



# Redwood Coast Energy Authority

517 5<sup>th</sup> Street

Eureka, CA 95501

Phone: (707) 269-1700 Toll-Free (800) 931-RCEA Fax: (707) 269-1777

E-mail: [info@redwoodenergy.org](mailto:info@redwoodenergy.org) Web: [www.redwoodenergy.org](http://www.redwoodenergy.org)

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## SPECIAL MEETING MINUTES

Redwood Coast Energy Resource Center  
517 5<sup>th</sup> Street, Eureka, CA 95501

January 14, 2008  
Monday, 3:00 p.m.

Redwood Coast Energy Authority will accommodate those with special needs. Arrangements for people with disabilities who attend RCEA meetings can be made in advance by contacting Cheryl Clayton at 269-1700 by noon the day of the meeting.

### I. ROLL CALL

Meeting called to order at 3:00 p.m.

**Present:** Jeff Leonard; Bud Leonard; Jay Parrish; Marvin Samuels; Alex Stillman; Doug Strehl; Randy Turner; John Woolley

**Absent:** City of Trinidad

**Staff:** David Boyd, Dana Boudreau, Cheryl Clayton

**Guests:** Ian Caliendo, PG&E Government Liaison; Beckie Menten, City of Arcata

### II. REPORTS FROM MEMBER ENTITIES

Doug Strehl noted that local logging companies are beginning to take a look at the biomass energy value of residual forest products to see if they can be economically utilized. Jeff Leonard reported that the City of Eureka had received \$100,000 from a Kaboom grant to be used for a new playground.

### III. ORAL COMMUNICATIONS

None.

### IV. CONSENT CALENDAR

A. Approve Minutes from November 19, 2007 Board Meeting.

B. Approve attached Warrants.

**Move - Bud Leonard; Second - Marvin Samuels**

**Aproved 8-0 Vote**

### V. REMOVED FROM CONSENT CALENDAR ITEMS

None.

### VI. OLD BUSINESS

A. RCEA Strategic Planning Sub-Committee – update and next steps.

1. Report on RCEA Strategic Planning Sub-Committee progress to date.

2. Set dates and times for Sub-Committee meetings to continue review of Humboldt County's Comprehensive Action Plan for Energy (CAPE).

Randy Turner presented an update on sub-committee progress and it was agreed that the next meeting will be held on February 25 from 7:00 a.m. to 8:30 a.m. at the RCERC.

#### **B. Redwood Coast Energy Watch 2006-2008 Program Update**

- Progress toward goals: Staff presented an A/V overview of current program status with respect to meeting the targeted energy savings goal. Following a long ramp-up period, RCEW is on track to meet its goals.
- Small Business Direct Install Program: Commercial CFL sweeps have are being done, and low cost CFLs can be installed at no charge. There will be a customer co-pay for CFL floods in order to offset their higher purchase cost. It was noted that a refrigeration program was in the planning stages. John Woolley suggested contacting the County OJT department for an apprenticeship training program.
- The LED Open Sign Exchange Program is ready for launch.
- The Rendezvous Music & Vending phase of RCEW's VendingMiser Campaign is winding down, and the program is moving towards one-by-one marketing for remaining vending machines.
- RCEW is beginning to offer Pump Testing and Efficiency Improvements, and has performed several tests for Fortuna and Arcata. The testing phase of the pump program is underway. The program requires a three-step process of testing, retrofitting, and final testing to be eligible for the rebate. RCEA will cover the full cost of pump pre-testing for member agencies, and all other program participants will receive up to \$150 in incentive rebates.
- Residential CFL Sweeps: Eighteen more residential sweeps are planned for 2008.
- Time-of-Sale Home Energy Assessment Pilot is currently on hold.
- Workshops: RCEW will present a solar water heating workshop on March 23 and an advanced lighting efficiency workshop on May 6.

### **VII. New Business**

#### **A. McLean Foundation Grant**

1. Authorize acceptance of \$10,000 grant (with possible increase to \$22,000) for enhanced energy efficiency incentives for Humboldt County nonprofit organizations.

Staff explained the purpose of the McLean Grant and how it would be implemented for non-profit agencies.

#### **Motion – John Woolley; Second Bud Leonard**

**Approved 8-0**

#### **B. Update and discussion of PG&E Redwood Coast Energy Watch Contract Development for 2009-2011.**

PG&E contract negotiations have begun for the 2009-2011 Contract Cycle. Things look very favorable for continued funding as a PG&E Local Government Partner. In

addition to continuing and expanding current efforts, possible program elements under consideration for the new contract include a county-wide green building program and greenhouse gas reduction program.

PG&E has expressed a desire to implement a LGP in Mendocino County, and is encouraging RCEA to consider a satellite operation. It is staff's opinion that the logistics of managing a distant satellite would not result in a quality program; however, staff is available to help mentor a new program if one is developed in Mendocino.

**C. Proposal to increase hourly rate for RCEA interns.**

In response to the recent increase in minimum wage, staff made a request for a rate increase in the hourly wage from \$8.50 to \$9.00 in order to maintain a competitive position in the marketplace and retain employees.

**Moved – John Woolley; Second – Alex Stillman**

**Approved 8-0**

## **VIII. Staff Report**

**A. David Boyd, Executive Director**

- RCEA Budget Update: RCEA is finally current with its monthly T&M invoices to PG&E. Staff has begun work on a mid-contract budget review and budget preparation for the upcoming 2009-2011 Program Cycle.
- Focus the Nation reminder (January 30, 31)
- Energy Network meeting (January 31)
- HBPP CEC Workshop (January 16)
- Abbay Technical Services – Title 24 Workshop: Abbay Technical Services will be using RCERC facilities to hold a Title 24 workshop for industry professionals on January 31.

## **IX. ADJOURNMENT**

***Meeting adjourned at 5:00 p.m.***

***The next regular RCEA Board of Directors Business Meeting will be on  
Monday, March 17, 2007, at 3:00 p.m.***