

**REDWOOD COAST ENERGY AUTHORITY  
SPECIAL MEETING MINUTES**

**HUMBOLDT COUNTY COURTHOUSE  
CONFERENCE ROOM "B"  
825 5<sup>th</sup> Street, Eureka**

**Oct. 6, 2003  
Monday, 3:00 p.m.**

**I. ROLL CALL.**

**Members: City of Arcata:** Vice Mayor Connie Stewart (Chair); **City of Eureka:** City Council Member Jeff Leonard; **City of Rio Dell:** City Manager Eli Naffah; **City of Fortuna:** City Council Member Dean Glaser, City Manager Duane Rigge; **County of Humboldt:** Supervisor John Woolley (via phone).

**Staff:** Interim Executive Director Kathy Jack, Recorder: Heather Verville.

**II. CLOSED SESSION. Personnel – Per Government Code Section 54957: Interim Executive Director.**

Discussed qualities necessary for the Interim Executive Director.

**III. INTERVIEW PROSPECTIVE EMPLOYEES – Interim Executive Director.**

Conducted interviews with Maureen Hart and Helen Gale.

**IV. APPOINT INTERIM EXECUTIVE DIRECTOR, APPROVAL OF EMPLOYMENT CONTRACT.**

Motion to contract with Maureen Hart as Interim Executive Director: Glaser/Woolley.

Approved: (5-0).

The personnel committee will return to the Board with a proposal to contract with Helen Gale for marketing purposes.

**V. STAFF UPDATES ON CURRENT PROJECTS.**

Kathy Jack reminded board members to read the Staff Update on Projects that had been included in their agenda packets.

**VI. REPORTS FROM MEMBER ENTITIES.** None.

**VII. ORAL COMMUNICATIONS.**

Shirley Salzman (spelling?) said that energy issues needed to be addressed in the General Plan.

**VIII. ADJOURNMENT.** 4:55 p.m.