



## Redwood Coast Energy Authority

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### MEETING MINUTES

**Redwood Coast Energy Resource Center**  
**517 5<sup>th</sup> Street, Eureka, CA 95501**

**January 12, 2009**  
**Monday, 3:00 p.m.**

Redwood Coast Energy Authority will accommodate those with special needs. Arrangements for people with disabilities who attend RCEA meetings can be made in advance by contacting Cheryl Clayton at 269-1700 by noon the day of the meeting.

#### I. ROLL CALL

Present: Michael Winker (left at 4:30), Jack Thompson, Jay Parrish (left at 4:30), Doug Strehl, Jill Duffy (left at 4:30), Pat Falor, Barbara Hecathorn, Jeff Leonard, Julie Fulkerson (arrived at 3:15)

Staff: David Boyd, Cheryl Clayton, Dana Boudreau, Heidi Benzonelli, Mike Kowalski

Guests: Colin Sheppard, *SERC*; Juliette Bohn, *HWMA*; Steve Salzman, *Greenway*; Beckie Menten, *City of Arcata*; Jim Test, *HWMA*; Jim Zoellick, *SERC*; Rudy Ramp; John Woolley; Ian Caliendo, *PG&E*

Call to Order: 3:00 p.m. Roll call was taken and it was noted that a quorum was present.

New directors Pat Falor of Blue Lake City Council, Jack Thompson of Rio Dell City Council, and Michael Winkler of Arcata City Council were introduced.

#### II. REPORTS FROM MEMBER ENTITIES

Jill Duffy reported that Santa Rosa-based firm, Resource Dynamics, is organizing a collaborative effort between public agencies and private partnerships to work on renewable energy and sustainable resource management. They are setting a small group meeting within the next few months, and have extended an invitation to all interested parties. Ms. Duffy asked that RCEA help publicize this event with an e-mail blast.

Jeff Leonard reported that the City of Eureka now has a certified "Green Team" on city staff. Eureka also has adopted a resolution to support RCEA's efforts in development of the Green Building Program and will direct any interested parties to the RCEA program. Mr. Leonard noted that the new 7-member Eureka Energy Commission will hold its first meeting in April.

#### III. ORAL COMMUNICATIONS

This time is provided for people to address the Board or submit written communications on matters not on the agenda. At the conclusion of all oral & written communications, the Board may respond to statements. Any request that requires Board action will be set by the Board for a future agenda or referred to staff.

None.

#### IV. CONSENT CALENDAR

All matters on the Consent Calendar are considered to be routine by the Board and are enacted on one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the

Consent Calendar and considered separately. At the end of the reading of the Consent Calendar, Board members or members of the public can request that an item be removed for separate discussion.

- A. Approve Minutes of November 17, 2008 Board Meeting.
- B. Approve attached Warrants.
- C. Approve renewal of contract with SmartLights (CESC) in the amount of \$3,600 for technical assistance with Redwood Coast Energy Watch Small Business Direct Install program.
- D. Approve contract with Greenway Partners, Inc. (Steve Salzman) for an amount not to exceed \$5,500 for green building program and other technical assistance.

**Move - Parrish Second - Winkler**

**Approved 8-0**

## V. REMOVED FROM CONSENT CALENDAR ITEMS

Items removed from the Consent Calendar will be heard under this section.

None.

## VI. OLD BUSINESS

- A. Staff update on Redwood Coast Energy Watch Partnership.

A brief history of funding and current contract goals and incentives was outlined by Dana Boudreau.

- B. Staff update on RCEA efforts to assist with local ICLEI/AB32 Green House Gas reduction planning and reporting activities.

David Boyd provided very preliminary statistics on County (unincorporated) greenhouse gas emissions and outlined the GHG program planning process.

- C. Update on PG&E WaveConnect project (Ian Caliendo/PG&E).

- 1. Authorize staff to write a letter to CPUC supporting funding for PG&E's preliminary study of wave energy feasibility offshore of Humboldt County.

Local PG&E government liaison Ian Caliendo reported on the current status of PG&E's wave connect study project. Questions were asked and answered.

**Move – Winkler Second - Duffy**

**Approved 8-0**

## VII. NEW BUSINESS

- A. Select RCEA Board Officers for 2009.

- 1. Nominate and appoint RCEA Board Chair.

Jeff Leonard nominated as RCEA Board Chair

**Move - Winkler Second - Parrish**

**Approved: 8-0**

- 2. Nominate and appoint RCEA Board Vice-Chair.

Michael Winkler nominated as Vice-chair.

**Move - Duffy**

**Second - Parrish**

**Approved: 8-0**

**B. Renewable-Based Energy Secure Communities (RESCOs) Grant Opportunity**

1. RCEA partnership with Schatz Energy Research Center and other potential partners to submit a proposal for an Exploratory grant to develop a community-scale renewable energy development plan for Humboldt County (Jim Zoellick, SERC).
  - a. Adopt Resolution 2009-1 authorizing RCEA participation in the CEC's RESCO Program and partnership with SERC.

Jim Zoellick of the Schatz Energy Research Center explained the components of the RESCO grant. He noted that the proposal would be presented as a collaborative effort between RCEA, SERC, and PG&E, and asked for Board support.

**Move - Duffy**

**Second - Parrish**

**Abstain - Winkler**

**Approved 7-0**

2. RCEA support for Humboldt Waste Management Authority proposal for a grant to support development of a regional food waste digester (Juliette Bohn, HWMA).
  - b. Adopt Resolution 2009-2 in support of HWMA's RESCO grant proposal.

Juliette Bohn reported on the food waste digester feasibility study and asked for support from the Board in favor of HWMA's grant proposal. She noted that the feasibility study was completed and HWMA is now focusing on the cost study. Questions were taken from the audience.

**Move - Fulkerson**

**Second - Duffy**

**Approved 8-0**

**C. AB 811 Update: Discussions with Headwater Fund and others regarding development of a local energy efficiency and renewable energy financing mechanism (Beckie Menten, City of Arcata).**

Beckie Menten outlined the proposed creation of a special assessment district and funding process for solar retrofit projects.

**D. Wind Resource Prospecting in Humboldt County: Should we monitor the wind, where, and at what cost? (Colin Sheppard, Research Associate, SERC)**

Colin provided a presentation on wind resources in Humboldt County and discussion of the efficacy of promoting wind generation programs. The limited available wind resources on the Samoa Peninsula were noted.

**E. Developing a voluntary Green Business Certification Program: What it offers and costs the local community (Kika Tarsi, SBDC VISTA)**

This item rescheduled to next regular Board meeting of March 16, 2009.

## STAFF REPORT

### A. David Boyd, Executive Director

- Municipal Energy Project Database
- RCEA Fiscal Audit
- Possible Federal and other opportunities
- Upcoming workshops – Green Home Energy Upgrades, February 24; Basics of Grid-Tied Solar PV Systems, April 21
- Plan It Green Conference – April 4

RCEW has developed a project opportunity database for member agencies and asked board members to contact key personnel within their cities or organizations and explore possible project opportunities. Liz Murguia of Mike Thompson's office met with staff to discuss the RCEW program and explore opportunities for support. Announcements were made for upcoming workshops and meetings of interest.

## VIII. ADJOURNMENT

Meeting adjourned at 5:15 p.m.

***The next regular RCEA Board of Directors Business Meeting will be held on  
Monday, March 16 2009 at 3:00 PM***