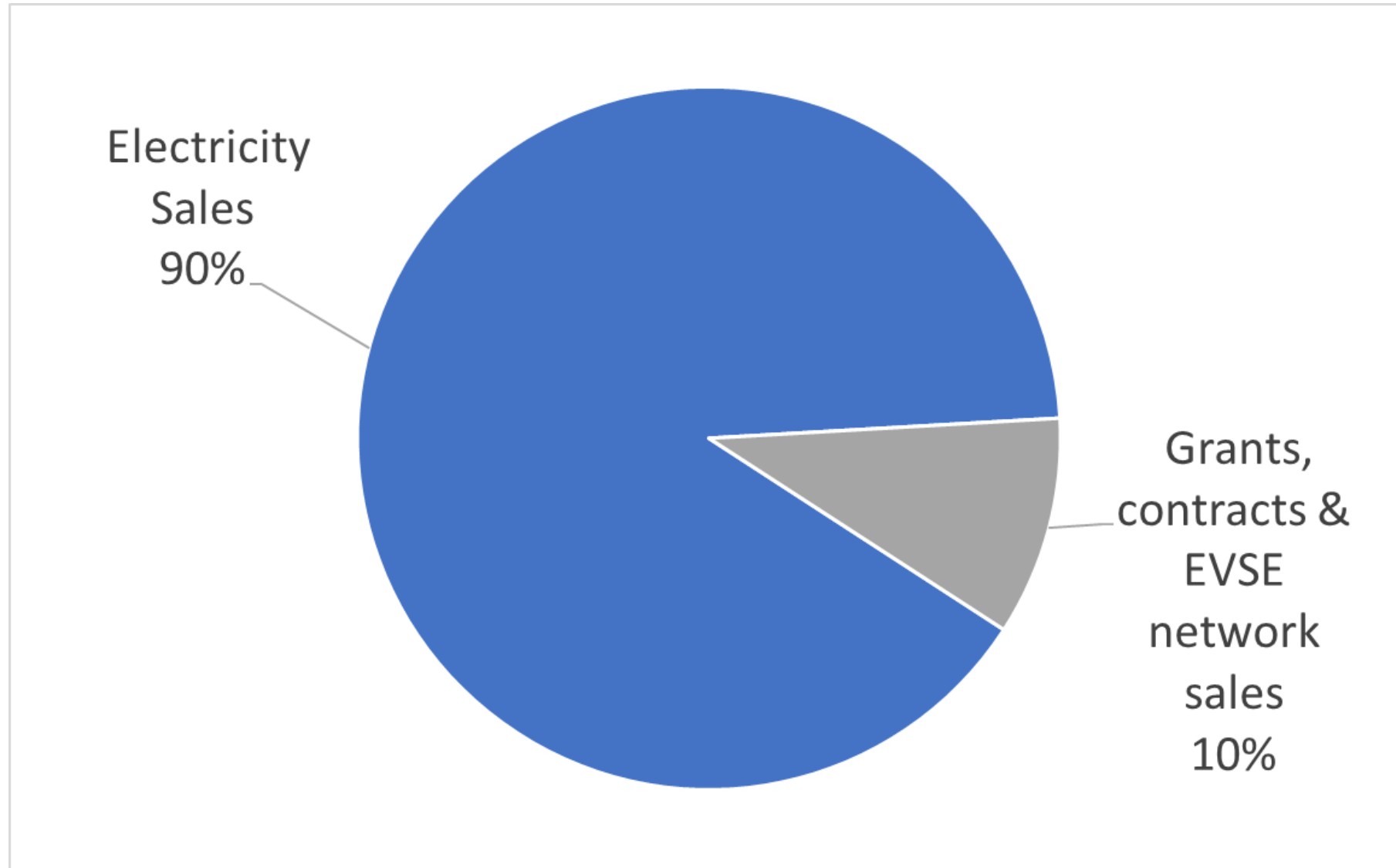
Other Items and Notes

- Includes personnel and compensation changes approved at May Board meeting; a few shifts in staff budget between program areas compared to May draft budget (no change to total budget/bottom line).
- \$500,000 budgeted for office building development.
- \$200,000 budgeted for local electric grid assessment and analysis.
- *Considerable uncertainty around 2024 power procurement forecasts.*

Revenue

	Current Budget	FY23-24 Draft
Electricity Sales	\$78.6M	\$98.8M
Grants and Contracts	\$1.6M	\$11M
Program Related Service Fees (e.g. EV charging)	\$30,400	\$35,000

