



# Redwood Coast Energy Authority

517 5<sup>th</sup> Street  
Eureka, CA 95501  
Phone: (707) 269-1700 Toll-Free (800) 931-RCEA Fax: (707) 269-1777  
E-mail: [info@redwoodenergy.org](mailto:info@redwoodenergy.org) Web: [www.redwoodenergy.org](http://www.redwoodenergy.org)

---

## MEETING MINUTES

**Redwood Coast Energy Resource Center  
517 5<sup>th</sup> Street, Eureka, CA 95501**

**April 19, 2010  
Monday, 3:00 p.m.**

Redwood Coast Energy Authority will accommodate those with special needs. Arrangements for people with disabilities who attend RCEA meetings can be made in advance by contacting Cheryl Clayton at 269-1700 by noon the day of the meeting.

### **I. ROLL CALL**

The meeting was called to order at 3:05 p.m. and roll call was taken.

Present: Doug Strehl, Don Ratzlaff, Jack Thompson, Jay Parrish, Barbara Hecathorn, Lana Manzanita, Jeff Leonard, Susan Ornelas (joined at 3:30p.m.)

Absent: Jill Duffy

Staff: David Boyd, Cheryl Clayton, Dana Boudreau, Jacoba Aldersebaes

### **II. REPORTS FROM MEMBER ENTITIES**

Lana Manzanita introduced herself as the new representative for the City of Blue Lake, and extended an invitation to Board and Staff to attend the Blue Lake Centennial Anniversary event this weekend.

Director Hecathorn reported that the Freshwater Mill negotiations were progressing well, and the mill will most likely be back in business. Plant tests are slated to begin soon and the mill is looking at a possible December start-up date.

Chair Jeff Leonard noted that thanks to support from the local business community, the annual Rhododendron parade will take place on Saturday, April 24<sup>th</sup>. Chair Leonard tendered his resignation, citing the demands of his campaign for Supervisor, and an interest in future employment with RCEA.

### **III. ORAL COMMUNICATIONS**

This time is provided for people to address the Board or submit written communications on matters not on the agenda. At the conclusion of all oral & written communications, the Board may respond to statements. Any request that requires Board action will be set by the Board for a future agenda or referred to staff.

### **IV. CONSENT CALENDAR**

All matters on the Consent Calendar are considered to be routine by the Board and are enacted on one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and considered separately. At the end of the reading of the Consent Calendar, Board members or members of the public can request that an item be removed for separate discussion.

**A. Approve Minutes of March 15, 2010 Board Meeting**

**B. Approve attached Warrants.**

Motion was made to approve the Warrants and the March 15 Board Minutes with the following change:

Director Ratzlaff joined the meeting at 3:15 p.m.

**Motion: Jay Parrish**

**Second: Jack Thompson**

**Approved: 7-0**

## V. REMOVED FROM CONSENT CALENDAR ITEMS

Items removed from the Consent Calendar will be heard under this section.

None.

## VI. OLD BUSINESS

### A. RCEA Financial Management Plan Update

- Cash Flow Report
- Monthly Budget Report
- Update on RCEA Financial Audit

1. Consider rescheduling May Board meeting to May 24 to allow for presentation of draft fiscal audit findings.

Executive Director Boyd reported that RCEA cash flow remains steady. Board and Staff discussed budget line items.

Director Hecathorn noted that staff had done a good job on the report.

Executive Director Boyd reported that audit progress had slowed during tax season and it is expected that a draft report will be available by the end of May. He suggested rescheduling the May 17<sup>th</sup> meeting to the May 24<sup>th</sup> in order to give the auditing staff sufficient time to prepare their preliminary report. It is anticipated that auditing staff will be available either by telephone or in person to discuss their preliminary findings with the Board.

Motion was made to reschedule the May 17<sup>th</sup> Board meeting to May 24<sup>th</sup>.

**Motion: Barbara Hecathorn**

**Second: Doug Strehl**

**Approved: 8-0**

### B. Update on ARRA EECBG submittal.

Technical questions posed by the CEC have been resolved and resulted in denying the Eureka PV project. Executive Director Boyd said that alternate projects had been substituted in its place. He cautioned all jurisdictions against spending on EECBG projects before the contract was in place between the CEC and the County. Jennifer Jenkins in County Planning is the lead contact for the program, and RCEA will provide liaison services.

### C. Update on CEC SEP1 Proposal: NCEIP PACE Program.

The California Energy Commission meeting will take place on May 3 to approve the SEP1 award to the County on behalf of the NCEIP. The contract will provide about \$500,000 to RCEA as a sub-contractor for start-up and implementation in Humboldt County. Expectations are that after the program is operational it will be self-supporting through loan finance charges.

### D. Update on WaveConnect project.

1. Authorize staff to file for RCEA to become an intervener in the FERC WaveConnect licensing process.
-



## VIII. STAFF REPORT

### A. David Boyd, Executive Director

- Green Jobs Roundtable report
- RESCO
- Humboldt Energy Independence Workshop Series
- RCEA Web site
- VISTA

On April 2<sup>nd</sup>, Director Boyd attended a roundtable discussion for the purpose of creating a Green Jobs Council and identify issues to be addressed. At this meeting a decision was made to hold a Residential Retrofit Regional Summit aimed at preparing local contractors for the significant work opportunities that may be available in the near future. RCEA will co-host the Summit in Humboldt County in late May or early June.

Director Boyd provided an overview of the RESCO project to date. The focus so far has been on developing a Professional Advisory Committee (PAC) and on Tact 2 – the technical issues of integrating renewables with the grid.

RCEA will announce a Humboldt Energy Independence Workshop Series in the next 1-2 weeks.

RCEA website is in the final stages of completion and launch is anticipated to occur soon.

At the request of Director Hecathorn, RCEA Director Boyd will provide a reference list of acronyms at the next meeting.

VISTA volunteers Bryan Unser and Oliver Hulland will complete their volunteer assignment at the end of summer, and interviews are in progress to recruit new VISTA volunteers. Oliver Hulland has been working with HSU Engineering students to develop teacher-based training kits for school programs.

## IX. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 4:30 p.m.

***The next RCEA Board of Directors Business Meeting will be held on  
Monday, May 24, 2010 at 3:00 PM.***

---