Redwood Coast Energy Authority (RCEA) is seeking a dynamic and talented Regulatory and Legislative Policy Manager. The Regulatory and Legislative Policy Manager supports programs and activities within RCEA's various departments, including power resources, demand-side management, transportation, and administration. Areas of activity include monitoring and reporting on new or changed regulations and legislation affecting RCEA, developing RCEA’s responses to proposed laws and regulations, and assisting RCEA staff with regulatory compliance.

RCEA is a local government joint powers agency located in Eureka, in beautiful Humboldt County, California. Humboldt County offers a high quality of life, with open space and fresh air commensurate with more rural California, combined with diverse cultural heritages and a growing economy. The area offers a wide range of amenities beyond the workplace including a vibrant arts scene, serene beaches and coastline, mountains and scenic rivers, high-performing public schools, and many community organizations dedicated to social and environmental causes. Humboldt County is also currently experiencing an economic revival, with Humboldt Bay positioned to become the center of California’s offshore wind industry; the installation of new trans-Pacific fiber optic cables; and Humboldt State University recently designated as Cal Poly Humboldt, California’s third state polytechnic and the first in Northern California.
RCEA was formed in 2003 by the County of Humboldt and incorporated cities within the county to create a local government organization devoted to developing and implementing sustainable energy initiatives that reduce energy demand, increase energy efficiency, and advance the use of clean, efficient, and renewable resources available in the region. RCEA implements energy efficiency projects and programs through our Demand Side Management (DSM) department, which are supported through ratepayer funding from the California Public Utilities Commission, partnership programs with Pacific Gas and Electric Company, RCEA’s Community Choice Energy Program, and various grants. These include a wide and expanding range of residential, commercial, and public agency services to promote energy efficiency, electrification, demand response, decentralized renewable energy production and storage, and more with the overall goal of reducing greenhouse gas emissions.

Humboldt County has a long history of innovation and leadership.
The Ideal Candidate

Under the general direction of the Executive Director the Regulatory and Legislative Policy Manager is responsible for a wide range of RCEA's regulatory and legislative matters. Focus is primarily on energy policy in state government, but responsibilities may also include federal and local government regulations and policies as needed.

Specific activities include:

- Develop high-level policy and responses for key regulatory issues affecting RCEA, including strategy and prioritization of regulatory actions for consideration by management
- Track, review, analyze, and summarize filings prepared by utilities and other entities that could impact RCEA and its customers
- Track, analyze, and interpret regulatory proposals and other policy issues with an eye toward impact on and response from RCEA
- Manage and ensure the timely submission of all mandatory compliance obligations with agencies and organizations including CAISO, CPUC, EPA and others
- Evaluate and make recommendations for improving RCEA's internal processes for meeting regulatory and legal compliance obligations
- Assess impacts of regulatory actions on customer serving programs

(Duties are illustrative and may vary, please review full Job Description for more information)

Candidates with any of the following experience are encouraged to apply:

- Public agency governance procedures
- California electric utility regulatory issues and regulatory relations
- CPUC regulatory practice, protocol, and procedures
- Environmental laws and compliance requirements
- Applicants well-qualified in other areas but with limited energy experience will be considered

Candidates with the following characteristics may excel in this role:

- Manage multiple priorities, meet deadlines, and quickly adapt to changing priorities.
- Thorough, detail-oriented, and a self-starter.
- Strong written and verbal communication skills
- High level of integrity, learns quickly, easily adapts to changes, and is customer service-oriented
Salary
Manager
$88,887.40 to $111,495.06 annually, plus RCEA standard benefits package. Appointments typically start at the beginning of the pay range. (This appointment is expected to begin on or after July 1, 2023; Salary effective July 1, 2023).

Apply
Applicants must submit an RCEA Employment Application, resume and cover letter to RCEA, 633 3rd Street, Eureka, CA 95501 or to hr@redwoodenergy.org, Attn: Regulatory and Legislative Policy Manager. Incomplete application packages are subject to disqualification. Please include position #286 in your cover letter and in the subject line if you submit your application by email. Application forms are available at www.redwoodenergy.org/employment.

Retirement:
- RCEA contributes $4,000/year and an amount equal to up to 4% of employees’ gross salary to a 401(b)deferred compensation plan
- Employees have the option of participating in 457(b) deferred compensation plan, RCEA will match up to 3% of voluntary contributions.

Insurance:
- Employer-paid health, vision, and dental insurance is available for employees and their qualified dependents.
- RCEA will pay 100% of the monthly premiums for eligible employees and 50% of the monthly premiums for their dependents.
- Voluntary insurance plans are also available through payroll deductions.

Paid Leave Includes:
- 10 days of vacation per year; increases with time in service.
- 15 holidays per year, including three floating holidays.
- 8 hours sick leave per month

Work Location:
Redwood Coast Energy Authority is a hybrid work environment. For this position RCEA will consider a remote-work arrangement with a preference to hire staff that live in or within a 100-mile radius of Humboldt County, CA. However, California residency is required. Employees may be expected to attend in-person meetings on a monthly to quarterly basis at the RCEA office in Eureka, CA. Proof of COVID-19 vaccination required.
The Redwood Coast Energy Authority is committed to a diverse workforce and is an equal opportunity employer. RCEA maintains and promotes a policy of nondiscrimination and anti-harassment based on race, religion or religious creed, color, age, sex, gender, sexual orientation, national origin, ancestry, marital status, medical condition, mental or physical disability, military service, or any other classification protected by federal, state, or local laws in its process of recruitment, selection, promotion, or other conditions of employment.

Reasonable accommodation may be made in the testing procedure as well as the work site. If you need accommodation for an exam due to a disability, please contact the Human Resources office (hr@redwoodenergy.org, or 707-269-1700 x318).

In accordance with the Immigration Reform Act of 1986, RCEA must verify, once an employment offer has been made, that all persons have written proof of their right to work in the United States.

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