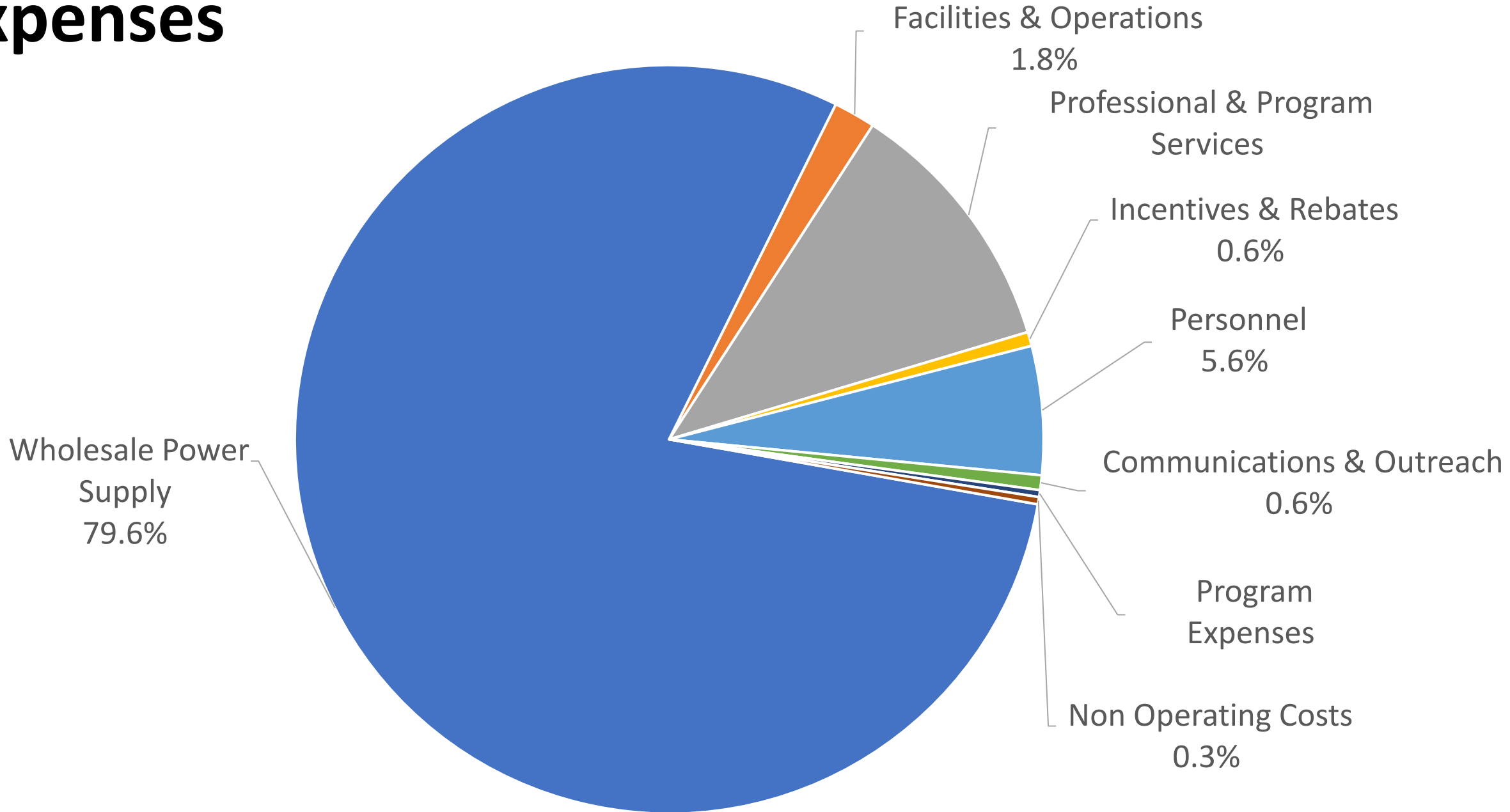
Revenue



Expenses

	Current Budget	FY23-24 Proposed	
Wholesale Power Supply	\$54.4M	\$77.7M	Market price increases, Sandrini delay; reduced \$2.6M from May budget draft based on Board decision for 2023 procurement targets
Personnel	\$4.1M	\$5.4M	Proposed compensation updates & new positions, standard merit increases
Facilities and Operations	\$977K	\$1.8M	EV charging station network expansion, \$500K for RCEA office relocation
Comm. & Outreach	\$177K	\$623K	Rural REN state-wide outreach funding
Prof. & Program Serv.	\$2.8M	\$10.96M	Rural REN pass-through funding to other regions, local grid analysis
Program Expenses	\$638K	\$290K	Moved pass-through utility taxes out of expenses
Incentives and Rebates	\$578K	\$592K	Maintaining current customer rebate funding level
Non-Operating Costs	\$246K	\$305K	This is microgrid USDA loan interest + Rural REN Loan Program seed funding

Expenses



Summary

	Current Budget	FY23-24 Draft
Revenue	\$80.2M	\$109.9M
Expenses	\$63.9M	\$97.7M
Net Revenue/ Addition to Cash Reserves	\$16.3M	\$12.2M

Recommendation

- Adopt the proposed RCEA Fiscal Year 2023-24 Budget.



REDWOOD COAST
EnergyAuthority

STAFF REPORT
Agenda Item # 8.1

AGENDA DATE:	June 22, 2023
TO:	Board of Directors
FROM:	Matthew Marshall, Executive Director
SUBJECT:	Executive Director's Report

SUMMARY

Executive Director Matthew Marshall will provide updates on topics as needed.

RECOMMENDED ACTION

None. (Information only.)

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