



# Redwood Coast Energy Authority

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## SPECIAL MEETING MINUTES

Redwood Coast Energy Resource Center  
517 5<sup>th</sup> Street, Eureka, CA 95501

February 27, 2006  
Monday, 3:00 p.m.

Redwood Coast Energy Authority will accommodate those with special needs. Arrangements for people with disabilities who attend RCEA meetings can be made in advance by contacting Matthew Marshall at 269-1700 by noon the day of the meeting.

### I. ROLL CALL – 3:07

**Members:** City Council Member Jeff Leonard (Chair), City of Eureka; City Council Member Dean Glaser (Vice-Chair), City of Fortuna; City Manager Wiley Buck, City of Blue Lake (arrived at 3:24); City Council Member Mike Dunker, City of Rio Dell; City Council Member Dean Heyenga, City of Trinidad; City Council Member Dave Meserve, City of Arcata; Supervisor Jill Geist, County of Humboldt.

**Absent:** City Manager Michael Powers, City of Ferndale.

**Staff:** David Boyd, Executive Director; Maureen Hart, Program Manager; Matthew Marshall, Program Assistant; Budd Dickenson, AARP Senior Community Service Program employee; Cory O'Connor, Intern.

**Guests:** Jim Zoellick, Schatz Energy Research Center; Steve Salzman, Winzler & Kelly; Karen Sherman, City of Arcata; Julie Neander, City of Arcata; John Schaefer.

### II. REPORTS FROM MEMBER ENTITIES - None

### III. ORAL COMMUNICATIONS - None

### IV. CONSENT CALENDAR

All matters on the Consent Calendar are considered to be routine by the Board of Directors and are enacted on one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and considered separately. At the end of the reading of the Consent Calendar, Board members or members of the public can request that an item be removed for separate discussion.

A. Approve Minutes from January 23, 2006 Special Board Meeting.

B. Approve attached Warrants.

**Motion – Dave Meserve; Second – Jill Geist; 5-0 Vote, Dean Heyenga abstaining**

### V. REMOVED FROM CONSENT CALENDAR ITEMS - None

Items removed from the Consent Calendar will be heard under this section.

### VI. STAFF REPORT

A. David Boyd, Executive Director

- DG Energy Solutions Tri-Renewable Energy Park Public Meeting: *RCEA is sponsoring a public meeting on the proposed Fairhaven wind and wave energy generation installations. RCEA is not endorsing the project at this*

*time. The purpose of the meeting is to provide a forum for the community to learn about and provide input on the project.*

- *EM&V Status Report: Contractor Heschong Mahone Group is finishing up evaluation, monitoring, and verification activities as the final step of the current contract. Cities, vendors, contractors, and community members will be interviewed as part of the process.*
- *Staff Changes: Program Manager Brain Wilson will be leaving RCEA for a position at the North Coast Unified Air Quality Management District. He will be greatly missed. His position will be filled once its responsibilities within the new program are better defined.*

## **VII. OLD BUSINESS**

- A. Update and discussion on the RCEA-PG&E Local Government Partnership process.
  1. Direct staff on next steps regarding term of contract, negotiation process, and letter of agreement: *David Boyd reported on the continuing negotiations with PG&E. Currently, PG&E has proposed to reduce funding and energy savings targets for all local government partner programs by 1/3 of what was being considered. PG&E plans to reserve the withheld funds for future performance-based funding for successful programs. To adjust to the 1/3 reduction, RCEA can chose to operate a three year program at a reduced level (including reduced staffing), or operate at the previously-proposed level but for only two years. The Board requested draft budgets based on these two options to better compare them, and will hold a special meeting Monday, March 6 to consider the two options.*

## **VII. NEW BUSINESS**

- A. Discussion of operational issues for interim period between funded programs: *Current contract funds can be used through March, and there is some reserve funding to maintain operations in April and May, but reduced staffing and minimal activity will be necessary.*
- B. Discussion and decisions regarding upcoming staffing issues
  - *Extension of Executive Director's employment agreement: The employment agreement with David Boyd expired at the end of 2005, and could be temporarily extended to cover the period between contracts. The matter will be discussed at the next board meeting.*
  - *Salary increase for existing staff (merit raise, COLA, pension offset): David Boyd suggested to the Board salary increases for staff, and will incorporate possible increases into the draft budgets that will be prepared for the next board meeting.*

- Continuation of benefits for furloughed staff: *RCEA will not interrupt benefits for existing staff members asked to work reduced schedules until the new contract is finalized.*
- Establishment of new position: RCEA Program Specialist: *The option of adding a Program Specialist position will be incorporated into the draft budgets that will be prepared for the next board meeting.*
- Request for resolution of support for Eureka Hydrogen Power Park project: *Jim Zoellick of the Schatz Energy Research Center presented to the Board an update on the development progress of the Eureka Hydrogen Power Park project, a requested that the board adopt a resolution of support for the project.*

*Adopt Resolution 2006-1 Supporting the Eureka Hydrogen Power Park Project.*

**Motion – Jill Geist; Second – Dave Meserve; 7-0 Vote.**

## **IX. CLOSED SESSION – Postponed**

Pursuant to Government Code Section 54957 – Personnel

A. Executive Director Performance Evaluation

## **XI. REPORT FROM CLOSED SESSION**

## **XII. ADJOURNMENT - 4:55**

***The RCEA Board has set a Special Meeting for March 6, 2006 at 3:00 PM.***