



Redwood Coast Energy Authority

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MEETING MINUTES

Redwood Coast Energy Resource Center
517 5th Street, Eureka, CA 95501

September 17, 2007
Monday, 3:00 p.m.

Redwood Coast Energy Authority will accommodate those with special needs. Arrangements for people with disabilities who attend RCEA meetings can be made in advance by contacting Cheryl Clayton at 269-1700 by noon the day of the meeting.

I. ROLL CALL

Members Present: Doug Strehl; Randy Turner; Jeff Leonard; Alex Stillman; John Woolley; Melissa Marks (Rio Dell); Marvin Samuels

Members Absent: Jay Parrish; City of Trinidad

Staff: David Boyd

Guests: Ian Caliendo, Steve Salzman

II. REPORTS FROM MEMBER ENTITIES

Jeff Leonard reported that he met with Greg Lamberg (PG&E) and David Boyd for an update on the Humboldt Bay Repowering Project.

III. ORAL COMMUNICATIONS

This time is provided for people to address the Board or submit written communications on matters not on the agenda. At the conclusion of all oral & written communications, the Board may respond to statements. Any request that requires Board action will be set by the Board for a future agenda or referred to staff.

Steve Salzman presented an update on recent Plan it Green activities.

IV. CONSENT CALENDAR

All matters on the Consent Calendar are considered to be routine by the Board and are enacted on one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and considered separately. At the end of the reading of the Consent Calendar, Board members or members of the public can request that an item be removed for separate discussion.

A. Approve Minutes from August 27, 2007 Special Board Meeting.

B. Approve attached Warrants.

C. Approve RCEA Resolution 2007-3 in support of the 2007 Humboldt Solar Neighbors Tour.

D. Approve establishment of a "Team Leader" compensation level for RCEA Interns serving in a lead role, indexed at 10% above base Intern compensation.

Move: – John Woolley Second – Alex Stillman Approved: 7- 0 Vote

V. REMOVED FROM CONSENT CALENDAR ITEMS

Items removed from the Consent Calendar will be heard under this section.

None

VI. OLD BUSINESS

A. RCEA Board Visioning Session – recap and next steps.

1. Establish RCEA Strategic Planning Sub-Committee.

Move: – Alex Stillman Second – Doug Strehl Approved: 7- 0 Vote

Sub-Committee Members: Randy Turner (Chair); Alex Stillman; Doug Strehl; John Woolley.

Sub-Committee Alternates: Marvin Samuels; Jeff Leonard; Jay Parrish; Bud Leonard;

2. Set dates and times for Sub-Committee meetings to review Humboldt County's Comprehensive Action Plan for Energy (CAPE).

The first Strategic Planning Sub-Committee meeting was set for 7:00 AM, October 3, 2007 at the Redwood Coast Energy Resource Center. It was left to the sub-committee to set the dates and times for subsequent meetings.

VII. New Business

A. Municipal Energy Use Monitoring

1. Review Draft City of Eureka Resolution

Following a presentation of the draft resolution by Jeff Leonard, staff was directed to prepare a cover letter and sample resolution for each member agency's chief operating officer (with a cc to the respective RCEA Board member), requesting that this item be placed on an upcoming meeting agenda for consideration. Staff was requested to assist in the presentation of this item at the various meetings.

Move – Alex Stillman Second – Doug Strehl Approved 7- 0 Vote

B. PG&E Governmental Relations Presentation: Community Choice Aggregation; WaveConnect (Ian Caliendo, PG&E)

Ian Caliendo presented an overview of Community Choice Aggregation from PG&E's perspective, and an update on PG&E's WaveConnect Project.

1. Authorize staff to send WaveConnect letter to PG&E.

John Woolley suggested a number of revisions to the draft letter.

Move – Randy Turner Second – Melissa Marks Approved 7- 0 Vote

VIII. Staff Report

A. David Boyd, Executive Director

1. In the interest of time, Staff Report was deferred to the next meeting.

IX. ADJOURNMENT

The meeting adjourned at approximately 4:45 PM.

***The next regular RCEA Board of Directors Business Meeting will be on
Monday, November 19, 2007, at 3:00 p.m.***