



Redwood Coast Energy Authority

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MEETING MINUTES

Redwood Coast Energy Resource Center
517 5th Street, Eureka, CA 95501
p.m.

March 16, 2009
Monday, 3:00

Redwood Coast Energy Authority will accommodate those with special needs. Arrangements for people with disabilities who attend RCEA meetings can be made in advance by contacting Cheryl Clayton at 269-1700 by noon the day of the meeting.

I. ROLL CALL

The regular meeting of the RCEA Board of Directors was called to order at 3:06 p.m. and roll call was taken.

Present: Jill Duffy, Barbara Hecathorn, Jeff Leonard, Jay Parrish, Don Ratzlaff, Doug Strehl, Jack Thompson, Michael Winkler

Absent: Pat Falor

Staff: Dana Boudreau, David Boyd, Cheryl Clayton, Maureen Hart, Lou Jacobson, Ben Mattio

Guests: Alison Talbott, PG&E; Michael Kraft, SBDC; Kika Tarsi, SBDC-VISTA; Robert Cherry, PG&E; Duane Rigge, City of Fortuna

II. REPORTS FROM MEMBER ENTITIES

Jill Duffy attended the Take-It-Back CFL Recycling event at McKinleyville Ace Hardware on March 6, and reported that it was very successful.

Barbara Hecathorn reported that the Samoa pulp mill reopening has been delayed for approximately 18 months to two years.

Jeff Leonard will be traveling to Seattle to finalize funding arrangements from the Economic Development Administration for the Eureka Fisherman's Terminal. He anticipates receiving 80-85% of the project funding from the EDA.

III. ORAL COMMUNICATIONS

This time is provided for people to address the Board or submit written communications on matters not on the agenda. At the conclusion of all oral & written communications, the Board may respond to statements. Any request that requires Board action will be set by the Board for a future agenda or referred to staff.

None

IV. CONSENT CALENDAR

All matters on the Consent Calendar are considered to be routine by the Board and are enacted on one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and considered separately. At the end of the reading of the Consent Calendar, Board members or members of the public can request that an item be removed for separate discussion.

- A. Approve Minutes of January 12, 2009 Special Board Meeting.
- B. Approve attached Warrants.
- C. Approve Lease Extension Agreement for Redwood Coast Energy Resource Center.

- D.** Approve a renewed contract with Scott Willits for an amount not to exceed \$3,000 for technical assistance with agricultural pump and motor testing.

The lease extension was discussed and David Boyd noted that as the RCEA program has expanded its role and function in the community, it has outgrown the existing facility and it would be appropriate to investigate relocating to larger quarters at some time in the future.

It was noted that costs for contract services provided by Scott Willits were included in the PG&E contract.

Motion: Jill Duffy

Second: Jay Parrish

Approved 8-0

V. REMOVED FROM CONSENT CALENDAR ITEMS

Items removed from the Consent Calendar will be heard under this section.

None

VI. OLD BUSINESS

- A.** Update on Redwood Coast Energy Watch Partnership.

- ♦ PG&E 2009-11 CPUC filing

David Boyd reported that because of delayed contract approval by the CPUC, the program has gone into a bridge funding cycle. Full funding could happen as early as August of 2009; however, it could also be as long as December before full funding is available.

- ♦ Overview of 2006-2008 RCEW accomplishments

Dana Boudreau provided an overview of the savings goals that were met during the 2006-2008 contract cycle.

- ♦ Need for Board assistance marketing RCEW to local businesses

Board members were asked to assist with RCEW outreach efforts by making businesses in their communities aware of the energy savings programs available to them through the RCEW program.

- B.** Update on RESCO grant proposal.

David Boyd noted that the RESCO grant proposal (in partnership with SEERC & PG&E) has been completed and submitted to the CEC. If funded, the \$280,000 grant will result in a detailed renewable energy development strategic plan for Humboldt County.

- C.** Update on Sustainable Municipal Efficiency & Renewable Financing (SMERF): Municipal Tax-Lien Financing (per AB811).

On April 21, RCEA will make a presentation to the Headwaters Board for an initial \$1 million in loan funding for the SMERF program, which is based on the Berkeley model.

VII. NEW BUSINESS

- A.** Developing a voluntary Green Business Certification Program: What it offers and costs the local community (Kika Tarsi, SBDC VISTA).

Kika Tarsi presented an overview of the green building certification program and development progress to date, followed by a Q&A period.

- B.** Report on new Humboldt Fluorescent Take-It-Back Program—A partnership with PG&E, HWMA, DTSC and RCEA.

Ben Mattio introduced the Take-It-Back CFL recycling program and detailed the recycling process. He noted that this was a six-month pilot program was the result of a collaborative effort between RCEA, HWMA, PG&E and DTSC (Dept. of Toxic Substance Control).

- C.** Status Report on new federal funding opportunities for efficiency and renewables.

David Boyd commented on the impact of the federal stimulus bill at the local level, and outlined details of the funding criteria for cities and counties. A summary of the renewable energy bond program was presented.

- D.** RCEA Member Agency Energy Project Data Base.

No discussion on this item.

VIII. STAFF REPORT

- A.** David Boyd, Executive Director

- Staff Hiring Update

Two new Energy Technician positions have been created, and after completing the interviewing process, both have been filled with incumbent interns. Ben Mattio will focus on commercial energy projects, and Heidi Benzonelli will focus on residential energy programs.

- New PG&E Government Relations Consultant – Alison Talbott

Alison Talbot, formerly of Representative Mike Thompson's office, was introduced as Ian Caliendo's successor as the new PG&E Local Government Liaison.

- Proposed Blue Lake Solar Thermal & Efficiency Project

- Upcoming workshop: Basics of Grid-Tied Solar PV Systems, April 21

An opportunity for advance registration for this RCEW-PG&E workshop will be offered to local government officials.

- Plan It Green Conference – April 4

RCEA will be a sponsor of this event and will have a booth at the Plan It Green conference. David Boyd and Heidi Benzonelli will be presenters.

- HBCSL Workshops

The Humboldt Bay Center for Sustainable Living will host a monthly series of evening workshops at the RCEW offices.

IX. ADJOURNMENT

Meeting was adjourned at 5:10 p.m.

***The next regular RCEA Board of Directors Business Meeting will be held on
Monday, May 18 2009 at 3:00 PM***
