



Redwood Coast Energy Authority

517 5th Street
Eureka, CA 95501
Phone: (707) 269-1700 Toll-Free (800) 931-RCEA Fax: (707) 269-1777
E-mail: info@redwoodenergy.org Web: www.redwoodenergy.org

MEETING MINUTES

**Redwood Coast Energy Resource Center
517 5th Street, Eureka, CA 95501**

**June 20, 2011
Monday, 3:00 p.m.**

Redwood Coast Energy Authority will accommodate those with special needs. Arrangements for people with disabilities who attend RCEA meetings can be made in advance by contacting Cheryl Clayton at 269-1700 by noon the day of the meeting.

The meeting was called to order at 3:00 p.m. and roll call was taken.

I. ROLL CALL

Present: Alex Stillman, Lana Manzanita, Linda Atkins, Jack Thompson, Tom Davies, Barbara Hecathorn

Absent: Jay Parrish, Sue Long, Ryan Sundberg

Staff: Matthew Marshall, Dana Boudreau, Cheryl Clayton

Guests: Jerome Carman-HSU, Alison Talbott-PG&E

II. REPORTS FROM MEMBER ENTITIES

Director Thompson reported that all bids for the Rio Dell sewer plant project have been rejected, and a second round of bidding will be initiated.

Director Manzanita reported that the Red Cross *Living on Shaky Ground* presentation in Blue Lake went very well, with around 20 people in attendance. Also, the North Coast Unified Air Quality Management District recently gave a presentation about emissions from the Blue Lake power plant.

Director Davies reported that the Trinidad city park is now complete and the ribbon cutting ceremony will be held on July 4th.

Director Stillman suggested that staff follow up with Humboldt Flakeboard regarding a past assessment of energy efficiency opportunities at their facility.

III. ORAL COMMUNICATIONS

None.

IV. CONSENT CALENDAR

A. Approve Minutes of May 16, 2011 Board Meeting

B. Approve attached Warrants

M/S/C: Thompson, Hecathorn - approve the consent calendar. Abstain: Stillman

V. REMOVED FROM CONSENT CALENDAR ITEMS

Items removed from the Consent Calendar will be heard under this section.

None.

VI. OLD BUSINESS

A. RCEA Budget for Fiscal Year 2011-2012

Executive Director Marshall provided a staff report on the proposed budget and answered Board member questions regarding anticipated funding, staffing, and budget elements.

M/S/C: Thompson, Manzanita - adopt proposed budget for fiscal year 2011-2012

B. Financial management – policies and procedures

A draft RCEA Accounting Policies and Procedures Manual was reviewed and revised by Board and Staff.

M/S/C: Stillman, Davies - approve policy and procedures manual as amended.

C. Community Choice Aggregation Legislation – SB 790 and AB 940

Executive Director Marshall provided analysis, recommendations, and draft letters regarding proposed legislation that would modify state laws relating to community choice aggregation.

M/S/C: Stillman, Manzanita - approve letter supporting SB790.

M/S/C: Stillman, Thompson - approve letter opposing AB 976.

D. Local Government Climate-Action Planning Surveys

Surveys have been received from almost all RCEA member Cities, and Staff will follow up to try to obtain the last outstanding surveys. The assistance from RCEA Board members and their staff in this effort has been greatly appreciated.

VII. NEW BUSINESS

A. California Energy Commission funding opportunity for Regional Plans to support Plug-in Electric Vehicle Readiness

Staff requested Board approval to apply for funding from the CEC to facilitate research and planning for regional implementation of electric vehicle charging infrastructure and vehicle deployment.

M/S/C: Stillman, Thompson - approve staff to submit a request to the CEC for up to \$200,000 for electric vehicle readiness planning as the lead applicant of a coalition of local government, non-profit, and business partners

B. Energy Upgrade California Contractor Training Funding

Staff requested authorization accept additional funding through the Energy Upgrade California program to facilitate expanded training programs for local contractors.

M/S/C: Stillman, Hecathorn – Authorize an increase in Energy Upgrade CA funding from Ecology Action by \$38,594 to provide additional training opportunities and Building Performance Institute certification for local building contractors.

C. Special District Risk Management Authority Election

As a member-entity of SDRMA, RCEA needs to select and vote for three (out of seven) candidates running for the SDRMA board. Staff requested the RCEA Board's guidance on how they would prefer to evaluate and select which candidates RCEA will vote for. Staff was directed to provide the Board with bios for all candidates, as well as to provide staff recommendations for Board consideration.

VIII. STAFF REPORT

A. Executive Director Marshall provided a staff report on RCEA programs:

All Energy Watch programs components are continuing to progress well. PG&E local-government liaison Alison Talbott was introduced and staff acknowledged receipt of a \$20,000 donation from the PG&E Foundation for energy efficiency programs.

EECBG projects are beginning to gain traction and RCEA will be working with local agency staffs to complete projects by the deadline of March 2012.

An official Energy Upgrade California kickoff event is being planned for late July at the Wharfinger Building.

As the RESCO project enters the final stages, another round of funding for implementation efforts is anticipated sometime in the second half of 2011.

Director Thompson asked Alison Talbott to comment on the nuclear decommissioning of the Humboldt Bay power plant. Ms. Talbott noted that both the old gas plant and nuclear plants are being decommissioned and taken down simultaneously, and that both efforts are progressing well. Ms. Talbott offered to work with RCEA staff to provide a presentation on the decommission project.

IX. ADJOURNMENT

The meeting was adjourned at 4:55 p.m.

The next regular RCEA Board of Directors Business Meeting will be held on Monday, July 18, 2011, at 3:00 PM.
