



## Redwood Coast Energy Authority

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### MEETING MINUTES

Redwood Coast Energy Resource Center  
517 5<sup>th</sup> Street, Eureka, CA 95501

August 21, 2006  
Monday, 3:00 p.m.

Redwood Coast Energy Authority will accommodate those with special needs. Arrangements for people with disabilities who attend RCEA meetings can be made in advance by contacting Cheryl Clayton at 269-1700 by noon the day of the meeting.

#### I. ROLL CALL – 3:00

**Members:** City Council Member Dave Meserve (Chair), City of Arcata; City Council Member Doug Strehl, City of Fortuna; City Council Member Bud Leonard, City of Rio Dell; City Manager Michael Powers, City of Ferndale; Supervisor John Woolley, County of Humboldt; City Council Member Dean Heyenga, City of Trinidad

**Absent:** City Council Member Jeff Leonard (Vice-Chair), City of Eureka

**Staff:** David Boyd, Executive Director; Maureen Hart, Program Manager; Budd Dickinson, Energy Specialist

**Guests:** Larry Goldberg, Sequoia Technical Services; Jim Zoellick, Schatz Energy Research Center and Arcata Energy Committee, Shirley Shelburn, public

#### II. REPORTS FROM MEMBER ENTITIES

*Dave Meserve shared information from the ICLEI conference in Chicago. The first focus of the ICLEI green house gas reduction plan is energy savings. They are interested in having people work regionally. Because the U.S. has not signed on to the Kyoto Protocol, it has to be done on the city level. The goal is greenhouse gas generation at 20% below 2000 by 2010.*

#### III. ORAL COMMUNICATIONS - None

#### IV. CONSENT CALENDAR

All matters on the Consent Calendar are considered to be routine by the Board of Directors and are enacted on one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and considered separately. At the end of the reading of the Consent Calendar, Board members or members of the public can request that an item be removed for separate discussion.

A. Approve Minutes from June 19, 2006 Board meeting.

B. Approve attached Warrants.

*Corrections to the June 19 minutes, Woolley is not on the Board for the Headwaters funds. Correction should read: "Headwaters proposals go to the County Board of Supervisors for final approval."*

**Motion – Dean Heyenga; Second – Doug Strehl; Approved 7-0 Vote**

#### V. REMOVED FROM CONSENT CALENDAR ITEMS - None

Items removed from the Consent Calendar will be heard under this section.

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## VI. OLD BUSINESS

### A. Update on Redwood Coast Energy Watch Partnership implementation

*The contract with PG&E, although signed, is going through Contract Change process to correct several technical errors.*

*A challenge of being a partner is that all public information distributed by program has to be pre-approved by PG&E. If there are any items that look like "claims", substantiating documentation must be provided to PG&E. This will result in fewer public communications than in the past because of the PG&E approval process. This includes anything that has the Energy Watch listed on it or paid for by PG&E.*

*John Woolley raised concerns about how many challenges there are to getting the Energy Watch programs going, and reminded all that this is Public Goods money, not PG&E's. Dave Meserve reminded staff that the Board would like to send a letter to PG&E expressing its concerns at the appropriate time.*

*Approval of Lighting Installation Contractor's contracts for the Small Business Direct Install Program will be on the October 16 Board Agenda. The program cannot be actively promoted yet until these are finalized and PR material is approved. RCEA is doing pilot assessments to gain familiarity with the BEAM (SmartLights) database. The program should be in operation by early November.*

*Installing energy-saving "Vending Misers" on vending machines (uninsulated refrigerators with lights that are often on 24/7) is another Energy Watch program element.*

*Neighborhood Sweeps to distribute free CFL's will be held in moderate income neighborhoods. Councilmember Heyenga was interested in a Sweep for Trinidad.*

*A Time-of-Sale Residential Energy Assessment Ordinance is being piloted in collaboration with the Arcata Energy Committee.*

*Staff is working on developing a required Program Management Plan that will describe the work we will be doing for the Energy Watch contract in more detail and this will be shared with the Board when it is finalized.*

## VII. NEW BUSINESS

### A. Best Practice Sharing: Arcata Greenhouse Gas Reduction Plan (Jim Zoellick, Arcata Energy Committee).

*A PowerPoint presentation was made describing Arcata's GHG reduction activities. During subsequent discussion, David Boyd said he learned that PG&E's is very committed to reducing CO2 emissions, and sees energy efficiency as the number one strategy to accomplish this. Maureen Hart shared that our Small Business Direct Install energy assessments will also calculate how much CO2 emissions will be reduced by the energy efficiency measures RCEA recommends. The climate change issue may be brought back to the Board at a future meeting to further discuss RCEA's role in this effort.*

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## VIII. STAFF REPORT

### A. David Boyd, Executive Director

1. Staff hiring update: *Introduction to Budd Dickenson, Dana Boudreau, Cheryl Clayton all new RCEA staff, and goodbye to Matthew Marshall who is moving out of the area.*
2. RCEA Budget: *RCEA has repaid its loans from the Cities of Fortuna and Eureka. RCEA has received the Administration adjustment from PG&E. This year's operating budget is based on the Redwood Coast Energy Watch budget approved by the Board. Meserve suggested we start to look for other funding to provide more organizational flexibility.*
3. Fairhaven Energy Project Advisory Committee: *Thirty people have joined the group, and the first meeting was held in June. Not sure what the short term focus will be. There was a tour of the Fairhaven biomass plant on August 1. A date has not been set, but the next meeting will probably be in October.*
4. 2006 Humboldt Solar Neighbors Tour: *Last year RCEA contributed significant coordination and financial support to the Solar Tour. This year RCEA is assisting in the establishment of a more grassroots organizing committee for the event, and will have a more limited role. The Solar Homes Tours is scheduled for October 7, 2006.*

## IX. ADJOURNMENT - 4:42

***The next regular RCEA Board of Directors Business Meeting will be on  
September 18, 2006, at 3:00 p.m.***

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