

**ADDENDUM TO INVITATION FOR BIDS**  
**Mattole Unified School District**  
**Proposition 39**  
**Mattole Elementary HVAC Upgrade Project**  
Bid No. 17-018

Addendum #1  
June 6, 2017

To All Prospective Bidders:

The Mattole Unified School District (District) herewith issues Addendum No. 1 to the above-referenced solicitation. This Addendum shall be made part of the Contract Documents and the bidder shall acknowledge receipt thereof on the Bid Proposal Form. Except as specifically modified by this document, all other terms and conditions remain in full force and effect.

1. Changes to the Scope of Work:
  - a. Base Bid:
    - i. Language modified: "See Appendix A for details about locations and existing furnaces" changed to "...about locations and existing packaged HVAC units".
    - ii. The quantity of split HVAC units has been reduced to zero (0) after the existing unit was recognized to be a packaged HVAC unit.
    - iii. The quantity of packaged HVAC units has been increased to four (4).
    - iv. Addition of replacement of exterior ductwork on three (3) of the units: B2, two (2) units and B3, one (1) unit.
2. The Scope of Work and Bid Proposal Form are to be replaced in their entirety with a new Scope of Work and Bid Proposal Form, attached to this addendum.
3. Appendix A is to be replaced in its entirety with a new Appendix A attached to this addendum.

## SCOPE OF WORK

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Mattole Unified School District (“District”) is soliciting bids from licensed and qualified contractors for the following scope of work.

### A. BASE BID:

The selected contractor will:

#### 1. Replace four (4) existing packaged HVAC units with new packaged HVAC units, SEER 14 or higher.

- a. Location
  - i. See Appendix A for details about locations and existing packaged HVAC units
  - ii. See Appendix B for Site Map.
- b. Demolition
  - i. Remove existing packaged HVAC units. Existing duct work to remain in place.
  - ii. Remove exterior ductwork for B2 and B3 units (3).
  - ii. Ensure proper disposal of removed units.
- c. Mechanical
  - i. Provide and install four (4) new packaged HVAC units.
  - ii. See Appendix A for equivalent output capacity.
  - iii. Install new exterior ductwork for B2 and B3 units (3).
  - iv. Existing interior ductwork shall be used with minimum modifications.
  - v. Provide new transitions and adapters, as required.
- d. Controls
  - i. Connect to new furnaces to existing thermostats and ensure proper operations.
- e. Electrical
  - i. Disconnect and reconnect power in the same location.
- f. Structural
  - i. Proposed unit weight should not exceed existing unit weight.
  - ii. Provide support as needed.

#### 2. Permitting and Reporting

- a. Including the cost of permitting in the bid is not required.
- b. Report costs and other information as needed to meet Prop 39 reporting requirements.

#### 3. Title 24

- a. System must comply with 2016 Building Energy Efficiency Standards (Title 24, Section 6)
- b. System Requirements:
  - i. Systems must be on the AHRI directory at:  
<https://ahridirectory.org/ahridirectory/pages/rfr/defaultSearch.aspx>

- 4. Coordinate with the District and Redwood Coast Energy Authority to ensure adherence to Proposition 39 program guidelines.**
  - a. All project services will comply with Proposition 39: California Clean Energy Jobs Act – 2016 Program Implementation Guidelines, which can be found at <http://www.energy.ca.gov/2016publications/CEC-400-2016-005/CEC-400-2016-005-CMF.pdf>.
- 5. In addition to completing the scope defined in (1) and (2):**
  - a. Purchase all needed materials and equipment.
  - b. Verify all furnaces are operational seven (7) days post installation. If not operational, correct and verify.
  - c. Provide briefing on the installed equipment and proper operation to school facilities manager or appointee.

## BID PROPOSAL FORM

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Governing Board  
Mattole Unified School District

Dear Members of the Governing Board:

The undersigned, doing business under the name of \_\_\_\_\_, having carefully examined the location of the proposed work, the local conditions of the place where the work is to be done, the Notice Inviting Bids, the General Conditions, the Instructions to Bidders, the Plans and Specifications, and all other Contract Documents for the proposed Mattole Unified School District SCHOOL CONSTRUCTION BID DOCUMENTS Project ("Project"), and having accurately completed the Bidder's Questionnaire, proposes to perform all work and activities in accordance with the Contract Documents, including all of its component parts, and to furnish all required labor, materials, equipment, transportation and services required for the construction of the Project in strict conformity with the Contract Documents, including the Plans and Specifications, as follows:

BID:

<i>Description</i>	<i>Total Installed Cost</i>
Replace four (4) packaged HVAC units with new packaged HVAC units, SEER 14 or higher.	\$
Replace exterior ductwork on three (3) units.	\$

For the sum of: \_\_\_\_\_ dollars (\$).

The undersigned has checked carefully all the above figures and understands that the District is not responsible for any errors or omissions on the part of the undersigned in making this bid.

Enclosed find certified or cashier's check no. \_\_\_\_\_ of the \_\_\_\_\_ Bank for \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) or Bidder's Bond of the \_\_\_\_\_ surety company in an amount of not less than ten percent (10%) of the entire bid. The undersigned further agrees, on the acceptance of this proposal, to execute the Contract and provide the required bonds and insurance and that in case of default in executing these documents within the time fixed by the Contract Documents, the proceeds of the check or bond accompanying this bid shall be forfeited and shall become the property of the District.

Contractor agrees to commence the work within the time specified in the Notice to Proceed. It is understood that this bid is based upon completing the work within the number of calendar days specified in the Contract Documents.

**ADDENDA:**

Receipt of the following addenda is hereby acknowledged:

Addendum # _____	Dated: _____	Addendum # _____	Dated: _____
Addendum # _____	Dated: _____	Addendum # _____	Dated: _____
Addendum # _____	Dated: _____	Addendum # _____	Dated: _____

Respectfully submitted,

Company: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_  
*(Please Print or Type)*

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Telephone: \_\_\_\_\_

Contractor's License No: \_\_\_\_\_ Expiration Date \_\_\_\_\_

- Required Attachments:
- 1) Subcontractor List Form
  - 2) Workers' Compensation Certificate
  - 3) Non-Collusion Affidavit
  - 4) Bid Bond (or Cashier's or Certified Check)
  - 5) Bidder's Questionnaire

## APPENDICES

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### APPENDIX A: Itemized Scope of Work

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BASE BID:

<b>Area Served by unit</b>	<b>Description of Measures</b>	<b>New Equivalent Tonnage</b>	<b>Qty</b>	<b>Existing Tonnage</b>	<b>Existing Unit</b>
B2: K-2 Classrooms	Replace packaged HVAC units serving the classrooms with new packaged HVAC units, SEER 14 or higher.	3.0	1	3.0	York D1NA036N07206C
B2: Pre-School Classrooms	Replace packaged HVAC units serving the classrooms with new packaged HVAC units, SEER 14 or higher.	3.0	1	3.0	York D1NA036N07206C
B3: Classroom Grades 3-5	Replace packaged HVAC units serving the classrooms with new packaged HVAC units, SEER 14 or higher.	3.0	1	3.0	York D1NA036N07206C
B4: Classroom Grades 5-8	Replace packaged HVAC units serving classrooms with new packaged HVAC units, SEER 14 or higher.	3.0	1	3.0	Bryant 582ANW03006AAAD