



Redwood Coast Energy Authority

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Meeting Minutes

Redwood Coast Energy Resource Center
517 5th Street, Eureka, CA 95501

November 19, 2007
Monday, 3:00 p.m.

Redwood Coast Energy Authority will accommodate those with special needs. Arrangements for people with disabilities who attend RCEA meetings can be made in advance by contacting Cheryl Clayton at 269-1700 by noon the day of the meeting.

I. ROLL CALL

Members Present: Doug Strehl; Jeff Leonard; Alex Stillman; John Woolley; Bud Leonard; Marvin Samuels; Jay Parrish; Randy Turner (arrived mid-meeting)

Members Absent: City of Trinidad

Staff: David Boyd

Guests: Ian Caliendo; Jennifer Berman

II. REPORTS FROM MEMBER ENTITIES

John Woolley reported that he was going to request that the County join ICLEI (Local Governments for Sustainability) to provide a focus for county-wide greenhouse gas reduction efforts. He hoped that RCEA could provide support.

Jeff Leonard reported that City of Eureka staff (Tyson, Knight) met with RCEA to discuss pending and possible energy efficiency projects (e.g. Eureka PD, Adorni Center).

III. ORAL COMMUNICATIONS

This time is provided for people to address the Board or submit written communications on matters not on the agenda. At the conclusion of all oral & written communications, the Board may respond to statements. Any request that requires Board action will be set by the Board for a future agenda or referred to staff.

None to report

IV. CONSENT CALENDAR

All matters on the Consent Calendar are considered to be routine by the Board and are enacted on one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and considered separately. At the end of the reading of the Consent Calendar, Board members or members of the public can request that an item be removed for separate discussion.

A. Approve Minutes from September 17, 2007 Board Meeting.

B. Approve attached Warrants

Move: – John Woolley Second – Alex Stillman Approved: 7- 0 Vote

V. REMOVED FROM CONSENT CALENDAR ITEMS

Items removed from the Consent Calendar will be heard under this section.

VI. OLD BUSINESS

A. RCEA Strategic Planning Sub-Committee – update and next steps.

1. Report on RCEA Strategic Planning Sub-Committee progress to date

2. Set dates and times for Sub-Committee meetings to continue review of Humboldt County's Comprehensive Action Plan for Energy (CAPE)

These two items were postponed until the next meeting due to Sub-Committee Turner's late arrival.

B. Municipal Energy Use Monitoring – update.

Jeff Leonard reported that a formal resolution in support of an annual energy use report would be presented to the Eureka City Council in December.

VII. New Business

A. Headwaters Fund Grant Update

1. Authorize acceptance of \$10,000 grant for agricultural pump testing.
2. Authorize acceptance of \$35,000 grant (tentative) for customized business energy efficiency consulting.

**Move: – Bud Leonard Second – Doug Strehl Approved: 6- 0 Vote
1 Abstention (Stillman)**

B. Green Building Program – Update and Discussion

1. Authorize staff to continue development of RCEA Green Building program, and to take action as necessary to prepare program plan and secure resources for implementation.

Staff was directed to assist with the development of a Green Building Program in Humboldt County and RCEA was authorized to serve as an "umbrella" in support of local GBP efforts.

Move: – John Woolley Second – Alex Stillman Approved: 7- 0 Vote

C. PG&E Governmental Relations Update (Ian Caliendo, PG&E)

Ian Caliendo provided an update on the Humboldt Bay Power Plant Repowering Project (CEC Preliminary Staff Report); PG&E's WaveConnect Project; PG&E's initiatives to expand use of solar thermal power; and PG&E's support for Green House Gas reduction efforts (i.e. Climate Smart Program).

D. Focus the Nation (Jennifer Berman, Humboldt Climate Action Project)

Jennifer Berman presented an update on Climate Action Project Activities and the upcoming Focus the Nation event on January 30, 2008. FTN will include an all-day teach-in at Humboldt State University. There will also be a Town Hall Meeting on Thursday evening, January 31; elected officials (including RCEA Board members) are encouraged to attend.

E. Federal Renewable Energy Tax Credits

1. Authorize staff to send letter to elected federal representatives (Feinstein, Boxer, Reid, Thompson, Pelosi) in support of retaining and enhancing renewable energy tax credits.

Move: – John Woolley Second – Alex Stillman Approved: 8- 0 Vote

F. Set date and time for a Special RCEA Board Meeting in January 2008.

A Special RCEA Board meeting was set for Monday January 14, 2008 in lieu of the regular meeting that would have been held on Martin Luther King Day, January 21.

Move: – Alex Stillman Second – Jay Parrish Approved: 8- 0 Vote

VIII. Staff Report

A. David Boyd, Executive Director

- **RCEA Budget Update – Cash Flow Issues**
Significant progress has been made in accelerating the PG&E invoicing and reimbursement process. In a few weeks RCEA will be as up-to-date with cash flow as the process will allow (but still operating about 10 weeks in arrears).
- **RCEW Program Performance Update**
RCEW is beginning to hit its stride in progress towards contractual energy savings goals, and should hit its kW reduced target. It may be 5% to 10% short on kWh. Therms are problematic.
- **Small Business Direct Install Program Update**
This continues to be the cornerstone element of RCEW. Things are going well. Referrals to the program are appreciated.
- **LED Open Sign Exchange Program**
Marketing materials are nearly done and this campaign should start in January 2008.
- **Humboldt Hospitality Efficiency Program**
A mailing of the new HHEP brochure will occur in January 2008.
- **Torchiere Exchange Event Report**
Approximately 100 torchieres were exchanged at the event on October 13. This probably exhausts the local exchange potential.
- **Neighborhood CFL Sweeps Report**
Approximately 3000 CFLs were installed and 278 customers were served during the recent round of sweeps which were performed by HSU interns.
- **Arcata Time-of-Sale Home Energy Assessment Pilot Update**
This pilot is on temporary hold as some unexpected issues are being resolved.

IX. ADJOURNMENT

The regular RCEA Board of Directors Business Meeting that would normally be held on Monday, January 21 2008 will not be held due to a conflict with the Martin Luther King Holiday.

A Special Meeting will be held on Monday, January 14, 2008.

The next regular RCEA Board of Directors Business Meeting will be on Monday, March 17, 2007, at 3:00 p.m.
