



Redwood Coast Energy Authority

517 5th Street

Eureka, CA 95501

Phone: (707) 269-1700 Toll-Free (800) 931-RCEA Fax: (707) 269-1777

E-mail: info@redwoodenergy.org Web: www.redwoodenergy.org

MEETING MINUTES

Redwood Coast Energy Resource Center
517 5th Street, Eureka, CA 95501

May 18, 2009
Monday, 3:00 p.m.

Redwood Coast Energy Authority will accommodate those with special needs. Arrangements for people with disabilities who attend RCEA meetings can be made in advance by contacting Cheryl Clayton at 269-1700 by noon the day of the meeting.

I. ROLL CALL

The meeting was called to order at 3:05 p.m.

Present: Jeff Leonard, Michael Winkler, Pat Falor, Doug Strehl, Jack Thompson, Barbara Hecathorn, John Woolley (alternate)

Absent: Jay Parrish, Don Ratzlaff

Staff: David Boyd, Cheryl Clayton, Dana Boudreau

Guests: Whitney Redfield, TrendSetter Solar Products; Juliette Bohn, HWMA; Robert Cherry, PG&E; Alison Talbott, PG&E; Adam Shoemaker; Beckie Menten, City of Arcata

II. REPORTS FROM MEMBER ENTITIES

Alison Talbott of PG&E announced a Wave Connect open forum meeting to be held on May 19th.

Jeff Leonard announced the first meeting of the Eureka Energy Committee, to be held on May 26th at 4:30 at Eureka City Hall. Subsequent Meetings are scheduled for the 4th Tuesday of every month at 4:30 in Council Chambers.

III. ORAL COMMUNICATIONS

This time is provided for people to address the Board or submit written communications on matters not on the agenda. At the conclusion of all oral & written communications, the Board may respond to statements. Any request that requires Board action will be set by the Board for a future agenda or referred to staff.

Juliette Bohn of HWMA provided an update on the Food Waste Digester project.

IV. CONSENT CALENDAR

All matters on the Consent Calendar are considered to be routine by the Board and are enacted on one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and considered separately. At the end of the reading of the Consent Calendar, Board members or members of the public can request that an item be removed for separate discussion.

A. Approve Minutes of March 16, 2009 Board Meeting.

B. Approve attached Warrants.

C. Approve one-year renewal of BEAM software license with SmartLights (CESC) in the amount of \$5,000 in support of the Redwood Coast Energy Watch Small Business Direct Install program.

Move: Doug Strehl

Second: Barbara Hecathorn

Approved: 7-0

V. REMOVED FROM CONSENT CALENDAR ITEMS

Items removed from the Consent Calendar will be heard under this section.

None.

VI. OLD BUSINESS

A. Update on Redwood Coast Energy Watch Partnership 2009-11 contract status.

A draft partnership contract may be ready for review by early June, and possibly available at the July 20 Board meeting.

B. Update on RESCO grant proposal.

David Boyd reported that the RCEA-SERC joint application for the RESCO grant was successful, and resulted in an awarded in the amount of \$200,000. RCEA will act as the lead agency, and SERC will perform the technical work. Both agencies are compiling an outline of project tasks to be accomplished.

Robert Cherry of PG&E noted that the "Smart Meter" installation was expected to begin in 2010.

C. Update on Sustainable Municipal Efficiency & Renewable Financing (SMERF): Municipal Tax-Lien Financing (per AB811). (Beckie Menten)

An update on the progress of Arcata's proposal for the SMERF program was presented, followed by a brief question and answer period.

VII. NEW BUSINESS

A. Report on RCEA Volunteer opportunities.

1. Approve resolution extending Workers' Compensation coverage to volunteers.

Move: John Woolley Second: Jack Thompson Approved: 6-0

Michael Winkler abstained from voting.

B. Report on ARRA Energy Efficiency Block Grants for Small Cities and Counties

1. Review and Approve letter to California Energy Commission supporting "Conceptual Program 1: Population-Based Formula Grants."

Jeff Leonard noted that \$30 million in ARRA funds has been slated for disbursement by the CEC, and several plan choices are available for disbursement of the funds. He asked the Board for suggestions on the most desirable plan for recommendation to the CEC.

Move: John Woolley Second: Doug Strehl Approved: 7-0

C. Report on "New CREBS" – Clean Renewable Energy Bonds

1. Review and Approve letter to City/County staff regarding CREBS-related RCEA solar site and project analysis services.

David Boyd outlined a brief history of the CREBS bond program, noting that the intent of the program was to provide a level playing field to provide public agencies with an
