

Updated: 5/6/2020

Product	Vendor	System Purpose	Data Type
Access	Microsoft	Customer Data Retention	Collected Customer Information
Acrobat	Adobe	Administrative and Program Documents	Website Documents, Contracts, Marketing and Program Related Documents
Blue Beam	Bluebeam, Inc.	Electronic Document Review and Editing	Construction and Contract Documents
BoxCar Pro	Onset	Data Loggers	Environmental Data
Servers	Dell	Data Storage	Electronic Files
Server	HP	Data Storage	Electronic Files
Dynamics	Microsoft	Customer Relations Management	Community Choice Energy Customer Utility Information
Energy Insight	Salesforce	Customer Resource Management	PG&E Customer Utility Information
Google Analytics	Google	Website Usage Analysis	Website Statistics
Google Earth	Google	Geographic Information System	Geospatial Data
Office 365	Microsoft	Customer Billing Data Management	Community Choice Energy Customer Utility Information
Outlook	Microsoft	Email, Schedules	Electronic Mail, Attachments, Schedules
QGIS	QGIS	Geographic Information System	Geospatial Data
Quickbooks	Intuit	Accounting, Finance, Payroll	Accounting and Financial Data
Wordpress	WordPress	Content Management	Website
Zoom	Zoom	Public Meetings, Streaming	Agendas, Archived Meetings

Custodian	Collected	Updated
Demand Side Management Program	Daily	As Needed
Accounting	Daily	As Needed
Demand Side Management Program	Daily	As Needed
Demand Side Management Program	As Needed	As Needed
IT Services	Daily	As Needed
IT Services	Daily	As Needed
Community Choice Energy Program	Daily	As Needed
Demand Side Management Program	Daily	As Needed
Community Strategies	As Needed	As Needed
IT Services	As Needed	As Needed
Community Choice Energy Program	As Needed	As Needed
IT Services	As Needed	As Needed
Demand Side Management Program	As Needed	As Needed
Finance	Daily	As Needed
Community Strategies	Weekly	As Needed
Administration	As Needed	As Needed