



Redwood Coast Energy Authority

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Redwood Coast Energy Authority Office
633 3rd St., Eureka, CA 95501

August 21, 2018
Tuesday, 6 - 7:30 p.m.

COMMUNITY ADVISORY COMMITTEE **SPECIAL MEETING MINUTES**

The agenda for this meeting was posted on August 14, 2018. Staff Executive Director Matthew Marshall called the meeting to order at 6:04 p.m.

Members present: Norman Bell, Jerome Carman, Colin Fiske, Larry Goldberg, Pam Halstead, Tom Hofweber, Richard Johnson, Dennis Leonardi, Craig Mitchell, Kathy Srabian, Matty Tittman and Board Liaison Michael Sweeney.

Members absent: Kit Mann, Luna Latimer.

Staff present: Executive Director Matthew Marshall, Community Strategies Manager Nancy Stephenson, Clerk of the Board Lori Taketa.

Approve minutes of July 10, 2018 Regular Meeting

Executive Director Marshall invited public comment. No one came forward to speak. Executive Director Marshall closed public comment.

Motion Tittman. Second Goldberg. By consensus, the Committee agreed to approve minutes of the July 10, 2018 regular Community Advisory Committee meeting.

Oral Communications

Executive Director Marshall invited public comment. No member of the public was present to speak. Executive Director Marshall closed public comment.

Revised Community Advisory Committee Charter

Executive Director Marshall reviewed the draft amended Community Advisory Committee Charter and stated that changes to the Committee's previously adopted Charter aimed to streamline the document.

The group discussed that Committee members could work on assignments between meetings if they did so as a non-quorum group or subcommittee, that the quorum was reduced to the standard 50% plus one number because the original Committee requested a supermajority since the original committee had only a small, pre-set number of meetings scheduled, that the previously deleted meeting procedures section should be added back in and that "CCA" should be changed to "CCE" consistently throughout the document.

It was further clarified that member terms go through April of each year, that the Board of Directors was responsible for CAC member recruitment and appointment, and that Committee members' recommendations for the vacant positions would probably be welcomed by the Board.

Executive Director Marshall invited public comment. No member of the public was in attendance. Executive Director Marshall closed public comment.

Motion Johnson. Second Tittman. By consensus, the Committee approved the amended Community Advisory Committee Charter with the addition of the meeting procedures section and correction of CCA to CCE.

Chair/Vice Chair Selection

Matty Tittman stated that he would be happy to serve as chair. Larry Goldberg stated he would be willing to serve as vice-chair.

The group discussed that if a topic came before the Committee for which there would be a perceived conflict of interest, either or both chair and vice-chair should recuse themselves from the discussion and decision-making processes. In that instance, it was discussed that another committee or staff member should facilitate.

Executive Director Marshall invited public comment. No member of the public was present to speak. Executive Director Marshall closed public comment.

Motion Bell. Second Leonardi. By consensus, the Committee agreed to appoint Matty Tittman as chair and Larry Goldberg as vice-chair of the Community Advisory Committee, serving terms through April 2019.

Update on Board Action on CCE-Funded Customer Programs (Information only)

Executive Director Marshall reported that the RCEA Board of Directors approved the three Community Choice Energy-funded customer programs that were presented at the CAC's July meeting. Mr. Marshall stated that the Committee's task at its next meeting in October will be to agree on recommendations for the outreach and proposal selection process for next year's CCE-funded programs and that the selection timeline should coordinate with the Board's budget setting process, be geared toward program sectors identified in the Board's Community Energy Launch-Period Guidelines, and incorporate lessons learned from the staff's recently completed, internal program selection process.

Executive Director Marshall proposed the following timeline:

October 2018 -- CAC refines program selection process

January 2019 – CCE rate setting, rough budget for CCE-funded programs determined

January - May 2019 – CAC solicits and selects program finalists to present to Board

May 2019 – Staff presents draft budget and proposed programs to Board. Board approves CCE-funded programs.

June 2019 –Board finalizes FY 2019/20 budget, CCE-funded customer programs funded.

The group discussed ways to solicit public participation in the program proposal process, targeting energy professionals and other stakeholders for proposals, publicizing the project timeline well so people know when and how to participate, holding workshops, and developing a simple proposal form that staff can use to provide more in-depth analysis.

It was decided that before the next CAC meeting staff will work with a subcommittee comprised of Chair Tittman, Vice-Chair Goldberg, and members Jerome Carman and Kathy Srabian to refine a proposal process and timeline for the entire Committee to consider on October 9, and to propose to the RCEA Board at their October 15 meeting.

Member Reports

Vice-Chair Goldberg attended a Terra-Gen onshore wind project meeting and stated the Committee should be informed about the project.

A discussion ensued on RCEA's relationship to Terra-Gen's onshore wind project, Humboldt County's electricity transmission limitations, basic mechanics and statewide management of the electric grid, the challenges of and possible scenarios for grid upgrades, the status and timing of RCEA's offshore wind project development, and the Bureau of Ocean Energy Management's statewide offshore wind lease area assessments. The Committee also discussed the benefits and costs of developing battery storage capacity to support integrating renewable energy generation onto the local power grid and the relative wholesale costs for brown power, in-state renewables and other renewable energy.

Summarize actions, outcomes, Board communication items, next steps

For the October CAC meeting, Executive Director Marshall stated that he will:

- follow up with the subcommittee on a timeline and proposal process for CCE-funded customer programs,
- ask Terra-Gen representatives to provide a short presentation,
- be prepared to give an update on the offshore wind project progress,
- give a general update on the Repower Humboldt Strategic Plan, and
- report on Community Choice Energy-funded customer program implementation.

Staff will email members Fair Political Practices Commission Form 700s to fill out in compliance with RCEA's Conflict of Interest Code, and Executive Director Marshall will email members previously published staff reports from RCEA Board meetings on the costs of purchasing wholesale brown power, in-state renewable and other renewable electricity.

Community Strategies Manager Stephenson will enroll Committee members to receive RCEA email newsletter.

Executive Director Marshall adjourned the meeting at 7:29 p.m.

Respectfully Submitted,

Lori Taketa
Clerk of the Board

NEXT REGULAR MEETING
Tuesday, October 9, 2018, 6 - 7:30 p.m.
RCEA Offices
633 3rd Street, Eureka, CA 95501