



## REBATE RESERVATION REQUEST RCEA HEAT PUMP REBATE PROGRAM

The purpose of this form is to request the reservation of rebate funds for 90 days for Heat Pump projects that have not yet installed. **Once your installation is complete, you must also submit a Complete Application Package (as defined in the Heat Pump Program Terms and Conditions) to initiate rebate processing.** If your project is fully installed, please skip this Rebate Reservation Request and proceed directly to submitting a Heat Pump Rebate Program Application and supporting documents. Rebates are limited to \$3,000 (residents) or \$5000 (commercial) per calendar year for your site. The Heat Pump Rebate Program Terms and Conditions and Application are available on the RCEA Heat Pump Rebate Catalog webpage at [www.redwoodenergy.org/heat-pump-rebate-catalog/](http://www.redwoodenergy.org/heat-pump-rebate-catalog/). Rebates are available without a Rebate Reservation on a first-come, first-served basis while funding lasts. Contact [rebates@redwoodenergy.org](mailto:rebates@redwoodenergy.org) or call 707-269-1700 for rebate support.

Account Name (as it appears on bill)	Service Agreement ID (as it appears on electric section of bill)	
Installation Site Address (number, street, unit, city, state, zip) (must be served by electric account listed above)		
Contact Person Name	Phone Number	Email Address

**Heat Pump Water Heater** (Permit Number(s) will be required on Heat Pump Rebate Application after installation\*)

Rebate Code	Manufacturer	Model Number	Size (Gal)	UEF	Expected Installation Date	New Building or Addition?	Replaced Unit Size (Gal)	Replaced Unit Fuel	# of Units	Rebate per Unit (\$600)	Electrification Add-On (\$100)	Total Rebate
<i>Example: HP001</i>	<i>Rheem</i>	<i>XE40T10HS45UO</i>	<i>40</i>	<i>3.75</i>	<i>02/28/2024</i>	<i>no</i>	<i>35</i>	<i>Propane</i>	<i>1</i>	<i>\$600</i>	<i>\$100</i>	<i>\$700</i>

**Heat Pump Space Heater** (Permit Number(s) will be required on Heat Pump Rebate Application after installation\*)

Rebate Code	Manufacturer	Model Number	SEER	HSPF	Expected Installation Date	New Building or Addition?	Replaced system Fuel	# of Systems	Rebate per System	Cooling Capacity (Tons)	Rebate per Ton	Electrification Add-On (\$100)	Total Rebate
<i>Example: HP002</i>	<i>Mitsubishi</i>	<i>MSZ-GL24NA</i>	<i>20.5</i>	<i>10</i>	<i>02/28/2024</i>	<i>no</i>	<i>Propane</i>	<i>1</i>	<i>\$500</i>	<i>2</i>	<i>\$150</i>	<i>\$100</i>	<i>\$900</i>

\*Customer must meet building code requirements in their jurisdiction.

**Total Reserved Rebate:** \_\_\_\_\_

## Rebate Reservation Terms and Conditions

A complete Rebate Reservation Request ("Request") must include all required information and signature by the Applicant. RCEA will make a determination in its sole discretion whether a submitted Request is complete. Upon RCEA approval of the Request ("Reservation"), the rebate amounts listed above will be reserved for 90 days. If a "Complete Application Package" (as defined in the Heat Pump Rebate Program Terms and Conditions) is not submitted within 90 days of the start of your Reservation, the rebate funds will no longer be reserved. Reservation extensions will be considered on a case-by-case basis. Submission or approval of this Request is not a guarantee of receiving rebate funds.

### Applicant Certification

By signing and submitting this RCEA Rebate Reservation Request, the undersigned certifies as follows:

- I have read, understand, and agree to comply with the Rebate Reservation Terms and Conditions listed above.
- The information I have provided is true and correct.
- Residential Accounts: I am the person identified in the RCEA Account Name as it appears on the electric bill.
- Non-Residential Accounts: I am duly authorized to contractually and financially bind the person or organization identified in the RCEA Account Name as it appears on the electric bill, and if requested will provide evidence of such authorization.

Printed Name of Applicant	Signature of Applicant	Date
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### Authorization to Share Rebate Reservation Information (Optional)

I authorize RCEA to release the following information (as entered on this form), upon request, to the third party I designate below (such as: contractor, business partner, spouse): equipment information, rebate amounts, contact person name, phone number, and email address as well as the status of my Rebate Reservation Request. When left blank, RCEA will not release any information about your Rebate Reservation Request to a third party.

Printed Name of Third Party	Phone Number of Third Party	Email of Third Party
Printed Name of Applicant	Signature of Applicant	Date

## Submission

Submit this form to [rebates@redwoodenergy.org](mailto:rebates@redwoodenergy.org), fax to 707-269-1777, or mail to: **Redwood Coast Energy Authority, Attn: Heat Pump Rebate Program, 633 3rd St, Eureka, CA 95501.** Contact [rebates@redwoodenergy.org](mailto:rebates@redwoodenergy.org) or call 707-269-1700 for rebate support.

RCEA INTERNAL USE ONLY		
RCEA Reservation Determination Date <input type="checkbox"/> Approved / <input type="checkbox"/> Disqualified	Rebate Amount Reserved by RCEA	Rebate Reservation Expiration Date
RCEA Staff Name	RCEA Staff Signature	
Reservation Expiration Changes		
Log of Changes to Reservation (include updates to equipment table information here that change rebate amounts)		